COVID-19 Vaccine Data Dashboard

Local Health Entity User Guide

6/17/2021

Overview

- **Purpose**
  - The **COVID-19 Vaccine Data Dashboard** allows Local Health Entities to monitor their region's vaccine allocations, distribution supply, and administration metrics.
  - The following slides outline the Vaccine Distribution Dashboard view for Local Health Entities
    - **Please note:** Local Health Entities who are also COVID-19 Vaccine Providers will have access to two Dashboards, one for viewing their regional vaccine metrics and one for viewing their individual provider vaccine metrics. If your organization also serves as a COVID-19 Vaccine Provider, please reference the **COVID-19 VAOS - Provider User Training Guide** for instructions on how to use the Vaccine Allocation and Ordering System (VAOS) to access your Provider Dashboard.
- **Audience**
  - Local Health Entities

Understanding your Dashboard

As a Local Health Entity, your dashboard provides data for your region for **three areas of vaccine management**:

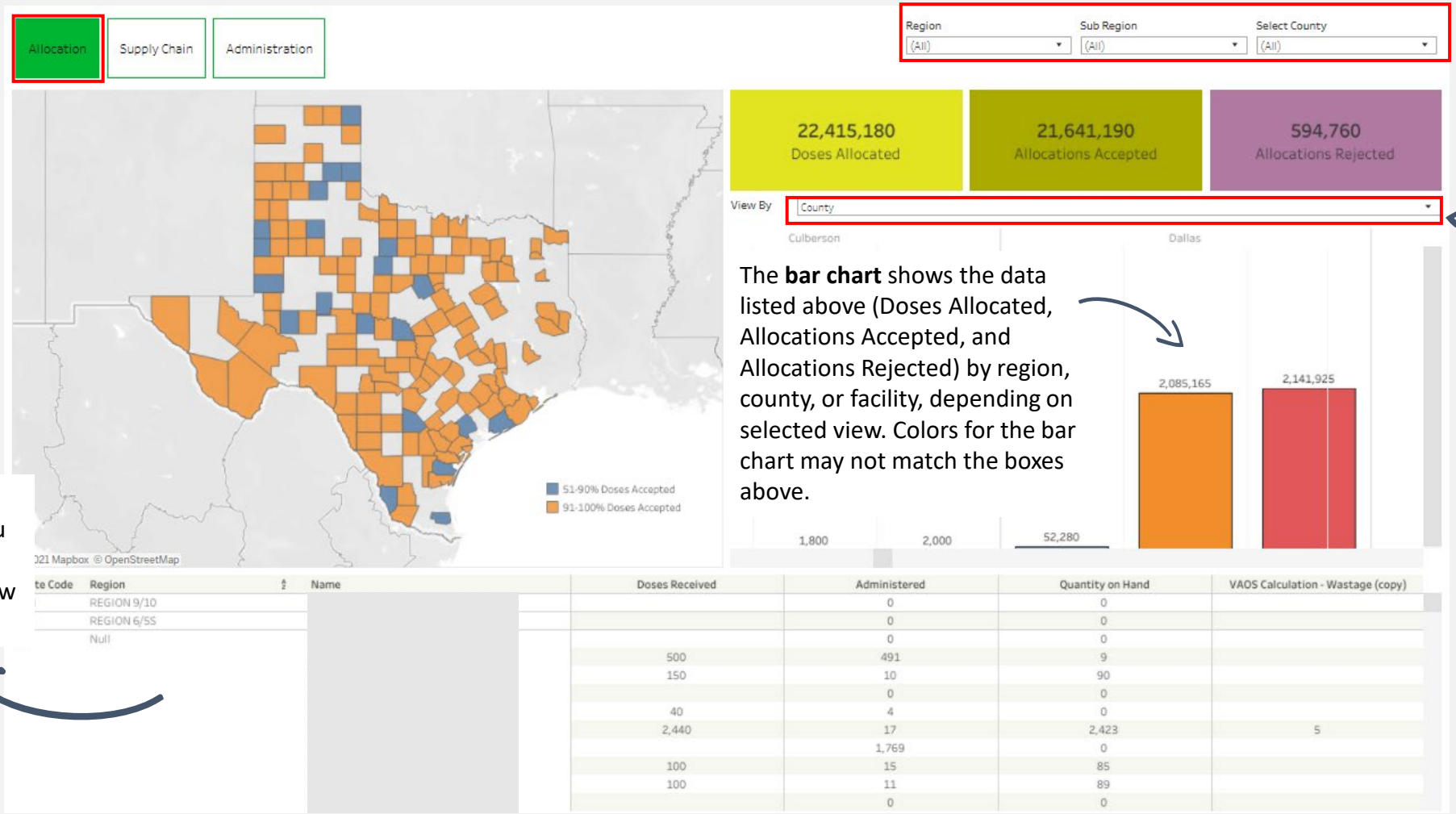
1. Your region or jurisdiction's COVID-19 vaccine allocations
2. The supply of COVID-19 vaccines in your region or jurisdiction
3. The doses of COVID-19 vaccines administered in your region or jurisdiction

The following slides provide an overview of how to access your dashboard.

