



## TEXAS DEPARTMENT OF STATE HEALTH SERVICES

DAVID L. LAKEY, M.D.  
COMMISSIONER

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date

firstname lastname  
RAC Chair  
name of rac  
address  
city, state zip code

Dear lastname:

This letter is to inform you of the department's decisions following our annual technical assistance/desktop review of or with your organization. The Office of EMS/Trauma Systems Coordination (OEMS/TS) commends the \_\_\_\_\_ Regional Advisory Council (RAC) for its accomplishments during FY07/08 and its steady progress towards improving trauma care through regional trauma system development in Trauma Service Area \_\_\_.

There were many positive findings at the annual technical assistance/desktop review.

The FY07/08 Tobacco-RAC Contract performance measure(s) listed below require(s) further action:

- (List performance measure)  
This may be met by ...

The essential criteria from Rule 157.123 Regional Emergency Medical Services/Trauma Systems listed below require(s) further action:

- (List performance measure)  
This may be met by ...

**Please submit to our office by \_\_\_\_\_ evidence of actions taken to meet the above requirements.** Our office will follow up with you in the next few weeks to discuss these findings. If you have any questions before then, please contact our office at 512-834-6700 ext. 2706; [arlen.bolenbaucher@dshs.state.tx.us](mailto:arlen.bolenbaucher@dshs.state.tx.us).

Sincerely,

Arlen Bolenbaucher  
Trauma System Specialist  
Office of EMS/Trauma Systems Coordination

Enclosure(s): FY07/08 Tobacco Contract Performance Measures; Rule 157.123 Regional Emergency Medical Services/Trauma Systems, Essential Criteria

c.c.: Renee Clack, Director HCQS  
Emily Parsons, Manager OEMS/TS

Name of the Addressee

DATE

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