

Texas Statewide Health Coordinating Council
Texas Center for Nursing Workforce Studies Advisory Committee

Minutes of Teleconference Meeting Held September 28,, 2011
10:00 am – 12:00 pm

Texas Department of State Health Services
Center for Health Statistics
1100 W. 49th Street
Moreton Building, Room 660
Austin, Texas 78756

Members Attending

Alexia Green, PhD, RN, FAAN, Co-chair
Richard Beard, BS, RN, CMSRN, Co-Chair
Gail Acuna, RN, MA
Donna Carlin, MSN, RN
Bonnie Clipper, MBA, RN, FACHE
Kathryn Griffin MSN, RN, NEA-BC
Patti Hamilton, PhD RN
Rachel Hammon, BSN, RN
Clair Jordan, MSN, RN
Pearl E. Merritt, Ed.D., MSN, MS, RN
Lula Pelayo, PhD, RN
Elizabeth Poster, PhD, RN, FAAN
M'Lissa Quintanilla, LVN
Betty Sims, RN
Vickie Ragsdale, PhD, RN
Elizabeth Sjoberg, JD, RN
Lisa Taylor, PhD, RN, CNS, FNP
Sally Harper Williams

Members Absent

Katherine Thomas, MN, RN, Excused
Jennifer DM Cook, PhD, MBA, RN
Susan McBride, PhD, RN

Staff Present

Aileen Kishi, PhD, RN, Program Director, TCNWS
Pamela Wiebusch, Program Specialist, TCNWS
Bobby Schmidt, HPRB & SHCC

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<p>1. Welcome and Introductions</p>	<p>Richard Beard called the meeting to order at 10:00 a.m. He welcomed the committee and staff members present, who introduced themselves. Mr. Beard announced the meeting will be tape recorded as required by the Administrative Procedures Act. Dr. Vickie Ragsdale and Betty Sims were introduced as new members of the Advisory Committee. Dr. Ragsdale represents employers of nurses (especially in long term care) and Ms. Sims represents the Texas Association of Vocational Nurse Educators.</p>
<p>2. Establish Quorum and Approval of Excused Absences</p>	<p>A motion was made by Dr. Pearl Merritt and seconded by Donna Carlin to approve the request for an excused absence from Katherine Thomas. The motion carried.</p>
<p>Quorum Attained</p>	<p>A quorum of members was present; hence the committee was able to take action at this meeting.</p>
<p>3. Review of September 28, 2011 Agenda</p>	<p>The agenda was reviewed and no changes were made. The meeting moved forward with the agenda as is.</p>
<p>4. Approval of Minutes for April 6, 2011 Meeting</p>	<p>A motion was made by Elizabeth Sjoberg to approve the minutes of the April 6, 2011 meeting and seconded by Pearl Merritt. The motion carried.</p>
<p>5. Discussion & Approval of TCNWS Operations Plan for January 2012 – December 2013</p>	<p>Dr. Aileen Kishi presented a draft of the Operations Plan of projects and studies that TCNWS will do from January 2012 – December 2013. The committee members reviewed and discussed the proposed Operations Plan. Dr. Green requested that the TCNWS staff be sure to address the high priority projects first. A motion was made by Elizabeth Sjoberg and seconded by Dr. Lula Pelayo to approve the TCNWS Operations Plan for January 2012 – December 2013. The motion carried. Dr. Kishi will present the approved Operations Plan to the Statewide Health Coordinating Council and request ratification of the Advisory Committee’s action.</p>
<p>6. Discussion and Approval of Policy & Procedures on Request for Data</p>	<p>Because TCNWS is getting more requests for raw data collected by the Center, Dr. Kishi presented a draft policy and procedures to help standardize TCNWS’ response to requests. The policy seeks to balance the competing considerations of: 1) promises of confidentiality to survey participants; 2) the need to reserve data until TCNWS has completed its analyses and reporting commitments; and 3) the desire to see the data used to its full capacity for the benefit of nursing and nursing research. The committee members discussed the proposed policy and procedures. They indicated that it would be reasonable for TCNWS to charge for data requests especially if additional work and resources are used to respond to the data requests.</p>