Note: For help with accessing the LHD Vaccine Data Dashboard, refer to the Vaccine Data Dashboard Access Request for Local Health Entities job aid on the DSHS Vaccine Management Resources page.

COVID-19 Vaccine Data Dashboard

Allocation Data



You can filter your dashboard and data table to view only data from specific **Regions**, **Sub Regions**, and **Counties**.

You can also view your data in a bar chart by **Region, County**, or **Facility**.

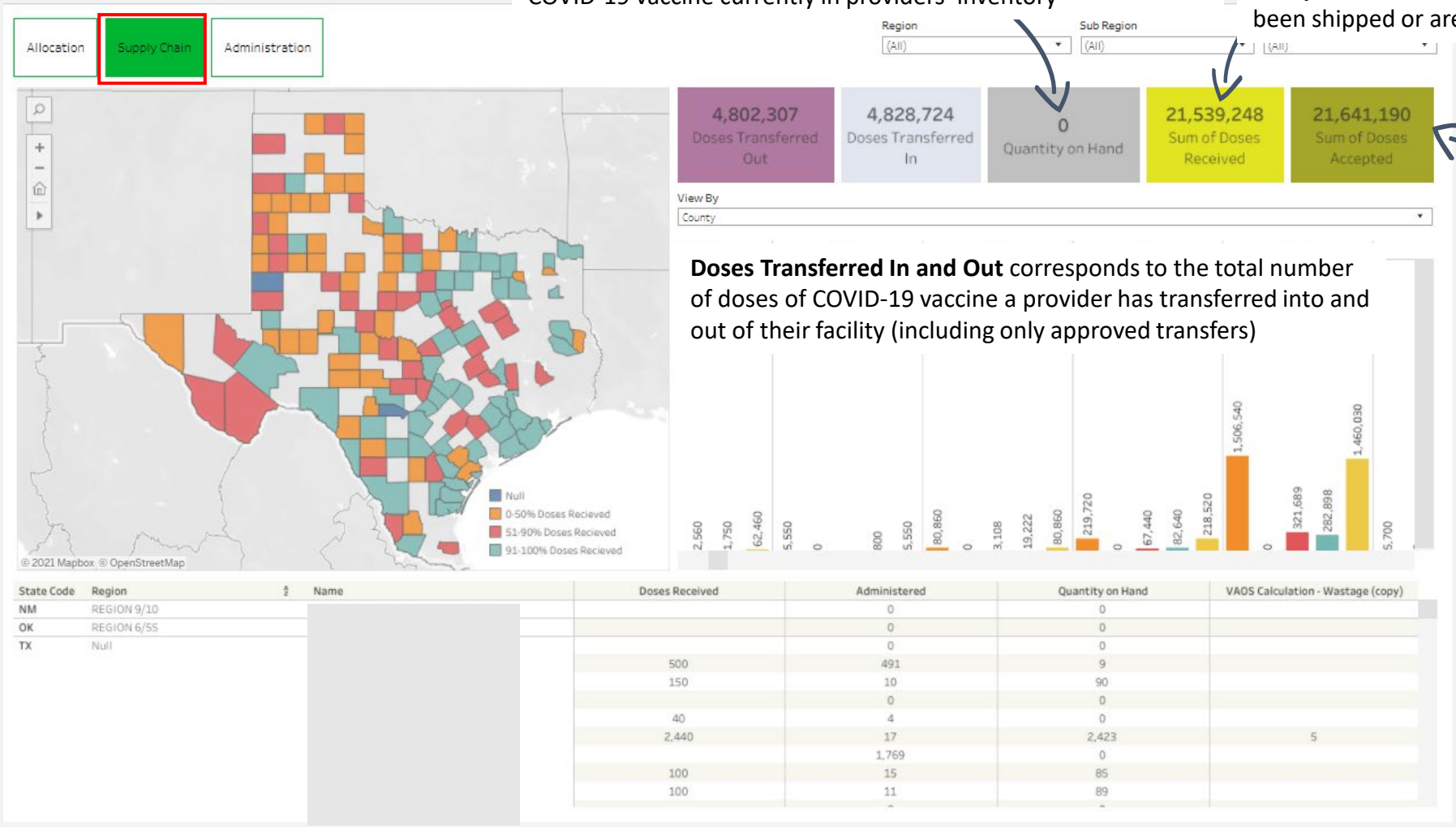
The **bar chart** shows the data listed above (Doses Allocated, Allocations Accepted, and Allocations Rejected) by region, county, or facility, depending on selected view. Colors for the bar chart may not match the boxes above.

