

**Texas Statewide Health Coordinating Council  
Texas Center for Nursing Workforce Studies Advisory Committee  
Minutes of Meeting Held Wednesday, February 18th, 2015  
10:00 a.m. to 3:00 p.m.**

**Texas Department of State Health Services  
1100 W. 49<sup>th</sup> St.  
Austin, Texas 78756**

**Members Attending**

Gail Acuna, MA, RN  
Donna Carlin, MSN, RN  
Jennifer DM Cook, PhD, MBA, RN  
Patti Hamilton, PhD, RN  
Sally Harper Williams  
Terry Jones, PhD, RN  
David Marshall, JD, DNP, RN, CENP, NEA-BC  
Lula Pelayo, RN, PhD  
M'Lissa Quintanilla, LVN  
Roxanne Schroeder, MSN, RN  
Betty Sims, EdD, MSN, RN  
Elizabeth Sjoberg, JD, RN  
Lisa Taylor, PhD, RN, CNS, FNP  
Kathy Thomas, MSN, RN  
Remy Tolentino, MSN, RN, NEA-BC  
Cindy Zolnierrek, PhD, RN

**Members Absent**

Mona Dawson, DNP, GNP-BC, RN (Excused)  
Rachel Hammon, BSN, RN (Excused)  
Jay Norwood, MSN, RN (Excused)

**Staff Present**

Ann Barnett, Manager, HPRB  
Amy Brown, MA, Research Specialist, TCNWS  
Cate Campbell, MPH, Program Specialist, TCNWS  
Francisco Gonzalez, MA, Research Specialist, TCNWS  
Timothy Hawkins, Program Specialist, TCNWS  
Matt Turner, HPRC

**Public**

Virginia Ayers, Board of Nursing  
Kristin Benton, Board of Nursing  
Janice Hooper, Board of Nursing  
Emily Tobey, University of Texas at Tyler

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<p><b>1. Welcome and Introductions</b></p>	<p>David Marshall called the meeting to order at 10:11 a.m. David Marshall welcomed the committee and staff members present, who introduced themselves. It was announced that the meeting will be tape recorded as required by the Administrative Procedures Act and that members should state their name for the record when making motions</p>
<p><b>2. Establish Quorum and Approval of Excused Absences</b></p>	<p>Quorum was established. Motion to approve excused absences (Mona Dawson, Rachel Hammon and Jay Norwood) made by Lula Pelayo, seconded by Betty Sims. The motion carried.</p>
<p><b>3. Review of February 18, 2015 Agenda</b></p>	<p>The agenda was not reordered.</p>
<p><b>4A. Approval of Minutes for October 22, 2014 Meeting</b></p>	<p>David Marshall noted the header was incorrectly labeled July in minutes for the October 22, 2014 meeting.</p> <p>Motion to approve minutes made by Roxanne Schroeder, seconded by Remy Tolentino. The motion carried.</p>
<p><b>4B. Organizational updates—Cindy Zolnierek, Elizabeth Sjoberg, Donna Carlin, and Kathy Thomas</b></p>	<p>Texas Nurses Association Update—Cindy Zolnierek</p> <p>Cindy Zolnierek</p> <ul style="list-style-type: none"> <li>• Provided material on APRN funding and APRNs in workforce.</li> <li>• Updated committee on APRNs and the focus on securing funding since there is a need for primary care.</li> <li>• Stated concern on the Texas Workforce Commission’s data on APRNs, specifically that the state will only need 400 APRNs annually.</li> <li>• Also concerned about why admitted students are not matching enrollment capacity and what is the exact definition of enrollment capacity.</li> <li>• Committee requested clarification on enrollment capacity.</li> </ul> <p>Texas Hospital Association Update—Elizabeth Sjoberg</p> <ul style="list-style-type: none"> <li>• Provided handout concerning major issues</li> <li>• Updated committee on major issues with the primary concern being funding but nurses have not been forgotten.</li> <li>• Another priority is giving reports to the legislature on health care concerns and filing of bills.</li> </ul> <p>Texas Higher Education Coordinating Council Update—Donna Carlin</p> <ul style="list-style-type: none"> <li>• Informed committee that the strategic plan “Closing the Gaps” has come to end and now the coordinating board is working on a new long range strategic plan that would last until 2030.</li> <li>• Gave committee overview of four overarching goals for new plan.</li> <li>• Gave information left over from 83<sup>rd</sup> legislature.</li> </ul> <p>Texas Board of Nursing Update—Kathy Thomas</p> <ul style="list-style-type: none"> <li>• Updated committee on the approval of 58 new nursing programs since 2007, but such new programs have little to no experience in nursing, so they</li> </ul>