<p>6. Discussion and Approval of Policy & Procedures on Request for Data (con't)</p>	<p>Dr. Patti Hamilton moved and Betty Sims seconded to approve the policy and procedures on request for data with the following revisions:</p> <ul style="list-style-type: none"> • Under “Data Analysis Independent of the Texas Center for Nursing Workforce Studies (TCNWS),” delete the sentence that states: “Graduate students seeking data for thesis or dissertation purposes may receive data access of educational purposes at no cost.” • In the Data Request Form, delete the * that indicate that “these items are optional if analysis is being conducted independent of the TCNWS. However, completion of the items will help the TCNWS understand and track how our data are being used.” <p>This will require that all of the items asked on the data request form will need to be completed.</p> <p>The motion carried with one abstention from Elizabeth Sjoberg.</p>
<p>7. Progress Report on the 2011 Home Health and Hospice Nurse Staffing Survey</p>	<p>Pamela Wiebusch, on behalf of Michelle Kim, presented the following progress report on the 2011 Home Health and Hospice Care Nurse Staffing Survey:</p> <ul style="list-style-type: none"> • The taskforce met on May 17th to discuss the timeline, survey instrument, and marketing strategies. The finalized survey was beta-tested by the task force members who are administrators at various home health and hospice agencies across Texas. • The survey was sent out (by mail & electronically) to 2600 licensed and certified home health and hospice agencies. • The survey was online from July 1st to September 26, 2011. • During the months of July and August, extensive promotion and follow-up efforts took place. <ul style="list-style-type: none"> ○ 2011 HHCNSS was promoted at Texas Association of Home Care & Hospice’s annual conference. ○ Texas Department of Aging and Disability Services (DADS) sent out email alerts and posted information on their website during the months of July and August. ○ Other organizations such as Texas Association of Home care & Hospice and Texas-New Mexico Hospice organization also sent numerous email alerts letting their members know about our survey. ○ Follow-up emails and post-cards were used to encourage all non-respondents to participate. ○ Follow-up phone calls were also made to all non-respondents. • The statewide response rate was 21.9% (570 of 2599) and had a representative sample of home health and hospice agencies in terms of geographic region. (Graphs and tables were sent to committee members the previous week. There is now over a 20% response rate in every region!) • Data verification and follow-up will occur in the month of October. • Data analysis and writing of the reports are scheduled to proceed through spring of 2012. <p>The committee members commended Michelle Kim for the work she has done on this project.</p>

<p>8. Progress Reports on the 2011 Nursing Educational Program Information Survey (NEPIS) and Compliance Audit of Nursing Educational Programs (CANEP) & 2012 Hospital Nurse Staffing Survey (HNSS)</p>	<p>Pamela Wiebusch reported that the NEPIS and CANEP web-based surveys for the professional, APRN and vocational nursing educational programs will be activated from October 3 through October 17, 2011. The final deadline for corrections made on the data will be December 15, 2011. TCNWS staff will do analysis of the data and have drafts of reports of findings ready for committee members to review at their May 2012 meeting.</p> <p>A Task Force for the 2012 Hospital Nurse Staffing Survey (HNSS) is currently being developed and will meet in December 2011. The survey will be implemented in February – March 2012 with follow-ups in April 2012 to encourage as many hospitals as possible to complete the HNSS.</p>
<p>9. Report from TCNWS</p>	<p>To save time, Dr. Aileen Kishi had sent an electronic, written report to the Advisory Committee members on TCNWS activities that have occurred since the April 2011 Advisory Committee meeting. Also, the minutes of the meeting that was held between the members of the former HB 3961 Selection Committee and representatives from the NCSBN were sent to the Advisory Committee members. Dr. Elizabeth Poster briefly spoke about this meeting and responded to questions.</p>
<p>10. Nominations for Representatives of Employers of Nurses and Texas Association of Vocational Nursing Educators</p>	<p>Dr. Vickie Ragsdale and Ms. Betty Sims were recognized as the new representatives of employers of nurses and Texas Association of Vocational Nursing Educators. The Advisory Committee members also acknowledged the loss of Jackie Morgan and recognized the contributions she made to the Advisory Committee, TCNWS and to the nursing profession.</p>
<p>11. Report from the Statewide Health Coordinating Council (SHCC)</p>	<p>Bobby Schmidt announced that the Council will begin working on an update report for the Texas State Health Plan. He asked committee members to provide him with suggestions as to what should be included in this update report. He indicated that the next SHCC meeting will be November 10, 2011 in Austin.</p>
<p>12. Legislative Update on the 82nd Legislative Session</p>	<p>Clair Jordan and Elizabeth Sjoberg reported on the outcomes of the 82nd Legislative Session in regard to the following areas:</p> <ul style="list-style-type: none"> • Patient Advocacy Protections for Nurses: SB 192 passed providing for enhanced patient advocacy protections for nurses. • Prescriptive Authority for Advanced Practice Registered Nurses: none of the bills filed addressing prescriptive authority passed. • Nursing Education Funding: Appropriations Bill included \$30 million special funding for the Nursing Shortage Reduction Program. SB 794 passed extending the dedication of certain tobacco lawsuit settlement funds to nursing education. Estimate income for 2012-2013 biennium is \$5 – 6 million. • Violence Against Nurses in the Workplace: HB 703 and SB 295 did not pass.

