

To request a Media Lab account, email the following information to labemergencyprepared@dshs.state.tx.us:

- Name
- Facility
- City
- County
- Email address

Now that you have your own login to Media Lab, you have access to all courses that Media Lab offers. To enroll:

1. Log in to Media Lab at <http://www.medialabinc.net/>
2. Click on the “Open Enrollment” tab to view all courses.
3. On the left, click on the name of the course to view a description of the content and objectives for the course.
4. To enroll in a course, click “Take this course” on the right.
5. Next, select the “Your courses” tab to obtain a list of all courses you are enrolled in.
6. Click “Start course” to begin the training session for your selected course.

You can use the same procedure to self-register for any Media Lab training. If you are unable to complete your course in a single session, you can log out at any point and Media Lab will bookmark the location for your later return.

Questions? Contact: labemergencyprepared@dshs.state.tx.us