Providing a Vaccine Safety Net

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Providing a Vaccine Safety Net

• Train LHD contractor’s staff on TVFC and ASN policies and procedures.

• Ensure practices at LHD contractor’s clinics meet federal and TVFC and ASN requirements.
Vaccine Safety Net

Objective

To serve as a safety net site that provides immunizations to patients that result in raising and sustaining vaccine coverage levels for infants, children, adolescents, and adults.

Responsible Entity Clinical Coordinators

- Individual(s) that are responsible for the oversight of LHD clinic sites
Vaccine Safety Net
Sub-Categories

- 5.1 Enrollment
- 5.2 Staff Training
- 5.3 Immunization Practices
- 5.4 Vaccine Management
- 5.5 Quality Assurance
- 5.6 Reporting
Vaccine Safety Net

5.1 Enrollment
Providing a Vaccine Safety Net

- Most items were already existing
  - 14 Required activities
  - 26 Standards (universal)
  - 4 Suggested activities
  - 9 NEW (5 required activities, 4 suggested activities)
- Most items were previously evaluated during on-site evaluation visits bi-annually
5.1 Enrollment
Current Activity

5.1.01 Enroll all eligible LHD clinics into the TVFC and ASN programs as providers.

• Required Activity
5.1 Enrollment Metrics

5.1.1

- Re-enrollment form is submitted annually for participation in both programs
- Vaccine choice includes all pediatric, adolescent and adult vaccines
5.1 Enrollment

Current Activity

MODIFIED

5.1.2 Provide immunization services according to national standards for immunization practices for infants, children, adolescents, adults, and healthcare workers. LHD clinics will comply with the National Childhood Vaccine Injury Act of 1986.

- Standard (Universal)
Vaccine Safety Net

5.2 Staff Training
5.2 Staff Training

NEW Activity

5.2.01 Train all clinic staff on the policies outlined in the TVFC and ASN Provider Manual and LHD procedures for implementing them. These include:

- Procedures for following storage and handling guidelines
- Procedures for vaccine management
- Procedures for using the DSHS vaccine management system (EVI)
- Procedures for other compliance guidelines.

• Required Activity
5.2 Staff Training Metrics

5.2.01 Develop a policy that addresses training all clinic staff annually on the policies outlined in the TVFC and ASN Provider Manual and the procedures for implementing them to include:

- Procedures for following storage and handling guidelines.
- Procedures for vaccine management.
- Procedures for using the DSHS vaccine management system (EVI).
- Procedures for other compliance guidelines.
5.2 Staff Training

Current Activity

MODIFIED

5.2.02 Develop clinic staff education requirements. Ensure that persons who administer vaccines and staff that are involved in the vaccine administration process (including those who screen immunization records and administer vaccines) to follow ACIP standards for children and adults and are knowledgeable on immunizations and immunization practices.

This can be accomplished by having staff complete the most current CDC Pink Book (Epidemiology and the Prevention of Vaccine Preventable Diseases) training and appropriate Vaccine Education Online (VEO) modules.

• **Required Activity**
5.2.02

- Employee education policy for new and current staff that are involved in the vaccine administration process (including those that screen records and administer vaccines) must include the following.
  - Current staff:
    - Annual VEO
    - Thorough review of annual changes to TVFC/ASN Provider Manual
    - Review CDC Vaccine Storage and Handling Toolkit
    - Review annual EPIVAC updates (if applicable)
5.2 Staff Training Metrics

5.2.02 (continued)

- New staff:
  - VEO
  - CDC You Call the Shots Modules 10 and 16
  - Thorough review of TVFC/ASN Provider Manual
  - Review of CDC Vaccine Storage and Handling Toolkit
  - CDC Epidemiology of Vaccine Preventable Diseases Series
5.2 Staff Training

Current Activity

MODIFIED

5.2.03 Develop eligibility screening and documentation policy for all LHD clinics. Provide training to all staff on appropriate screening and documentation for TVFC eligibility to ensure TVFC vaccine is administered only to TVFC-eligible children. Implement policy and plan for routine adherence to eligibility policies.

