

**TEXAS STATE BOARD OF EXAMINERS OF PROFESSIONAL COUNSELORS**  
**Administration and Finance Committee**  
**Monday July 18, 2005**  
**Department of State Health Services**  
**1100 W 49<sup>th</sup> St.**  
**Austin, Texas 78756**  
**Moreton Building, M-652**

**Minutes**

**Board Members Present:**

James Castro, Professional Member  
J. Helen Perkins, Professional Member  
Glynda Corley, Professional Member

**Board Members Absent:**

Ana Bergh, Public Member  
Judy Powell, Public Member

**Staff Present:**

Bobbe Alexander  
Stephen Mills  
Dan Meador  
Georgia Norman

**Guests Present:**

Kim Hatley, TCA  
Jan Friese, TCA

**Agenda Item 1** was to call the meeting to order at 12:45 pm by Mr. Castro, Chair.

**Agenda Item 2** was the introduction of members, staff and guests.

**Agenda Item 3** was to review and approve the committee minutes from the April 21, 2005 meeting. A motion was made by Dr. Perkins to approve the minutes. The motion was seconded and passed.

**Agenda Item 4** was the Committee Chair Report concerning issues affecting the board. There was no report.

**Agenda Item 5** was the discussion and possible action concerning the Financial Report. Mr. Mills discussed the General Appropriations Act and the increase in travel reimbursement. No action taken.

**Agenda Item 6** was the Unit Manager's Report. Mr. Mills discussed legislation regarding board member training and voluntary charity care.

**Agenda Item 7** was the discussion concerning the Unit Manager's Report. This item was discussed under Agenda Item 6.

**Agenda Item 8** was the Executive Director's Report. Ms. Alexander discussed proposed rule changes, the examination and emails regarding the board.

**Agenda Item 9** was the discussion concerning Executive Director's Report. This item was discussed under Agenda Item 8.

**Agenda Item 11** was the report from Texas Counseling Association's Executive Director. Ms. Friese discussed legislative changes.

**Agenda Item 10** was the discussion concerning conference attendance on November 3-5, 2005 in El Paso, TX. No action was taken.

**Agenda Item 12** was public comment. There was no public comment.

**Agenda Item 13** was the adjournment. A motion was made by Dr. Perkins to adjourn the meeting at 1:15 pm. The motion was seconded and passed.

Approved by the committee on October 28, 2005

James Castro, Chairman