

**TEXAS STATE BOARD OF EXAMINERS OF PROFESSIONAL COUNSELORS**

**Full Board Meeting**

**Friday, March 21, 2014, 1:00 p.m.**

**William P. Hobby, Jr. Building**

**333 Guadalupe, Room 100**

**Hobby Tower III**

**Austin, Texas 78701**

**MINUTES**

**Board Members Present:**

Glynda Corley, Professional Member  
Steve Christopherson, Professional Member  
Karen Burke, Professional Member  
Brenda "Brandi" Buckner, Professional Member  
Sarah Abraham, Public Member  
Lauren Dreszer, Public Member  
Leslie Pohl, Public Member  
Efrain Avila, Public Member

**Members Absent:**

Etienne Nguyen, Public Member

**Staff Present:**

Bobbe Alexander  
Georgia Norman  
Elaine Snow  
Cindy Bourland  
Carol Miller  
Marie Medina  
Susie Jenkins  
Renee Clack

**Guests Present:**

Olive Wall  
Derek Robertson  
Kim Hatley  
Courtney Smith  
Rachel Neal  
Vicki Williams Patterson

**Agenda Item 1** was to call the meeting to order at 1:10 by Ms. Corley, chair.

**Agenda Item 2** was the introduction of members, staff and guests.

**Agenda Item 3** was the discussion concerning board members who are inexcusably absent from regularly scheduled board meetings, as defined under Texas Occupations Code Section 503.107(a)(5). A motion was made by Mr. Christopherson to not excuse the absence of Mr. Nguyen. The motion was seconded and passed.

**Agenda Item 4** was the discussion concerning the approval of the minutes from the November 19, 2013 full board meeting. A motion was made by Mr. Christopherson to accept the minutes. The motion was seconded and passed.

**Agenda Item 5** was public comment. There was none.

**Agenda Item 6** was the Board Chair report and update concerning current challenges and accomplishments; interaction with stakeholders, state officials, and staff; committee appointments and functions; workload of board members; and general information regarding the routine functioning of the board. Ms. Corley gave the report.

**Agenda Item 7** was the Executive Director's report concerning program operations; customer service accomplishments, and challenges; current and/or historical licensee statistics; media, legislative, and stakeholder contacts and concerns; workload processing; special projects assigned to executive director; and general information regarding the routine functioning of the licensure program. Ms. Bourland gave the report.

**Agenda Item 8** was the Management report and update from the DSHS Professional Licensing and Certification Unit, including unit organization and staffing; program costs and revenue; current operational initiatives; customer service accomplishments and challenges; workload processing and statistical information; status of rulemaking within the unit; legislative and media contacts and tracking; and general information regarding the routine functioning of the unit.

**Agenda Item 9** was the discussion concerning licensee B.S. A motion was made by Ms. Burke to accept the order. The motion was seconded and passed.

**Agenda Item 10** was the discussion concerning licensee T.B. A motion was made by Dr. Buckner to accept the order. The motion was seconded and passed.

**Agenda Item 11** was the discussion concerning licensee T.B. A motion was made by Ms. Burke to accept the order. The motion was seconded and passed.

**Agenda Item 12** was the discussion concerning licensee L.B. A motion was made by Ms. Pohl to accept the order. The motion was seconded and passed.

**Agenda Item 13** was the discussion concerning licensee D.B. A motion was made by Ms. Pohl to accept the order. The motion was seconded and passed.

**Agenda Item 14** was the discussion concerning licensee A.B. A motion was made by Ms. Burke to accept the order. The motion was seconded and passed.

**Agenda Item 15** was the discussion concerning licensee D.W. A motion was made by Mr. Christopherson to accept the order. The motion was seconded and passed.

**Agenda Item 16** was the discussion concerning the following committee reports:

Dr. Buckner gave the Applications Committee report regarding actions taken at the March 19, 2014 committee meeting. The committee reviewed 18 cases, of which 12 cases were approved, 3 cases were tabled and 3 cases were denied. A motion was made by Ms. Abraham to accept the report. The motion was seconded and passed.

Ms. Burke gave the Supervision and Professional and Regulatory Trends Committees report regarding actions taken at the March 19, 2014 committee meeting. The committee reviewed 19 cases, of which 14 cases were closed and 5 cases were tabled. A motion was made by Dr. Buckner to accept the report. The motion was seconded and passed.

Mr. Christopherson gave the Professional and Regulatory Trends Committee report regarding actions taken at the March 21, 2014 committee meeting. A motion was made by Ms. Pohl to accept the report. The motion was seconded and passed.

Ms. Corley gave the Complaints Committee report regarding actions taken at the March 20, 2014 committee meeting. The committee reviewed 28 cases, of which 13 cases were closed, 1 case was tabled and 14 cases were proposed for disciplinary action. A motion was made by Mr. Christopherson to accept the report. The motion was seconded and passed.

Ms. Pohl gave the Testing and Continuing Education Committee report regarding actions taken at the March 21, 2014 committee meeting. A motion was made by Ms. Burke to accept the report. The motion was seconded and passed.

Mr. Christopherson gave the Rules Committee report regarding actions taken at the March 21, 2014 committee meeting. A motion was made by Ms. Pohl to accept the report. The motion was seconded and passed.

The Texas State Board of Examiners of Professional Counselors having convened on this date and with a quorum present, will now go into Executive Session in accordance with Government Code Chapter 551 (Open Meetings Act) of the State of Texas, for the purposes of consulting with the board attorney concerning the matter of agenda item 17. The date is March 21, 2014. The time is 2:25 pm. The Texas State Board of Examiners of Professional Counselors came out of Executive Session at 2:50 pm. No action taken. The date is March 21, 2014.

**Agenda Item 17** was the discussion regarding updates on disciplinary actions taken or proposed regarding compliance with agreed orders or informal conferences held or request for hearing at SOAH.

**Agenda Item 18** was the discussion regarding compliance with Agreed Order for complaint number 1061-10-0187, 1061-10-0113-GH. Ms. Snow gave the report. A motion was made by Dr. Buckner to approve the report. The motion was seconded and passed.

**Agenda Item 19** was the update from Texas Counseling Association's liaison regarding issues affecting Licensed Counselors in Texas. Ms. Hatley gave the report.

The Texas State Board of Examiners of Professional Counselors having convened on this date and with a quorum present, will now go into Executive Session in accordance with Government Code Chapter 551 (Open Meetings Act) of the State of Texas, for the purposes of consulting with the board attorney concerning the matter of agenda item 20. The date is March 21, 2014. The time is 3:20 pm. The Texas State Board of Examiners of Professional Counselors came out of Executive Session at 5:20 pm. No action taken. The date is March 21, 2014.

**Agenda Item 20** was the discussion concerning personnel issues.

**Agenda Item 21** was announcements. Ms. Burke addressed the board.

**Agenda Item 22** was the setting of next meeting date and location. The next meeting date will be May 7, 2014.

**Agenda Item 23** was adjournment. The meeting adjourned at 5:45 pm.

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Glynda Corley, LPC-S, Chair

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Bobbe Alexander, Executive Director

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Date

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Date