• Required Activity
5.2 Staff Training Metrics

5.2.03

- Develop policy on appropriate eligibility screening and documentation for the TVFC Program
- Ensure all clinical staff are trained on appropriate eligibility screening and documentation requirements.
5.2 Staff Training
Current Activity

MODIFIED

5.2.04 Develop and implement a policy on the use of the Texas Immunization Registry. Train LHD staff on conducting client searches in the Texas Immunization Registry and how to effectively enter client demographic and immunization information.

• Required Activity
5.2 Staff Training Metrics

5.2.04 Policy must include documentation of education provided to staff on how to effectively conduct client searches in the Registry and to enter demographic and immunization information effectively.
Vaccine Safety Net

5.3 Immunization Practices
5.3 Immunization Practices

Current Activity

5.3.01 Comply with current applicable state and federal standards, policies and guidelines for clinics.

• Standard (Universal)
5.3 Immunization Practices
Current Activity

MODIFIED

5.3.02 Provide vaccines regardless of residency or ability to pay.

• Standard (Universal)
5.3 Immunization Practices
Current Activity

5.3.03 Adhere to clinical records retention schedule.
  • Standard (Universal)
5.3 Immunization Practices

Current Activity

5.3.04 Explain the benefits of a “medical home” and assist the parent/guardian in obtaining or identifying the child’s medical home.

• Standard (Universal)
5.3 Immunization Practices
Current Activity

MODIFIED

5.3.05 Discuss the next ACIP-recommended vaccines and refer the client to a medical home to complete the vaccination series.

• Standard (Universal)
5.3 Immunization Practices
Current Activity

5.3.06 Maintain a list of current providers within the LHD Contractor’s jurisdiction who accept children on Medicaid or CHIP and make this list available to clinic clients and families as needed.

• Standard (Universal)
5.3 Immunization Practices

Current Activity

5.3.07 Refer uninsured clients to Medicaid or the Children’s Health Insurance Program (CHIP) as appropriate.

• **Standard (Universal)**
5.3 Immunization Practices

Current Activity

MODIFIED

5.3.08 Ensure that all ACIP-recommended vaccines are routinely available and offered to TVFC patients.

• Standard (Universal)
5.3 Immunization Practices
Current Activity

MODIFIED

5.3.09 Ensure that all vaccines listed on the ASN vaccine formulary are available and offered to eligible adult patients.

- Standard (Universal)
5.3 Immunization Practices

Current Activity

MODIFIED

5.3.10 Establish “standing orders” for vaccination in LHD Contractor’s clinics that are consistent with legal requirements for standing orders (including, but not limited to, those found in the Texas Medical Practice Act).

- **Required Activity**
5.3 Immunization Practices Metrics

5.3.10 Current Standing Delegation Orders (SDOs) are in place that have been reviewed, updated and signed annually by the authorizing physician.

- The SDO must specify which acts require a particular level of training and licensure and under what circumstances they are to be performed.
- Current copies of SDOs must be present at all sites and accessible to all staff.
5.3 Immunization Practices

Current Activity

5.3.11

- Search for the client's immunization history at every client encounter. Compare all immunization histories (Texas Immunization Registry, TWICES or EMR system, validated patient-held records, clinic medical record) and enter into the Texas Immunization Registry all historical immunizations not in the Registry at every client encounter.

- Review the client’s record for vaccines due and overdue according to the CDC recommended schedules at: https://www.cdc.gov/vaccines/schedules/index.html.

  - Standard (Universal)
5.3 Immunization Practices

Current Activity

5.3.12 Offer updated Immunization History Report to the client or client’s parent or guardian at every client encounter.

• Standard (Universal)
5.3 Immunization Practices

Current Activity

5.3.13 Follow and explain recommended guidelines for obtaining and submitting the Texas Immunization Registry consent forms according to the instructions found at http://www.dshs.texas.gov/immunize/immtrak/forms.shtm.

