

**Texas State Board of Examiners of Marriage and Family Therapists**  
***Board Meeting***  
**Saturday, January 16, 2010 at 8:00 am**  
**Embassy Suites Hotel Boardroom**  
**9505 Stonelake Blvd**  
**Austin, Texas 78759**

**Minutes**

**Board Members Present:**

Sandra DeSobe, Professional Member  
Jennifer Smothermon, Professional Member  
Michael Miller, Public Member  
Kaye Nelson, Professional Member  
Michael Puhl, Public Member  
Beverly Womack, Professional Member  
Joe Ann Clack, Public Member

**Staff Present:**

Carol Miller  
Dan Meador  
Cindy Bourland

**Guest Present:**

Rick Bruhn

**Agenda Item 1** was to call the meeting to order at 8:11 am by Ms. DeSobe, chair.

**Agenda Item 2** was the approval of the minutes. A motion was made by Ms. Clack to approve the minutes. The motion was seconded and passed.

**Agenda Item 3** was the discussion regarding reports from the following board committees:

Ms. Clack gave the Ethics Committee report. The committee reviewed 10 cases of which 4 cases were closed and 6 cases in which actions were recommended. The committee also discussed cases awaiting hearings or settlement conferences.

Dr. Nelson gave the Licensing Standards committee report. The committee discussed 1 case which was denied.

Ms. Smothermon gave the Professional Development committee report. The committee discussed continuing education provider audits and the board's jurisprudence examination.

Mr. Puhl gave the Rules committee report. The committee discussed proposed amendments to the board's rules in 22 Texas Administrative Code, Part 35, Chapter 801, concerning the licensure and regulation of Marriage and Family Therapists.

**Agenda Item 8** was the discussion regarding the Proposal for Decision for Janet Andrews. A motion was made by Mr. Miller to not accept the Proposal for Decision. The motion was seconded and passed.

A motion was made by Dr. Nelson to continue with the revocation. The motion was seconded and passed.

**Agenda Item 4** was the discussion regarding the Surrender Order of Cynthia Boyd. A motion was made by Mr. Miller to accept the order. The motion was seconded and passed.

**Agenda Item 5** was the discussion regarding the Default Order for Rosalyn Ruffin. A motion was made by Mr. Miller to accept the order. The motion was seconded and passed.

**Agenda Item 6** was the discussion regarding the Default Order for Peter Boger. A motion was made by Mr. Miller to accept the order. The motion was seconded and passed.

**Agenda Item 7** was the discussion regarding the Default Order for Theophillus Natter. A motion was made by Mr. Miller to accept the order. The motion was seconded and passed.

**Agenda Item 9** was the update by the attorney on TMA v. TSBEMFT lawsuit. No action taken.

**Agenda Item 10** was the discussion by the board related to the Texas Association for Marriage and Family Therapists' conference in March 2010. Ms. Miller gave the report.

**Agenda Item 11** was the discussion regarding draft schedule for board meetings for 2010-2012. A motion was made by Ms. Smothermon to accept the amended dates. The motion was seconded and passed.

**Agenda Item 12** was the discussion regarding minimum requirements for learning objectives for supervisor training courses. Ms. Smothermon gave the report. A motion was made by Mr. Puhl to accept the recommendations. The motion was seconded and passed.

**Agenda Item 13** was the discussion regarding guidelines for 3-hour supervision continuing education courses related to renewal of board-approved supervisor status. Ms. Smothermon gave the report. No action taken.

**Agenda Item 14** was the discussion regarding informational mail-out on requirements for board-approved supervision. Ms. Smothermon gave the report. A motion was made Ms. Clack to proceed with the mailout. The motion was seconded and passed.

**Agenda Item 15** was the discussion regarding notification mail-out for requirements for supervisors. Ms. Miller gave the report. A motion was made by Mr. Puhl to proceed with the mail-out. The motion was seconded and passed.

**Agenda Item 16** was the discussion regarding requirements for submission of supervision plans prior to obtaining the LMFT-Associate license.

**Agenda Item 17** was the discussion related to previously proposed amendments to the board's rules in 22 Texas Administrative Code, Part 35, Chapter 801, concerning the licensure and regulation of Marriage and Family Therapists, to include amendments relating to supervised clinical experience requirements, supervisor requirements, late renewal, violations, and other regulation issues. A motion was made by Mr. Puhl

**Agenda Item 18** was the discussion related to newly proposed amendments to the board's rules in 22 Texas Administrative Code, Part 35, Chapter 801, concerning the licensure and regulation of Marriage and Family Therapists, to include amendments relating to Requirements for LMFT-A and LMFT licensure, board-approved supervisor status designation, continuing education requirements, supervised clinical experience requirements, board-ordered supervision, supervision towards licensure, and other regulation issues.

