

**TEXAS STATE BOARD OF EXAMINERS OF PROFESSIONAL COUNSELORS**  
**Administration and Finance Committee**  
**Friday, January 27, 2006, 9:00 a.m.**  
**Center for Health Care Services**  
**3031 IH-10 West, Room 206**  
**San Antonio, Texas 78201**

**Minutes**

**Committee Members Present:**

Judy Powell, Chair, Public Member  
Ana Bergh, Public Member  
James Castro, Professional Member

**DSHS Staff Present:**

Dan Meador  
Bobbe Alexander  
Stewart Myrick  
Debbie Peterson

**Guest Present:**

Kim Hatley  
Jan Friese  
Tom Harris

**Agenda Item 1** was the call to order at 9:20 a.m. by Ms. Powell

**Agenda Item 2** was the introduction of members, staff, and guests.

**Agenda Item 3** was review and accepts committee minutes from the October 28, 2005 meeting. Motion was made by Ms. Powell to accept the minutes. The motion was seconded and passed unanimously.

**Agenda Item 5** was the discussion and possible action concerning the financial report. Ms. Peterson gave the report, which included an explanation regarding licensing fees and the travel budget.

**Agenda Item 6** was the unit manager's report. Ms. Peterson spoke about the required open government training for board members, criminal histories, the new licensing database, and cooperation with the Office of Inspector General's Medicaid Fraud Unit.

**Agenda Item 7** was discussion and possible action concerning the unit manager's report. No action was taken.

**Agenda Item 8** was the executive director's report. Ms. Alexander spoke about the American Counseling Association Code of Ethics, the registration requirements from the Council on Sex Offender Treatment, and the new licensure database. Jan Friese of the Texas Counseling Association also spoke about the registration requirements from the Council on Sex Offender Treatment.

**Agenda Item 9** was discussion and possible action concerning the executive director's report. No action was taken.

**Agenda Item 4** was the committee chair report concerning issues affecting the board. Ms. Powell reported on attendance at the American Association of State Counseling Boards conference, revisions to the American Counseling Association Code of Ethics, and the credentials registry.

**Agenda Item 10** was the discussion and possible action concerning conference attendance. No action was taken.

**Agenda Item 11** was the report from the Texas Counseling Association's Executive Director. Jan Friese spoke regarding board members' participation in workshops, reinstatement of Medicaid funding, the senate finance committee hearing on Medicaid fraud, their upcoming conference, and concerns about the version of the board rules posted on the board website. Kim Hatley also commented on board members' participation in the association's workshops.

**Agenda Item 12** was public comment. There were no comments.

**Agenda Item 13** was the adjournment of the meeting. A motion was made by Ms. Powell to adjourn the meeting at 10:54 am.

Approved by the committee on May 19, 2006

Judy Powell, Chair