<p>12. Legislative Update on the 82nd Legislative Session (con't)</p>	<ul style="list-style-type: none"> • Health Care in Schools: Several bills (SB 27 and HB 742) passed that addressed care of students with food allergies. Legislation requiring that parents be notified if there are no RNs on campus at their child's school did not pass. • Nursing Regulatory Environment: SB 193 passed making several amendments of the Nursing Practice Act including enhanced protection for personal information provided as part of the licensure process and establishing a confidential depository to which facilities may report error classification data to facilitate identification of recurring errors so action can be taken to reduce errors. • Self-directed, Semi-independent Status for Board of Nursing (BON): no legislation passed. • BON Appropriations: The BON got most of its 5% reduction restored and also some additional funding relating to enforcement. This will result in a fee increase in RN license renewal fees for about \$8 for RNs and \$4 for LVNs. • Licensing and Certification of Allied Health Providers: Legislation (SB 1360) passed permitting unlicensed persons expanded authority to administer medication in certain Medicaid waiver programs for persons with developmental and intellectual disabilities. Legislation permitting greater use of medication aides in correctional health care systems passed as part of SB 1 in the First Special Session. Legislation did not pass on licensing anesthesiologist assistants. • Health Policy: Legislation relating to obesity and nutrition passed. Legislation requiring hospitals have policies on mandatory vaccinations of persons providing direct care passed in the First Special Session. Legislation did not pass relating to immunization registry and anti-smoking. • Health Care Workers: SB 321 passed in regard to employee possession of firearms in parking areas where employee works, employer can prohibit possession of handgun in vehicle owned or leased by employer, and employer cannot be held liable for employee's actions except in cases of gross negligence. • Physician Employment: SB 894 passed that provides hospitals in counties with less than 50,000 or sole community or critical access provider the option to hire physicians and requires certain policies to be adopted. Other legislation passed that allowed employment of physicians by several hospital districts and Scottish Rite Hospital. • Complaints to Texas Medical Board: HB 680 passed that requires that TMB no longer accept anonymous complaints.
<p>13. Report from the Texas Team and Update on the Action Coalition</p>	<p>We lost telephone connection with Dr. Alexia Green and could not get a report from her. Clair Jordan reported that the application for the Texas Team to become a State Action Coalition to Advance Health Through Nursing was approved. Texas Nurses Association and the Texas Blue Cross and Blue Shield are the co-leads for the Texas Action Coalition. There have already been a number of meetings held by the various committees that are part of the Texas Action Coalition, and work has started to develop strategies for Texas to address the IOM recommendations.</p>

14. Future 2012 Meeting Dates for TCNWS Advisory Committee	<p>To help save on traveling costs, the committee agreed that there will be two teleconference meetings in 2012 on the following dates and times:</p> <ul style="list-style-type: none">• Wednesday, January 25, 2012; 10 am – 12 pm• Wednesday, September 26, 2012; 10 am – 12 pm <p>The committee members indicated that having two teleconference meetings that were 2 hours in length would not be a problem if the meeting materials were sent prior to the teleconference meetings in order to help expedite the review and discussion during these meetings.</p> <p>In 2012, there will be one all day, in-person meeting where the committee can take action on all the reports of findings of studies that the TCNWS has done for 2011 – 2012. <u>The all day, in-person meeting will be held in Austin on Wednesday, May 9, 2012; 10 am – 3 pm in the Brown Heatly Building, Room 1420.</u></p> <p>The committee co-chairs also have the authority to call for additional meetings if needed.</p>
15. Public Comment	There was no public comment.
16. Adjourn	The meeting was adjourned at 12:00 PM.