**Agenda Item 19** was the discussion related to planning to address future rule change issues.

**Agenda Item 20** was the discussion regarding required rule changes from legislation passed during the 81<sup>st</sup> Regular Session of the Texas Legislature which may affect the regulation of marriage and family therapists, the board, or the Department of State Health Services Professional Licensing and Certification Unit, including parenting coordination and predetermination letters related to criminal histories. Ms. Womack and Mr. Puhl were appointed to work on this topic.

**Agenda Item 22** was the report from the Texas Counseling Association. Dr. Bruhn gave the report.

**Agenda Item 21** was the report from the Texas Association for Marriage and Family Therapists.

**Agenda Item 23** was the report from other stakeholder groups. There were no other groups.

**Agenda Item 24** was the report from the Board Chair and update concerning current challenges and accomplishments; interaction with stakeholders, state officials, and staff; committee appointments and functions; workload of board members; and general information regarding the routine functioning of the board. Ms. DeSobe gave the report.

**Agenda Item 25** was the report from the Executive Director and update concerning program operations; customer service accomplishments, inquiries, and challenges; current and/or historical licensee statistics; media, legislative, and stakeholder contacts and concerns; workload processing; special projects assigned to executive director; and general information regarding the routine functioning of the licensure program. Ms. Miller gave the report.

**Agenda Item 26** was the Management report and update from the Professional Licensing and Certification Unit manager, including unit organization and staffing; program costs and revenue; current operational initiatives; customer service accomplishments and challenges; workload processing and statistical information; status of rulemaking within the unit; legislative and media contacts and tracking; and general information regarding the routine functioning of the unit. Ms. Bourland gave the report.

**Agenda Item 27** was to schedule the next meeting(s). The next meeting date will be April 9-10, 2010.

**Agenda Item 28** was the public comment. There was no public comment.

**Agenda Item 29** was adjournment. The meeting adjourned at 1:02 pm.

**Texas State Board of Examiners of Marriage and Family Therapists**  
*Rules Committee*  
**Friday, January 15, 2010 at 1:30 pm**  
**Department of State Health Services (Exchange Building), Room N-102**  
**8407 Wall Street**  
**Austin, TX 78754**

**Minutes**

**Board Members Present:**

Michael Puhl, Public Member  
Joe Ann Clack, Public Member  
Sandra DeSobe, Professional Member  
Beverly Womack, Professional Member

**Staff Present:**

Carol Miller  
Dan Meador  
Georgia Norman

**Agenda Item 1** was to call the meeting to order at 1:50 pm by Mr. Puhl.

**Agenda Item 2** was to approve the minutes of meeting. A motion was made to approve the minutes. The motion was seconded and passed.

**Agenda Item 3** was the discussion regarding required rule changes from legislation passed during the 81<sup>st</sup> Regular Session of the Texas Legislature which may affect the regulation of marriage and family therapists, the board, or the Department of State Health Services Professional Licensing and Certification Unit, including parenting coordination and predetermination letters related to criminal histories.

**Agenda Item 4** was the discussion related to previously proposed amendments to the board's rules in 22 Texas Administrative Code, Part 35, Chapter 801, concerning the licensure and regulation of Marriage and Family Therapists, to include amendments relating to supervised clinical experience requirements, supervisor requirements, late renewal, violations, and other regulation issues.

**Agenda Item 5** was the discussion related to newly proposed amendments to the board's rules in 22 Texas Administrative Code, Part 35, Chapter 801, concerning the licensure and regulation of Marriage and Family Therapists, to include amendments relating to requirements for LMFT-A and LMFT licensure, board-approved supervisor status designation, continuing education requirements, supervised clinical experience requirements, board-ordered supervision, supervision towards licensure, and other regulation issues.

