

Please complete the template below. Highlighted text is instruction for preceptors and will be removed before publishing

<b>Internship Title:</b> Health Care Workforce Research Internship			
<b>Internship Location:</b> <b>Either in person or virtual; In-person Austin, Texas</b> <b>DSHS Main Campus</b>		<b>Preceptor Name and Title:</b> Pamela Lauer, MPH Program Manager – Texas Center for Nursing Workforce Studies; Ashlee Bledsoe, PhD – Team Lead Health Professions Resource Center	
<b>Brief Description</b>			
<p>The purpose of this internship is to develop knowledge and understanding of healthcare workforce data and how it applies to workforce adequacy and access to care. As it relates to the 10 essential public health services, this internship opportunity includes activities related to assuring competent health care workforce, evaluating the effectiveness, accessibility, and quality of personal and population-based health services, developing policies, and linking to/providing care. Objective 1: Student will be able to describe the main components of health care workforce research. The student will participate in a variety of workforce projects related to supply, demand, and education of health care providers to gain exposure to the different elements that comprise health care workforce research. Objective 2: Student will develop technical skills related to data collection, management, analysis, and reporting. The intern will practice or develop skills related to primary data collection using Qualtrics, data management and analysis using Excel and SPSS or SAS, report writing using Microsoft word and Adobe In-Design, and dashboard development using Tableau. Objective 3: Student will gain understanding of the policy development process from a government agency stand-point and the importance of bringing different stakeholders together by participating in the development of the Statewide Health Coordinating Council’s State Health Plan. The student will also play a support role in the TCNWS Advisory Committee's spring meeting to learn how stakeholders use data collected by the program to develop policy recommendations. Objective 4: Student will also develop skills related to project management, the research process, and working with advisory committees.</p>			
<b>Approximate Total Weekly Hours:</b> <b>15-20</b>	<b>Paid:</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<b>DSHS Division:</b> Office of the Chief State Epidemiologist	<b>Program:</b> Texas Center for Nursing Workforce Studies – Center for Health Statistics

**Disciplines of Public Health**

<input checked="" type="checkbox"/> Biostatistics/Data Analytics	<input type="checkbox"/> Epidemiology	<input type="checkbox"/> Health Promotion
<input type="checkbox"/> Health Communication	<input type="checkbox"/> Program Planning	<input checked="" type="checkbox"/> Health Administration

<input type="checkbox"/> Environmental Health	<input checked="" type="checkbox"/> Research	<input type="checkbox"/> Program Evaluation
<input checked="" type="checkbox"/> Policy Analysis and Development	<input type="checkbox"/> Other: Click or tap here to enter text.	

## Internship Details

### Intern Activities

- Review healthcare workforce literature
- Assist with data collection, data entry, and response tracking on workforce surveys
- Participate in/assist with committee and taskforce meetings
- Develop a factsheet, poster, or dashboard on a self-identified health care workforce topic
- Prepare and analyze data for factsheet, poster, or dashboard

### Intern Deliverables

- Intern will develop a factsheet, poster, or dashboard on a health care workforce topic related to nurses or other health providers using data from the program.
- Click or tap here to enter text.
- Click or tap here to enter text.

As part of an end-of-semester celebration of the interns, the intern will give a brief PowerPoint or poster presentation of their project and experience to an audience of DSHS staff and university partners.

## Applicant Qualifications

<b>Required</b>	<b>Skill</b>
	<input checked="" type="checkbox"/> Microsoft Office: <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Word</li> <li><input checked="" type="checkbox"/> Excel</li> <li><input checked="" type="checkbox"/> PowerPoint</li> </ul>
	<input checked="" type="checkbox"/> Statistical Analysis applications (SPSS, STATA, etc.)
	<input type="checkbox"/> Tableau or similar applications
	<input type="checkbox"/> Other software applications
	Academic Level Master's Level
	Any other skills required (soft or technical) Click or tap here to enter text.
<b>Preferred</b>	<b>Skill</b>
	<input checked="" type="checkbox"/> Microsoft Office: <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Word</li> <li><input checked="" type="checkbox"/> Excel</li> <li><input checked="" type="checkbox"/> PowerPoint</li> </ul>
	<input checked="" type="checkbox"/> Statistical Analysis applications (SPSS, STATA, etc.)

	<input checked="" type="checkbox"/> Tableau or similar applications
	<input type="checkbox"/> Other software applications Click or tap here to enter text.
	Academic Level Master's Level
	Any other skills required (soft or technical) Click or tap here to enter text.

### Application Instructions

Qualified and interested applicants must submit the following items to the contact below:

<input checked="" type="checkbox"/> Application	<input type="checkbox"/> Letter of Interest	<input type="checkbox"/> <b>Two letters of recommendation</b> Instructions: Letters from current or former supervisor or faculty members (in lieu of reference checks).
<input checked="" type="checkbox"/> Resume	<input type="checkbox"/> Writing Sample	<input type="checkbox"/> Other documents: Click or tap here to enter text.

### Contact Information

<b>Contact Name and Information</b>	Name: Craig Gilden Credentials: MEd Title: Education Coordinator Email: internships@dshs.texas.gov
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