In the lower half of your dashboard, you can view metrics by provider, listed below **Account Name**.

Supply Chain Data

Quantity on Hand corresponds to the total number of doses of COVID-19 vaccine currently in providers' inventory

If the **Sum of Doses Received** field is lower than **Sum of Doses Accepted**, it means that there are doses which have not yet been shipped or are currently in transit.



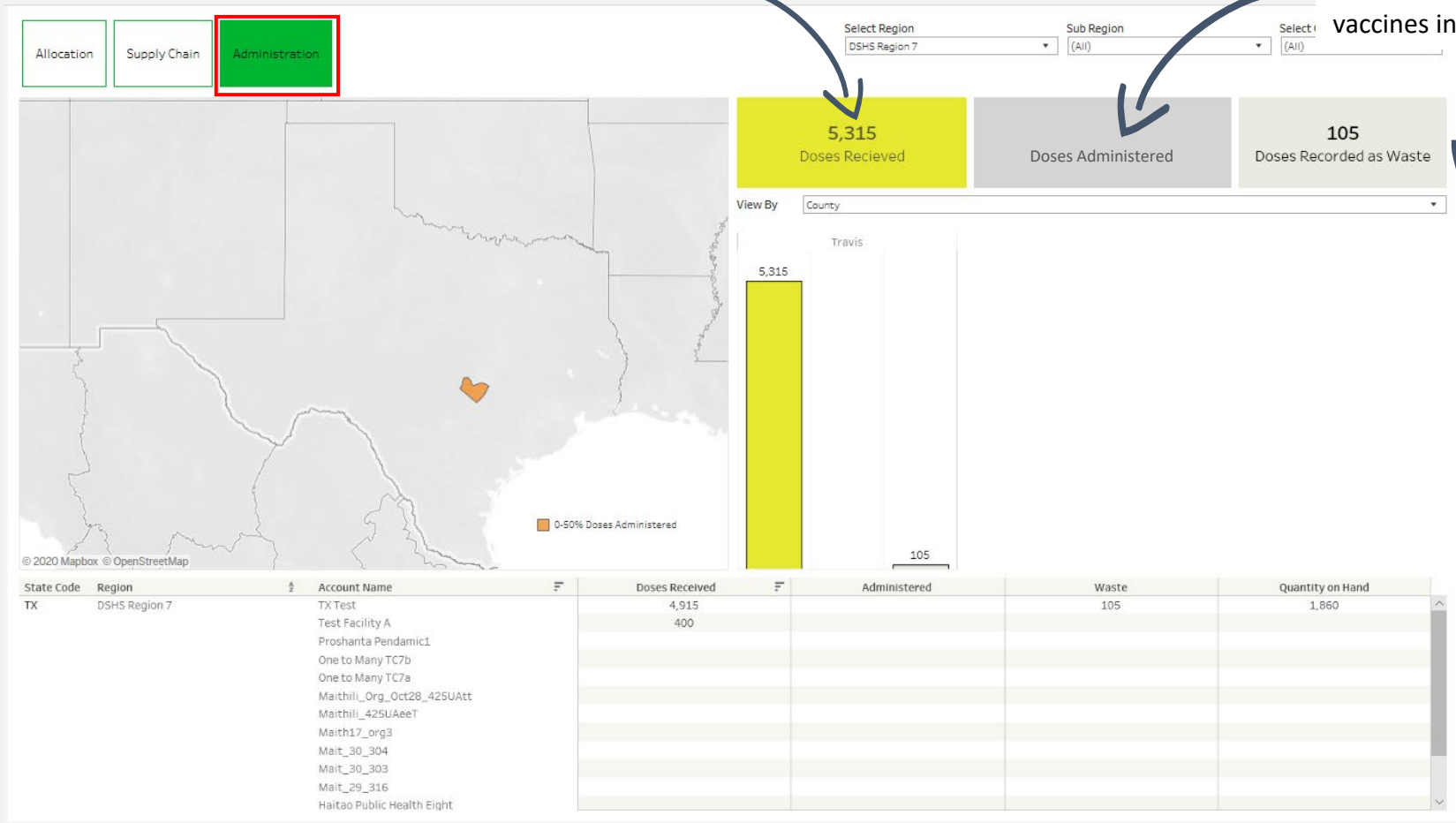
Doses Transferred In and Out corresponds to the total number of doses of COVID-19 vaccine a provider has transferred into and out of their facility (including only approved transfers)

Doses Accepted corresponds to the number of doses that are allocated and accepted by providers in VAOS.

