

**Texas Statewide Health Coordinating Council
Texas Center for Nursing Workforce Studies (TCNWS) Advisory Committee
Minutes of Meeting Held Wednesday, September 28, 2016, 2:00pm to 3:00pm**

**Teleconference from
Department of State Health Services
1100 West 49th Street
Austin, TX 78756
Call-in Number: 1-646-749-3122
Participant Passcode: 711-929-525
<https://global.gotomeeting.com/join/711929525>**

Members Attending

Donna Carlin, MSN, RN
April Ernst, MSN, RN, CNE
Patti Hamilton, RN, PhD
Monica Hughes, BSN, RN, NE-BC
Terry L. Jones, PhD, RN
David Marshall, JD, DNP, RN, NEA-BC, CENP
Lula Pelayo, PhD, RN
Linda Rounds, PhD, RN, FNP, FAANP, FAAN
Susan Ruppert, PhD, APRN, FNP-C, ANP-BC, FNAP, FCCM, FAANP, FAAN
Courtney P. Sherman, DNP, RN, WHNP-BC
Elizabeth Sjoberg, JD, RN
Lisa Taylor, PhD, RN, CNS, FNP
Katherine Thomas, MSN, RN, FAAN
Remy Tolentino, MSN, RN, NEA-BC
Sally Harper Williams
Cindy Zolnierrek, PhD, RN

Members Absent

Gail Acuna, RN, MA
Jennifer DM Cook, PhD, MBA, RN
Mona Dawson, DNP, GNP-DC, RN
Rachel Hammon, BSN, RN

Staff Present

Cate Campbell, MPH, Research Specialist, TCNWS
Frank Gonzalez, MA, Program Specialist, TCNWS
Amanda Ingram, MPH, Research Specialist, TCNWS
Pam Lauer, MPH, Program Director, TCNWS

Public

None

TCNWS Advisory Committee Meeting Minutes September 28, 2016

<p>1. Welcome and Introductions</p>	<p>Courtney Sherman called the meeting to order at 2:00 pm, and welcomed the committee members and staff present. It was announced that the meeting would be tape recorded as required by the Administrative Procedures Act and the Open Meetings Act, and that members should state their name for the record when making motions.</p>
<p>2. Establish Quorum and Approval of Excused Absences</p>	<p>With 16 members present a quorum was established.</p> <p>Excused absences were requested for Gail Acuna, Jennifer Cook, Mona Dawson, and Rachel Hammon.</p> <p>Motion to approve excused absences made by Lula Pelayo and seconded by Susan Ruppert. The motion carried.</p>
<p>3. Review of the September 28, 2016 Agenda</p>	<p>The agenda was not reordered and no items were added.</p>
<p>4A. Approval of Minutes for August 23, 2016</p>	<p>A review of the August 23rd meeting minutes elicited no revisions.</p> <p>Motion to approve minutes made by Donna Carlin and seconded by April Ernst. The motion carried.</p>
<p>4B. Approval of Supply and Demand Projections Reports</p>	<p>Cate Campbell presented the Supply and Demand Projections Reports.</p> <p>Revisions to the full-length report:</p> <ul style="list-style-type: none"> • Add summary tables of the projections by region to the end of each section • Add bullets to LVN and RN sections clarifying that projections are based on current levels of use, and only the patient demographic variables change <p>Revisions to the executive summary:</p> <ul style="list-style-type: none"> • Correct typo in the first sentence of the conclusion • Reword the first paragraph to clarify the model was not changed • In the second paragraph, change wording to “the period” <p>The reports should be finalized by 09/29/2016 pending the above changes.</p> <p>Motion to approve the Supply and Demand Projections Reports made by Kathy Thomas and seconded by Remy Tolentino. The motion carried.</p>

TCNWS Advisory Committee Meeting Minutes September 28, 2016

5. Final Announcements and Public Comment	As a reminder, the next TCNWS Advisory Committee meeting will be held in Austin on October 12, 2016.
6. Adjourn	The meeting was adjourned at 2:25pm.