A. **Instructions:** Remember to complete the chart and questions that are listed below the chart. Please specify which individual-level Evidence Based Intervention (EBI) and the priority populations you are reporting on. Enter the goals negotiated for this contract year into the chart. Use the quarterly report sent to you by DSHS to complete your chart. Include year to date (YTD) data. The mid-year report should include data from January through June, and the year-end report should contain data from January through December. To have the most current data for your report, ensure your data is updated and exported to DSHS by the 20th of each month. Data entered after this deadline will be considered late and will not be processed until the next quarters report. **DSHS Data is the official data on record**

### Prevention with Persons living with HIV

**Individual-Level Interventions**

(ONE PAGE PER IILI Double click on the box in front of the intervention name, then click “checked” to select the intervention)

- CLEAR
- CRCS
- ARTAS

Please fill in your goals, priority populations and contract end date.

| Objective A: Minimum number of participants to complete the intervention by end of contract term. | YTD | Goal | % Reached |
| Objective B: Minimum number of sessions to be conducted by end of contract term. | | | |
| Objective C: Minimum number of priority population participants will be reached by the intervention by end of contract term. Insert below. | | | |

(Insert priority population #1:)

(Insert priority population #2:)

(Insert priority population #3:)

Contractors may add additional lines as needed to insert priority populations identified in contract negotiations.

B. Describe any discrepancies in the data you have at your program and the data from DSHS. **Describe what steps your program has taken to resolve the discrepancy.** (Note-Programs are to review data on a quarterly basis and address any issues immediately. **DSHS Data is the official data on record**).

C. Discuss reasons for each objective exceeding projections. Provide specific strategies that were successful.

- What? (What happened?)
- So What? (What did you notice, learn?)
- Now What? (How will you use the information you’ve learned?)

D. Describe what happened for each objective that is not on track to be met (e.g., staff issues, barriers, etc.)

- What? (What happened?)
- So What? (What did you notice, learn?)
- Now What? (What have you tried? What will you try?)

E. What else would you like to tell us about your program’s implementation of this intervention?