Administration Data

Doses Received will be the same amount that it is shown in the *Supply Chain* tab.

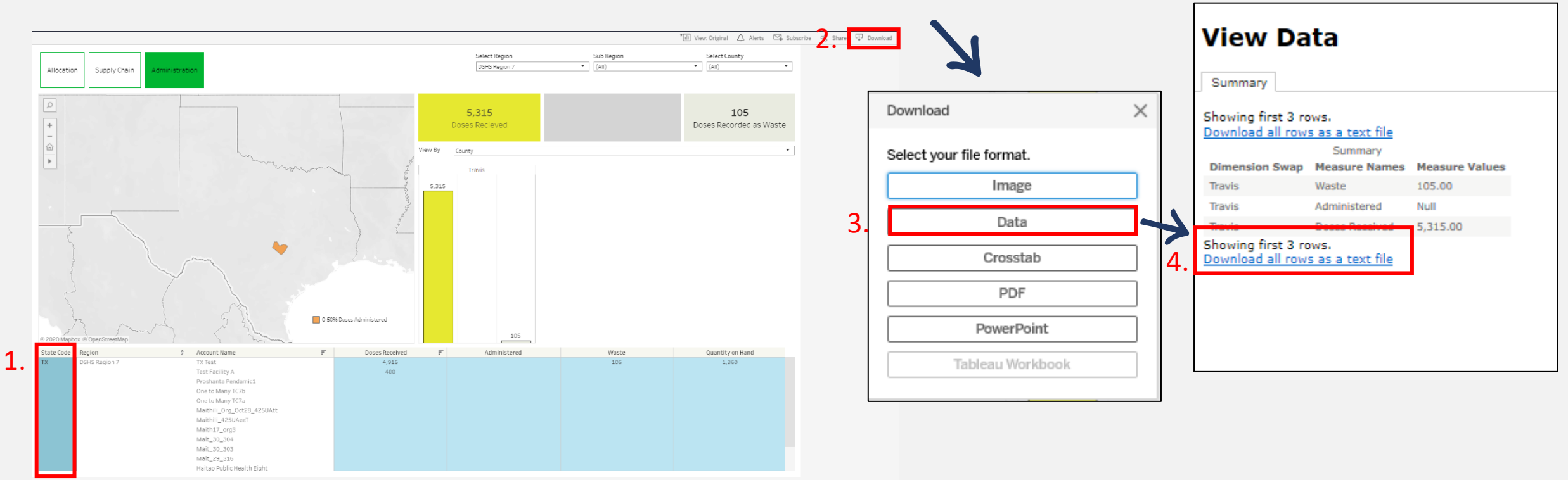
This field will display **Doses Administered** once Providers report administration of vaccines in ImmTrac2.



Doses Recorded as Waste will reflect the waste reports that Providers input into VAOS.

Downloading your Data Table Data

1. Click to highlight the **State Code** column in your data table or **select Texas** to capture all data.
2. Select **Download** at the top of your dashboard portal screen.
3. Select **Data** to get an excel file of your region's vaccine metrics.



Tips and Tricks

- Dashboard data from VAOS and ImmTrac2 will be **updated nightly**. Please note that data may be up to 24 hours out of date.
- **If your organization is also a COVID-19 Vaccine Provider or if you have a Texas Health Trace (THR) account or other account within the HHS Enterprise Portal,** you may need to sign out of your account and log back in with your LHD dashboard credentials to access the dashboard.
- For instructions on how to access the Vaccine Allocation and Ordering System (VAOS) and Provider dashboards, you can review the ***COVID-19 VAOS – How to Access the System*** guide found on the **COVID-19 Vaccine Management Resources site**.
- For help with accessing the LHD Vaccine Data Dashboard, refer to the Vaccine Data Dashboard Access Request for Local Health Entities job aid on the DSHS Vaccine Management Resources page.

Have Questions?

For questions about your COVID-19 Vaccine Data Dashboard, please contact us at COVID19VacMgmt@dshs.texas.gov