**Agenda Item 6** was the discussion related to planning to address future rule change issues.

**Agenda Item 7** was public comment. There was no public comment.

**Agenda Item 8** was to schedule the next committee meeting date(s). The next meeting date will be April 9, 2010.

**Agenda Item 9** was to adjourn the meeting. The meeting adjourned at 3:25 pm.

**Texas State Board of Examiners of Marriage & Family Therapists**  
**Ethics Committee Meeting**  
**January 15, 2010**  
**8407 Wall Street, Suite N-102**  
**Austin TX**

**Minutes**

**Board Members Present:**

Joe Ann Clack, Public Member  
Beverly Womack, Professional Member  
Sandra DeSobe, Professional Member  
Michael Miller, Public Member

**Staff Present:**

Carol Miller  
Dan Meador  
Georgia Norman  
Steve Slough  
Champ Kerr  
Gerard Bonner  
Damon Parker

**Agenda Item 1** was to call the meeting to order at 9:29 am by Ms. Clack, chair.

**Agenda Item 2** was to approve the minutes. The motion was made by Mr. Miller to approve the minutes. The motion was seconded and passed.

**Agenda Item 3** was the discussion on the following pending complaints:

Complaint # 1062090034 (JP) was discussed. A motion was made by Ms. Womack to propose revocation. The motion was seconded and passed.

Complaint # 1062090016 (JJ) was discussed. A motion was made by Ms. DeSobe to propose a reprimand unless he agrees to complete additional 6 hours of continuing education in ethics and the jurisprudence examination. The motion was seconded and passed.

Complaint # 1062090018 (BM) was discussed. A motion was made by Mr. Miller to close this complaint as no violation. The motion was seconded and passed.

Complaint # 1062090027 (MF) was discussed. A motion was made by Mr. Miller to recommend a reprimand unless she agrees to additional stipulations. The motion was seconded and passed.

Complaint # 1062090028 (JC) was discussed. A motion was made by Mr. Miller to close this complaint as no violation. The motion was seconded and passed.

Complaint # 1062090036 (BG) was discussed. A motion was made by Mr. Miller to close this complaint as unsubstantiated. The motion was seconded and passed.

Complaint # 1062090037 (EB) was discussed. A motion was made by Ms. DeSobe to deny the application. The motion was seconded and passed.

Complaint # 1062100003 (RM) was discussed. A motion was made by Ms. DeSobe to close this complaint as non-jurisdictional. The motion was seconded and passed.

Complaint # 1062100004 (JP) was discussed. A motion was made by Ms. DeSobe to propose a 1 year probated suspension, monthly supervision, 6 hours of continuing education in confidentiality and record keeping and the jurisprudence examination.

Complaint # 1062100005 (JP) was discussed. A motion was made by Ms. DeSobe to propose revocation. The motion was seconded and passed. A motion was made by Ms. DeSobe to expedite the process.

**Agenda Item 4** was the update on pending complaints awaiting informal settlement or SOAH hearings.

**Agenda Item 5** was the discussion regarding minimum requirements for learning objectives for supervisor training courses.

**Agenda Item 6** was the discussion regarding informational mail-out on requirements for board-approved supervision.

**Agenda Item 7** was the discussion regarding notification mail-out for requirements for supervisors.

**Agenda Item 8** was the discussion and possible action related to previously proposed amendments to the board's rules in 22 Texas Administrative Code, Part 35, Chapter 801, concerning the licensure and regulation of Marriage and Family Therapists, regarding Minimum Requirements for learning objectives for supervisor training courses by board-approved supervisors, Supervisor Requirements, and other regulation issues.

**Agenda Item 9** was the discussion related to newly proposed amendments to the board's rules in 22 Texas Administrative Code, Part 35, Chapter 801, concerning the licensure and regulation of Marriage and Family Therapists, related to Minimum Requirements for supervision continuing education related to renewal of board-approved supervisor status, Board-Ordered Supervision, and other regulation issues.

**Agenda Item 10** was the discussion related to planning to address future rule change issues.

**Agenda Item 11** was to schedule the next committee meeting date(s).

**Agenda Item 12** was public comment.

**Agenda Item 13** was to adjourn the meeting.

**Texas State Board of Examiners of Marriage and Family Therapists**  
*Licensing Standards Committee*  
**Friday, January 15, 2010 at 2:00 pm**  
**Department of State Health Services**  
**8407 Wall Street, Suite N-102**  
**Austin, TX 78754**

**Minutes**

**Board Members Present:**

Kaye Nelson, Professional Member  
Jennifer Smothermon, Professional Member  
Michael Puhl, Public Member  
Michael Miller, Public Member

**Staff Present:**

Carol Miller  
Dan Meador  
Georgia Norman

**Guests Present:**

Denim Slade  
Rick Bruhn

**Agenda Item 1** was to call the meeting to order at 3:30 pm by Dr. Nelson, chair.

**Agenda Item 2** was to approve the minutes. A motion was made to approve the minutes as amended. The motion was seconded and passed.

