

**Texas Statewide Health Coordinating Council  
Texas Center for Nursing Workforce Studies Advisory Committee  
Minutes of Meeting Held  
Wednesday, February 24, 2016  
10:00 a.m. to 3 p.m.**

**Brown-Heatly Building  
4900 N. Lamar Blvd, Room 1410  
Austin, Texas 78751**

**Members Attending**

Jennifer Cook, PhD, MBA, RN  
Mona Dawson, DNP, GNP-DC, RN  
Patti Hamilton, PhD, MBA, RN  
Terry Jones, PhD, RN  
David Marshall, JD, DNP, RN, CENP, NEA-BC  
Lula Pelayo, PhD, RN  
Linda Rounds, PhD, RN, FNP, FAANP, FAAN  
Susan Ruppert, PhD, APRN, FNP-C, ANP-BC, FNAP, FCCM, FAANP, FAAN  
Betty Sims, EdD, MSN, RN  
Elizabeth Sjoberg, JD, RN  
Lisa Taylor, PhD, RN, CNS, FNP  
Remy Tolentino, MSN, RN, NEA-BC  
Sally Williams  
Cindy Zolnierrek, PhD, RN

**Members Absent**

Gail Acuna, RN, MA  
Dona Carlin, MSN, RN  
Rachel Hammon, BSN, RN  
Kathy Thomas, MSN, RN

**Staff Present**

Cate Campbell, MPH, Program Specialist, TCNWS  
Francisco Gonzalez, MA, Research Specialist, TCNWS  
Timothy Hawkins, Program Specialist, TCNWS  
Pam Lauer, MPH, Program Director, TCNWS  
Matt Turner, Program Director, HPRC

**Public**

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<p><b>1. Welcome and Introductions</b></p>	<p>David Marshall called the meeting to order at 10:01 a.m. He welcomed the committee and staff members present, who introduced themselves. It was announced that the meeting will be tape recorded as required by the Administrative Procedures Act and that members should state their name for the record when making motions.</p>
<p><b>2. Establish Quorum and Approval of Excused Absences</b></p>	<p>With 14 members present a quorum was established.</p> <p>Excused absences were requested for Donna Carlin, Rachel Hammon, and Kathy Thomas.</p> <p>Motion to approve excused absences made by: Remy Tolentino Seconded by: Terry Jones</p> <p>The motion carried.</p>
<p><b>3. Review of October 21, 2015 Agenda</b></p>	<p>The agenda was not reordered.</p>
<p><b>4A. Approval of Minutes for June 3, 2015 Meeting</b></p>	<p>A review of the October 21st meeting minutes elicited (the following revisions—list if any/no revisions.)</p> <p>Motion to approve minutes made by: Cindy Zolnierek Seconded by: Linda Rounds</p> <p>The motion carried.</p>

**4B.  
Approval of 2015  
Nursing Education  
Program  
Information Survey  
(NEPIS) Reports**

Cate Campbell, Frank Gonzalez, and Tim Hawkins presented the 2015 NEPIS reports

Advisory Committee decided to vote on all reports at once.

**Professional Nursing Program Reports**

- A. Admission, Enrollment, and Graduations –
  - Revisions: Add definitions for DEUs and Concept Curriculum
- B. Program Characteristics –
  - Revisions:
- C. Faculty Demographics–
  - Revisions:
- D. Student Demographics –
  - Revisions:
- E. RN to BSN Report
  - Revisions:

**Vocational Nursing Program Reports**

- F. Admission, Enrollment, and Graduations –
  - Revisions: Change Table 4 and remove comparison from 2001
- G. Program Characteristics –
  - Revisions: Add definitions for DEUs and Concept Curriculum
- H. Faculty Demographics–
  - Revisions:
- I. Student Demographics –
  - Revisions: Make sure reader knows Texas population is in reference to Texas residents. Make race/ethnicity graphs similar to other graphs.

**Advanced Practice Registered Nursing**

- J. Admission, Enrollment, and Graduations –
  - Revisions:
- K. Program Characteristics –
  - Revisions:
- L. Faculty Demographics –
  - Revisions:
- M. Student Demographics –
  - Revisions:

	<p><b>Non-APRN Graduate Nursing Education Programs</b></p> <p>N. Admission, Enrollment, and Graduations –</p> <ul style="list-style-type: none"> <li>• Revisions: Reword introduction paragraph for all reports. Combine doctorate and DNP then specify. Double check with programs who claimed to have 11 graduates in the clinical nurse leader program. Get data on non-APRN DNP tracks.</li> </ul> <p>O. Program Characteristics –</p> <ul style="list-style-type: none"> <li>• Revisions:</li> </ul> <p>P. Faculty Demographics –</p> <ul style="list-style-type: none"> <li>• Revisions:</li> </ul> <p>Q. Student Demographics –</p> <ul style="list-style-type: none"> <li>• Revisions:</li> </ul> <p>Graduate reports need work and Pamela Lauer let the committee know that the graduate reports will be sent out again for review by committee after TCNWS does more analysis on graduate programs.</p> <ul style="list-style-type: none"> <li>• Motion to approve all reports with the stipulation that TCNWS makes the edits recommended by the committee was made by: Cindy Zolnierek</li> <li>• Seconded: Jennifer Cook</li> </ul>
<p><b>4C. Home Health and Hospice Care Nurse Staffing Study Reports – Cate Campbell</b></p>	<p>Cate Campbell presented the 2015 HHHC nurse staffing study reports</p> <p>A. Agency Characteristics</p> <ul style="list-style-type: none"> <li>• Revisions:</li> </ul> <p>B. Staffing</p> <ul style="list-style-type: none"> <li>• Revisions: Add bullets comparing consequences of inadequate staffing from previous study.</li> </ul> <p>C. Vacancy and Turnover</p> <ul style="list-style-type: none"> <li>• Revisions:</li> </ul> <p>D. Hiring Practices</p> <ul style="list-style-type: none"> <li>• Revisions:</li> </ul> <p>E. Recruitment and Retention</p> <ul style="list-style-type: none"> <li>• Revisions:</li> </ul> <p>F. Highlights and Recommendations</p> <ul style="list-style-type: none"> <li>• Revisions:</li> </ul> <p>G. Design and Methods</p> <ul style="list-style-type: none"> <li>• Revisions:</li> </ul> <p>H. Appendices</p> <ul style="list-style-type: none"> <li>• Revisions:</li> </ul>

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	<ul style="list-style-type: none"> <li>• Motion to approve all reports made by: Terry Jones</li> <li>• Seconded: Susan Ruppert</li> </ul>
<p><b>4D. Update from the TCNWS – Pam Lauer</b></p>	<p>Pam Lauer updated the committee on current TCNWS projects, which included:</p> <p>Supply and Demand Model</p> <p>HB 2696 – Workplace Violence Against Nurses</p> <p>2016 Hospital Nurse Staffing Study and Long Term Care Nurse Staffing Study</p> <ul style="list-style-type: none"> <li>• Cate</li> </ul> <p>Vacancy at CNWS</p> <ul style="list-style-type: none"> <li>• There is still one vacant position in the TCNWS. Frank was promoted leaving his RS II position vacant</li> </ul> <p>Future TCNWSAC Meeting Dates</p> <ul style="list-style-type: none"> <li>• Pam announced the TCNWSAC meeting dates for 2016: <ul style="list-style-type: none"> <li>○ February 24, 2016</li> <li>○ June 1, 2016</li> <li>○ October 12, 2016</li> </ul> </li> </ul>
<p><b>4E. New Appointments to Advisory Committee</b></p>	<p>TCNWS received one nomination to fill the position that was vacated by Betty Sims on the advisory committee. The nomination was for April Ernst, the president of the Texas Association of Vocational Nurse Educators. &lt;include a summary of any discussion related to this&gt;</p> <p>Motion to approve the appointment of April Ernst to the TCNWSAC made by: Linda Rounds Seconded by: Terry Jones</p> <p>The motion carried.</p>
<p><b>4F. Review and Approval of 2014- 2015 Biennial Report</b></p>	<p>Include any discussion: Reports was passed out by Pam.</p> <p>Motion to approve report made by: Cindy Zolnierek Seconded by: Susan Ruppert</p> <p>The motion carried.</p>
<p><b>4G. Organizational Updates from THA, BON, and TNA</b></p>	<p>Elizabeth Sjoberg gave an update on behalf of the Texas Hospital Association.</p> <p>Elizabeth provided an update on the renewal of 1115 and other bill of concern for the THA, which included the sunset bill.</p> <p>Kristen Benton gave an update on behalf of the Board of Nursing.</p> <p>The BON is concerned with the Sunset bill as well as preparing for the next legislative session.</p>

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	<p>Cindy Zolnierrek gave an update on behalf of the Texas Nurses Association.</p> <p>Cindy provided an update on the TNA committee structure being reorganized, violence against nurses study, coming up with the best strategies for the legislative session, and the sunset bill.</p>
<b>6. Final Announcements and Public Comment</b>	None
<b>7. Adjourn</b>	The meeting was adjourned at 1:37 PM.