

**Texas State Board of Examiners of Marriage and Family Therapists**  
*Ethics Committee Meeting*

**Friday, January 26, 2018, 11:00 a.m.**  
**Exchange Building, Room N-102**  
**8407 Wall Street, Austin, TX 78754,**

**AGENDA**

(Miller, Bateman, Husband-Thompson, Smothermon)

1. Call meeting to order.
2. Approve minutes of the October 27, 2017, Ethics Committee meeting.
3. Discussion and possible action on pending complaints.  
1062-17-0043  
1062-17-0047
4. Report from staff on complaints closed by the executive director.
5. Report from staff on compliance activities.
6. Discussion and possible action on cases with compliance activities.
7. Discussion and possible action on policy to settle cases informally.
8. Discussion and possible action pursuant to rule review as directed by Government Code § 2001.039 pertaining to Agency Review of Existing Rules.
9. Public Comment.
10. Announcements and comments not requiring committee action, such as statements regarding conferences and other recent or upcoming events.
11. Update, discussion and possible action on pending complaints awaiting informal settlement or State Office of Administrative Hearings (SOAH) hearings.
12. Executive Session: Consultation with board attorney pursuant to Government Code § 551.071 regarding pending or contemplated litigation and/or settlement offers.
13. Adjourn meeting.

Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun.

Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly.

Action may be taken on any of the above items. The board/committee reserves the right to go into executive session on any agenda item as authorized by Texas Government Code, chapter 551. Agenda items may be taken in any order at the discretion of the chair. An individual who wishes to speak on an issue that falls under the board/committee's jurisdiction shall be heard during the Public Comment agenda item. The Chair may establish and announce limitations on speakers, including time limits and when speakers may address the board/committee. The limitations, if any, may vary from meeting to meeting.

CONTACT: Sarah Faszholz, Interim Executive Director  
Texas State Board of Examiners of Marriage and Family Therapists  
(512) 834-6657  
mft@dshs.texas.gov

Persons with disabilities who plan to attend this meeting and require auxiliary aids or services are asked to call Georgia Norman (512) 834-6628, ext 2727 at least 96 hours prior to the meeting so appropriate arrangements may be made.

**Texas State Board of Examiners of Marriage and Family Therapists**  
***Rules Committee Meeting***

**Friday, January 26, 2018, 2:00 p.m.**  
(or upon adjournment of the Ethics Committee Meeting)  
**Exchange Building, Room N-102**  
**8407 Wall Street, Austin, TX 78754,**

**AGENDA**  
(Stokes, Bruhn, Francis, Smothermon)

1. Call meeting to order.
2. Approve minutes of the October 27, 2017, Rules Committee meetings.
3. Discussion and possible action pursuant to rule review as directed by Government Code § 2001.039 pertaining to Agency Review of Existing Rules.
4. Public Comment.
5. Announcements and comments not requiring committee action, such as statements regarding conferences and other recent or upcoming events.
6. Adjourn meeting.

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**Texas State Board of Examiners of Marriage and Family Therapists**  
*Licensing Standards Committee Meeting*

**Saturday, January 27, 2018, 9:00 a.m.**  
**Exchange Building, Room N-102**  
**8407 Wall Street, Austin, TX 78754,**

**AGENDA**

(Bruhn, Husband-Thomspon, Miller, Rosenbaum)

1. Call meeting to order.
2. Approve minutes of the October 28, 2017, Licensing Standards Committee meeting.
3. Discussion and possible action regarding pending applications for licensure or examination.
4. Discussion and possible action regarding policy to authorize executive director to approve applications for examination for a third or more times.
5. Discussion and possible action regarding policy to authorize executive director to review an applicant's criminal history as it aligns with a board-approved table of guidelines to determine whether to schedule the application for the Committee's review.
6. Discussion and possible action regarding changes to *Form A - Application Form for LMFT or LMFT-Associate Licensure* and *Form V - Licensed Supervised Experience Verification Form*.
7. Discussion and possible action pursuant to rule review as directed by Government Code § 2001.039 pertaining to Agency Review of Existing Rules.
8. Public Comment.
9. Announcements and comments not requiring committee action, such as statements regarding conferences and other recent or upcoming events.
10. Adjourn meeting.

Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun.