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	<p>require considerable assistance.</p> <ul style="list-style-type: none"> <li>• Stated concern for more funding since nursing population continues to grow, and also concerned about pill mills.</li> <li>• Informed committee that nurse licensure fees were reduced on February 1, 2015.</li> <li>• Updated committee that board is requesting 23 positions for licensing staff.</li> </ul>
<p><b>4C. Review and approval of 2014 NEPIS reports—TCNWS</b></p>	<p>TCNWS presented the 2014 RN, VN, and APRN Nursing Education Program Information Survey (NEPIS) reports to the committee for review. The committee agreed to vote on the reports individually.</p> <p>2014 RN NEPIS-Cate Campbell and Frank Gonzalez</p> <ul style="list-style-type: none"> <li>• Program Characteristics Roxanne Schroeder moved for approval, seconded by Remy Tolentino. The motion carried.</li> <li>• Admissions, Enrollment, and Graduation Trends Cindy Zolnierек moved for approval, contingent upon enrollment capacity clarification, seconded by Gail Acuna. The motion carried.</li> <li>• Student Demographics Roxanne Schroeder moved for approval, seconded by Remy Tolentino. The motion carried.</li> <li>• Faculty Demographics Kathy Thomas moved for approval, seconded by Cindy Zolnierек. The motion carried.</li> <li>• Post-Licensure RN to BSN Education Programs Lula Pelayo moved for approval, seconded by Roxanne Schroeder. The motion carried.</li> </ul> <p>2014 VN NEPIS-Amy Brown</p> <ul style="list-style-type: none"> <li>• Program Characteristics Patti Hamilton moved for approval, contingent on verification of number of career schools in metro border, seconded by Betty Sims. The motion carried.</li> <li>• Admissions, Enrollment, and Graduation Trends Betty Sims moved for approval, seconded by Cindy Remy Tolentino. The motion carried.</li> <li>• Faculty Demographics Donna Carlin moved for approval, seconded by Cindy Zolnierек. The motion carried.</li> <li>• Student Demographics Terry Jones moved for approval, seconded by Remy Tolentino. The motion carried.</li> </ul> <p>2014 APRN NEPIS-Tim Hawkins and Frank Gonzalez</p> <ul style="list-style-type: none"> <li>• Faculty Demographics</li> </ul>

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	<p>Roxanne Schroeder moved for approval, seconded by Cindy Gail Acuna. The motion carried.</p> <ul style="list-style-type: none"> <li>• Program Characteristics Remy Tolentino moved for approval, seconded by Donna Carlin. The motion carried.</li> <li>• Admissions, Enrollment, and Graduation Trends Roxanne Schroeder moved for approval, seconded by Betty Sims. The motion carried.</li> <li>• Student Demographics Cindy Zolnierrek moved for approval, seconded by Elizabeth Sjoberg. The motion carried.</li> <li>• Admissions, Enrollment, Graduation, and Faculty Data on Graduate Programs Terry Jones moved for approval, contingent on clarification of program types, seconded by Gail Acuna. The motion carried.</li> </ul>
<p><b>4D. New Appointments to the Advisory Committee (TCNWSAC)</b></p>	<p>There were two educator vacancies on the advisory committee and the committee chose from five nominations.</p> <ul style="list-style-type: none"> <li>• Donna Carlin and Betty Sims supported Linda Rounds. Motion to approve Linda Rounds as the first of the two nominations made by Betty Sims, seconded by Donna Carlin. The motion carried.</li> <li>• Cindy Zolnierrek and Roxanne Schroeder supported Susan Ruppert. Motion to approve Linda Rounds as the second of the two nominations made by Roxanne Schroeder, seconded by Cindy Zolnierrek. The motion carried.</li> </ul>
<p><b>4E. Establishment of a TCNWSAC Task Force Charter, which would identify roles and responsibilities of the existing TCNWSAC Task Forces</b></p>	<p>Committee reviewed and discussed the establishment of a task force charter. Pamela Lauer provided an initial draft via email.</p> <p>Changes were recommended for the roles and responsibilities. Roxanne proposed moving “Assist advisory committee on development of recommendations related to survey data and subject matter” from roles and responsibilities to scope. Also, committee wanted the word “will” changed to “may” in conduct of meetings, particularly when following up emails or conference calls.</p> <p>Motion to approve roles and responsibilities of TCNWSAC Task Force Charter made by Roxanne Schroeder, seconded by Remy Tolentino. The motion carried.</p>
<p><b>4F. Establishment of a TCNWSAC Recommendations Subcommittee</b></p>	<p>Committee discussed recommendations for the subcommittee. Committee was able to determine that the subcommittee would submit recommendations to the advisory committee, and members from the subcommittee would be chairs on the task force.</p> <p>Motion to approve establishment of subcommittee made by Cindy Zolnierrek, seconded by Roxanne Schroeder. The motion carried.</p>

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<p><b>4G. Review of the Health Resources and Services Administration (HRSA) December 2014 Nursing Projections Report</b></p>	<p>Committee discussed the HRSA report and decided that a subcommittee may not be needed, but the committee needed to better understand the HRSA report and have counter arguments ready. Cindy Zolnierrek said TNA would take charge of having counter arguments ready, but that she would like TCNWS to collaborate with TNA.</p>
<p><b>4H. Update from the TCNWS-Cate Campbell</b></p>	<p>Cate Campbell updated the committee on TCNWS.</p> <ul style="list-style-type: none"> <li>• New staff member.</li> <li>• Current projects include             <ul style="list-style-type: none"> <li>○ Final revisions on NEPIS.</li> <li>○ Revise survey and materials in Spring for 2015 survey.</li> <li>○ Data conversion of files for database to be completed by March.</li> <li>○ Working to get a supply and demand projection model.</li> </ul> </li> </ul> <p>Cindy Zolnierrek would like to volunteer for Governmental Public Health Task Force.</p>
<p><b>9. Final Announcements and Public Comment</b></p>	<p>No announcements or public comments.</p>
<p><b>10. Adjourn</b></p>	<ul style="list-style-type: none"> <li>• Meeting adjourned at 2:06 p.m.</li> </ul>