  • Standard (Universal)
5.3 Immunization Practices
Current Activity

5.3.14 Report to the Texas Immunization Registry all immunizations administered to children (younger than 18 years of age) and consented adults in LHD Contractor’s clinics, either by entering data directly into the Registry or through electronic data exchange via TWICES or an electronic medical record (EMR) system.

- **Standard (Universal)**
5.3 Immunization Practices

Current Activity

MODIFIED

5.3.15 Verbally and with DSHS-produced literature, inform parents at LHD Contractor’s clinics about the Texas Immunization Registry, the benefits of inclusion in the Registry, and the importance of maintaining a complete immunization history in the Registry.

- Standard (Universal)
5.3 Immunization Practices
Current Activity

MODIFIED

5.3.16 Update all demographic information, including address, email, and telephone number, at every client encounter in EMR and the Texas Immunization Registry.

- Standard (Universal)
5.3 Immunization Practices
Current Activity

5.3.17 Verbally educate patients and parents/guardians about the benefits and risks of vaccination and distribute DSHS educational materials, as applicable, as part of this conversation.

- **Standard (Universal)**
5.3 Immunization Practices

Current Activity

5.3.18 Follow only medically supportable contraindications to vaccination.

• Standard (Universal)
5.3 Immunization Practices

Current Activity

MODIFIED

5.3.19 Provide immunization services at times other than 8:00 a.m. to 5:00 p.m., Monday through Friday, at least once per month.

• Required Activity
5.3 Immunization Practices Metrics

5.3.19 Policy must state that immunization services will be provided at times other than 8:00 a.m. to 5:00 p.m., Monday through Friday, at least once per month in each LHD Contractor’s clinic.
5.3 Immunization Practices
Current Activity

5.3.20 Institute infection control practices, including effective hand washing and management of hazardous waste.

- Standard (Universal)
5.3 Immunization Practices

Current Activity

5.3.21 Maintain confidentiality of client information.
  • Standard (Universal)
5.3 Immunization Practices

Current Activity

5.3.22 Recommend the simultaneous administration of all needed vaccines for the patient.

• Standard (Universal)
5.3 Immunization Practices

Current Activity

MODIFIED

5.3.23 Implement clinic policy on screening and documentation of eligibility for TVFC vaccines. The policy must be consistent with the TVFC requirements outlined in the current TVFC and ASN Provider Manual.

- Standard (Universal)
NEW

5.3.24 Participate in public health emergencies and exercises that may require vaccine administration in shelters to the public or first responders.

• Suggested Activity
5.3 Immunization Practices Metrics

5.3.24 Provide information that shows LHD contractor staff participated in public health emergencies and exercises that may require vaccine administration in shelters to the public or first responders.
5.3 Immunization Practices

NEW Activity

NEW

5.3.25 Conduct outreach activities to raise the immunization coverage levels of uninsured adults by visiting sites such as homeless shelters, halfway houses, day labor sites or other locations.

- Suggested Activity
5.3 Immunization Practices Metrics

5.3.25 Document the number of outreach activities and the sites where clinics were held that assists to raise the immunization coverage levels of uninsured adults.
NEW

5.3.26 Coordinate with community vaccinators to conduct annual employee-based vaccination clinics for influenza vaccine administration.

• Suggested Activity
5.3 Immunization Practices Metrics

5.3.26 Document information on coordination that occurred with community vaccinators to conduct annual employee-based vaccination clinics for influenza vaccine administration.
5.3 Immunization Practices

NEW Activity

NEW

5.3.27 Purchase vaccine to administer to adult groups identified by the LHD Contractor’s staff such as insured college students, insured professional medical students, insured employees of large agencies within the jurisdiction, etc.