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**Texas State Board of Examiners of Marriage and Family Therapists**  
***Professional Development Committee Meeting***

**Saturday, January 27, 2018, 10:00 a.m.**

(or upon adjournment of the Licensing Standards Committee Meeting)

**Exchange Building, Room N-102**  
**8407 Wall Street, Austin, TX 78754,**

**AGENDA**

(Francis, Bateman, Husband-Thompson, Rosenbaum)

1. Call meeting to order.
2. Approve minutes of the October 28, 2017 Professional Development Committee meeting.
3. Discussion and possible action regarding the quarterly summary from the Texas State Board of Examiners of Marriage and Family Therapists' Jurisprudence Examination vendor.
4. Discussion and possible action related to changes in the board's Jurisprudence Examination.
5. Discussion and possible action pursuant to rule review as directed by Government Code § 2001.039 pertaining to Agency Review of Existing Rules.
6. Public Comment.
7. Announcements and comments not requiring committee action, such as statements regarding conferences and other recent or upcoming events.
8. Adjourn meeting.

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**Texas State Board of Examiners of Marriage and Family Therapists**  
**Board Meeting**

**Saturday, January 27, 2018, 10:30 a.m.**

(or upon adjournment of the Professional Development Committee Meeting)

**Exchange Building, Room N-102**  
**8407 Wall Street, Austin, TX 78754,**

**AGENDA**

1. Call meeting to order.
2. Approval of minutes of the October 28, 2017 Board meeting.
3. Discussion and possible action regarding reports from the following board committees:
  - A. *Ethics Committee Meeting* held on January 26, 2018:
    - i. Number of cases reviewed.
    - ii. Number of cases closed.
    - iii. Disciplinary Actions recommended.
    - iv. Report from staff on complaints closed by the executive firector.
    - v. Report from staff on compliance activities.
    - vi. Discussion and possible action on cases with compliance activities.
    - vii. Discussion and possible action on policy to settle cases informally.
    - viii. Discussion and possible action pursuant to rule review as directed by Government Code § 2001.039 pertaining to Agency Review of Existing Rules.
    - ix. Update, discussion and possible action on pending complaints awaiting informal settlement or State Office of Administrative Hearings (SOAH) hearings.
  - B. *Licensing Standards Committee* meeting held on January 27, 2018:
    - i. Number of cases reviewed.
    - ii. Number of Approvals.
    - iii. Number of Denials.
    - iv. Number of cases returned for more information.
    - v. Discussion and possible action regarding policy to authorize executive director to approve applications for examination for a third or more times.
    - vi. Discussion and possible action regarding policy to authorize executive director to review an applicant's criminal history as it aligns with a board-approved table of guidelines to determine whether to schedule the application for the Committee's review.
    - vii. Discussion and possible action regarding changes to *Form A - Application Form for LMFT or LMFT-Associate Licensure* and *Form V - Licensed Supervised Experience Verification Form*.
    - viii. Discussion and possible action pursuant to rule review as directed by Government Code § 2001.039 pertaining to Agency Review of Existing Rules.
  - C. *Professional Development Committee* meeting held on January 27, 2018:
    - i. Discussion and possible action regarding the quarterly summary from the Texas State Board of Examiners of Marriage and Family Therapists' Jurisprudence Examination vendor.
    - ii. Discussion and possible action related to changes in the board's Jurisprudence Examination.
    - iii. Discussion and possible action pursuant to rule review as directed by Government Code § 2001.039 pertaining to Agency Review of Existing Rules.

D. *Rules Committee* meeting held on January 26, 2018:

- i. Discussion and possible action pursuant to rule review as directed by Government Code § 2001.039 pertaining to Agency Review of Existing Rules.
4. Discussion and possible action on board orders in enforcement cases, including 1062-15-0033.
5. Report from the Board Chair concerning current challenges and accomplishments; lawsuits; interaction with stakeholders, state officials, and staff; committee appointments and functions; workload of board members; conferences; and general information regarding the routine functioning of the board.
6. Report from the executive director concerning program operations; customer service accomplishments, inquiries, and challenges; current and/or historical licensee statistics; media, legislative, and stakeholder contacts and concerns; workload processing; special projects assigned to executive director; and general information regarding the routine functioning of the licensure program.
7. Management report from the Professional Licensing and Certification Unit Manager, concerning unit organization and staffing; program costs and revenue; current operational initiatives; customer service accomplishments and challenges; workload processing and statistical information; status of rulemaking within the unit; legislative and media contacts and tracking; and general information regarding routine unit functions.
8. Discussion and possible action regarding future priorities and activities of the board.
9. Public Comment.
10. Executive Session: Consultation with board attorney pursuant to Government Code § 551.071 regarding pending or contemplated litigation and/or settlement offers.
11. Discussion and possible action regarding pending or contemplated litigation and/or settlement offers.
12. Adjournment.

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