**Agenda Item 3** was the discussion regarding the application for licensure or examination of Denim Slade. A motion was made by Mr. Puhl to deny the request. The motion was seconded and passed.

**Agenda Item 4** was the discussion regarding minimum requirements for learning objectives for supervisor training courses.

**Agenda Item 5** was the discussion regarding the informational mail-out on requirements for board-approved supervision

**Agenda Item 6** was the discussion regarding notification mail-out for requirements for supervisors. A motion was made by Mr. Puhl to allow them to finish with their supervisees. The motion was seconded and passed.

**Agenda Item 7** was the discussion regarding requirements for submission of supervision plans prior to obtaining the LMFT-Associate license.

**Agenda Item 8** was the discussion related to previously proposed amendments to the board's rules in 22 Texas Administrative Code, Part 35, Chapter 801, concerning the licensure and regulation of Marriage and Family Therapists, regarding minimum requirements for learning objectives for supervisor training courses by board-approved supervisors, supervisor requirements, and other regulation issues.

**Agenda Item 9** was the discussion related to newly proposed amendments to the board's rules in 22 Texas Administrative Code, Part 35, Chapter 801, concerning the licensure and regulation of Marriage and Family Therapists, related to minimum requirements for supervision continuing education related to renewal of board-approved supervisor status, requirements for LMFT and LMFT-A licensure, board-approved supervisor designation, supervised clinical experience requirements, and other regulation issues.

**Agenda Item 10** was the discussion related to planning to address future rule change issues.

**Agenda Item 11** was public comment. There was no public comment.

**Agenda Item 12** was to schedule the next committee meeting date(s). The next meeting date will be April 1-2, 2010.

**Agenda Item 13** was to adjourn the meeting. The meeting adjourned at 3:10 pm.

**Texas State Board of Examiners of Marriage and Family Therapists**  
*Professional Development Committee*  
**Friday, January 15, 2010 at 2:30 pm**  
**Department of State Health Services**  
**8407 Wall Street, Suite N-102**  
**Austin, TX 78754**

**Minutes**

**Board Members Present:**

Beverly Womack, Professional Member  
Jennifer Smothermon, Professional Member  
Kaye Nelson, Professional Member  
Michael Miller, Public Member

**Staff Present:**

Carol Miller  
Dan Meador  
Georgia Norman  
Becky Evers

**Guest Present:**

Rick Bruhn

**Agenda Item 1** was to call the meeting to order at 5:15 pm by Ms. Smothermon.

**Agenda Item 4** was the discussion regarding the board's jurisprudence examination. Ms. Evers gave the report.

**Agenda Item 2** was to approve the minutes. A motion was made by Dr. Nelson to approve the minutes. The motion was seconded and passed.

**Agenda Item 3** was the discussion regarding continuing education provider audits. Ms. Miller gave the report.

**Agenda Item 5** was the discussion regarding minimum requirements for learning objectives for supervisor training courses.

**Agenda Item 6** was the discussion regarding guidelines for 3-hour supervision continuing education courses related to renewal of board-approved supervisor status.

**Agenda Item 7** was the discussion regarding informational mail-out on requirements for board-approved supervision.

**Agenda Item 8** was the discussion regarding notification mail-out for requirements for supervisors.

**Agenda Item 9** was the discussion related to previously proposed amendments to the board's rules in 22 Texas Administrative Code, Part 35, Chapter 801, concerning the licensure and regulation of Marriage and Family Therapists, regarding minimum requirements for learning objectives for supervisor training courses by board-approved supervisors, supervisor requirements, and other regulation issues.

**Agenda Item 10** was the discussion related to newly proposed amendments to the board's rules in 22 Texas Administrative Code, Part 35, Chapter 801, concerning the licensure and regulation of Marriage and Family Therapists, related to minimum requirements for supervision continuing education related to renewal of board-approved supervisor status, board-approved supervisor designation, and other regulation issues.

**Agenda Item 11** was the discussion related to planning to address future rule change issues.

**Agenda Item 12** was public comment. There was no public comment.

**Agenda Item 13** was to schedule the next committee meeting date(s). The next meeting date will be April 1-2, 2010.

**Agenda Item 14** was to adjourn the meeting. The meeting adjourned at 5:55 pm.