• Suggested Activity
5.3 Immunization Practices Metrics

5.3.27 Document activities where adult vaccines were purchased to administer to groups that were identified by the LHD contractor staff such as insured college students, insured professional medical students, insured employees of large agencies within the jurisdiction, etc.
5.4 Vaccine Management
5.4.01 Ensure that all expired and spoiled/wasted vaccines are appropriately identified and entered into the Electronic Vaccine Inventory (EVI) system for the LHD Contractor’s clinics.

- **Required Activity**
5.4 Vaccine Management Metrics

5.4.01 Clinic coordinator to conduct quality assurance reviews to ensure all expired and spoiled/wasted vaccines are appropriately identified and entered in EVI.
5.4 Vaccine Management

Current Activity

5.4.02 Submit returns for all vaccines distributed via CDC’s centralized distributor back to the centralized distributor for returns processing.

• Standard (Universal)
5.5 Quality Assurance

Current Activity

MODIFIED

5.5.01 Ensure that appropriate routine and emergency vaccine storage and handling plans are in place at each of the LHD Contractor clinic locations.

• Required Activity
5.5 Quality Assurance Metrics

5.5.01 Review each LHD Contractor clinic sites to ensure that appropriate routine and emergency vaccine storage and handling plans are in place.
5.5 Quality Assurance

Current Activity

MODIFIED

5.5.02 Ensure that expired, wasted, and unaccounted-for vaccines (excluding flu) do not exceed 5 percent in LHD Contractor’s clinics.

- **Standard (Universal)**
5.5 Quality Assurance

NEW Activity

NEW

5.5.03 Participate in all TVFC and ASN extended PEAR visits for quality assurance.

• Required Activity
5.5 Quality Assurance Metrics

5.5.03 Extended PEAR visits will include a review of the following.

- Clinic policy on TVFC and ASN eligibility screening
- Staff education policy
- Record retention
- Client encounter
- The Texas Immunization Registry
- Infection control and hazardous material management
5.5 Quality Assurance

NEW Activity

NEW

5.5.04 Participate in all TVFC and ASN immunization assessment visits for quality assurance.

• Required Activity
5.5 Quality Assurance Metrics

5.5.04 Provide DSHS staff with appropriate immunization records to conduct an assessment visit for each LHD contractor clinics.
Vaccine Safety Net

5.6 Reporting
NEW

5.6.01 Conduct timely reporting of monthly clinic activities by recording vaccine inventory, doses administered, temperature logs and other reportable activities by the 5th of each month as described in the TVFC and ASN Provider Manual.

• **Required Activity**
5.6 Reporting Metrics

5.6.01 DSHS will monitor to ensure LHD contractor’s clinics conduct timely reporting of monthly clinic activities by recording vaccine inventory, doses administered, temperature logs and other reportable activities by the 5th of each month as described in the TVFC and ASN Provider Manual.
5.6 Reporting Current Activity

MODIFIED

5.6.02 Report all notifiable conditions as specified in the DSHS Immunization Contractors Guide for Local Health Departments.

• Standard (Universal)
5.6 Reporting Current Activity

MODIFIED

5.6.03 Report all vaccine adverse events as specified in the DSHS Immunization Contractors Guide for Local Health Departments.

• **Standard (Universal)**
5.6 Reporting
Current Activity

MODIFIED

5.6.04 Report the number of unduplicated underinsured clients and the number of doses administered to underinsured children monthly as specified in the DSHS Immunization Contractors Guide for Local Health Departments.

• Required Activity
5.6 Reporting Metrics

5.6.04 DSHS tracks to ensure the number of unduplicated underinsured clients and the number of doses administered to underinsured children are reported monthly from each LHD contractor clinics.
5.6 Reporting

NEW Activity

NEW

5.6.05 Conduct monthly reporting of doses administered to women veterans, as required in the ASN Program.

- Required Activity
5.6 Reporting Metrics

5.6.05 Clinic coordinators must ensure staff at LHD contractor clinics report the number of doses administered to women veterans monthly.
Thank you

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