

**Texas State Board of Examiners of Marriage and Family Therapists**  
***Ethics Committee Meeting***

Friday, July 12, 2019, 10:30 a.m.  
Exchange Building, Room N-102  
8407 Wall Street, Austin, TX 78754

**AGENDA**

(Miller, Francis, Scoma, Smothermon — back up: Merchant or Husband-Thompson)

1. Call meeting to order.
2. Approve minutes of the April 12, 2019, Ethics Committee meeting.
3. Report from staff on status of open complaints.
4. Discussion and possible action on status of open complaints.
5. Report from staff on compliance activities.
6. Discussion and possible action on cases with compliance activities.
7. Report from staff on Complaint Review Team activities.
8. Discussion and possible action on Complaint Review Team activities.
9. Discussion and possible action regarding changes to the board's Schedule of Sanctions/Aggravating and Mitigating Factors policy.
10. Discussion and possible action regarding the board's Complaint Review Team policy.
11. Public Comment.
12. Announcements and comments not requiring committee action, such as statements regarding conferences and other recent or upcoming events.
13. Update, discussion and possible action on pending complaints awaiting informal settlement or State Office of Administrative Hearings (SOAH) hearings.

<u>SOAH Cases</u>	<u>Informal Conferences</u>
1062-16-0047 JF	1062-17-0030 LA
	1062-17-0044 MK
14. Executive Session: Consultation with board attorney pursuant to Government Code § 551.071 regarding pending or contemplated litigation and/or settlement offers.
15. Adjourn meeting.

Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun.

Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly.

Action may be taken on any of the above items. The committee reserves the right to go into executive session on any agenda item as authorized by Texas Government Code, Chapter 551. Agenda items may be taken in any order at the discretion of the Chair. An individual who wishes to speak on an issue that falls under the committee's jurisdiction shall be heard during the Public Comment agenda item. The Chair may establish and announce limitations on speakers, including time limits and when speakers may address the committee. The limitations, if any, may vary from meeting to meeting.

This meeting is open to the public. No reservations are required and there is no cost to attend this meeting.

CONTACT: Sarah Faszholz, Interim Executive Director  
Texas State Board of Examiners of Marriage and Family Therapists  
(512) 834-6657  
mft@dshs.texas.gov

Persons with disabilities who plan to attend this meeting and require auxiliary aids or services are asked to contact Georgia Norman at (512) 231-5716 or Georgia.Norman@hhsc.state.tx.us at least 96 hours prior to the meeting so appropriate arrangements may be made.

**Texas State Board of Examiners of Marriage and Family Therapists**  
***Licensing Standards Committee Meeting***

Friday, July 12, 2019, 12:30 p.m.  
(or upon adjournment of the Ethics Committee Meeting)  
Exchange Building, Room N-102  
8407 Wall Street, Austin, TX 78754

**AGENDA**

(Merchant, Bateman, Husband-Thompson, Stoglin — back up: Scoma)

1. Call meeting to order.
2. Approve minutes of the April 12, 2019, Licensing Standards Committee meeting.
3. Discussion and possible action regarding pending applications for licensure or examination.

Daniels, Michael	Ortiz, Jessica
Gonzales, Gabriela with Supervisor Candice Marcum & Supervisor Julia Wesley	Roberts, Dena
Hansen, Jessica	Thomas, Lashonda
Hovan, Kevin	Webber, Belinda with Supervisor Robert Porter
Kidd, Mary	Yates, Lara
Latimer, Danielle	Zolezzi, Andrea

4. Discussion and possible action regarding update to Criminal History Evaluation Policy.
5. Discussion and possible action regarding update to Applications and Forms.
6. Public Comment.
7. Announcements and comments not requiring committee action, such as statements regarding conferences and other recent or upcoming events.
8. Adjourn meeting.

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**Texas State Board of Examiners of Marriage and Family Therapists**  
***Professional Development Committee Meeting***

Saturday, July 13, 2019, 8 a.m.  
Exchange Building, Room N-102  
8407 Wall Street, Austin, TX 78754

**AGENDA**

(Bateman, Husband-Thompson, Merchant, Stoglin — back up: Miller)

1. Call meeting to order.
2. Approve minutes of the April 13, 2019, Professional Development Committee meeting.
3. Discussion and possible action regarding the quarterly summary from the Texas State Board of Examiners of Marriage and Family Therapists' Jurisprudence Examination vendor.
4. Discussion and possible action related to changes in the board's Jurisprudence Examination.
5. Public Comment.
6. Announcements and comments not requiring committee action, such as statements regarding conferences and other recent or upcoming events.
7. Adjourn meeting.

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**Texas State Board of Examiners of Marriage and Family Therapists**  
**Rules Committee Meeting**

Saturday, July 13, 2019, 9 a.m.  
(or upon adjournment of the Professional Development Committee Meeting)  
Exchange Building, Room N-102  
8407 Wall Street, Austin, TX 78754

**AGENDA**

(Francis, Rosenbaum, Scoma, Smothermon — back up: Miller)

1. Call meeting to order.
2. Approve minutes of the April 13, 2019, Rules Committee meetings.
3. Discussion and possible action regarding public comments concerning proposed amendments to Title 22 of the Texas Administrative Code, Chapter 801, concerning Emergency Limited Temporary License. The proposed amendments and call for public comment were published in the May 31, 2019 issue of the *Texas Register* (44 TexReg 2696).
4. Discussion and possible action regarding changes to the board's Schedule of Sanctions / Aggravating and Mitigating Factors policy.
5. Discussion and possible action regarding the board's Complaint Review Team policy.
6. Public Comment.
7. Announcements and comments not requiring committee action, such as statements regarding conferences and other recent or upcoming events.
8. Adjourn meeting.

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**Texas State Board of Examiners of Marriage and Family Therapists**  
***Board Meeting***

Saturday, July 13, 2019, 10 a.m.  
(or upon adjournment of the Rules Committee Meeting)  
Exchange Building, Room N-102  
8407 Wall Street, Austin, TX 78754

**AGENDA**

(Smothermon, Bateman, Francis, Husband-Thompson, Merchant, Miller, Rosenbaum, Scoma, Stoglin)

1. Call meeting to order.
2. Approval of minutes of the April 13, 2019, Board meeting.
3. Discussion and possible action regarding reports from the following board committees:
  - A. *Ethics Committee Meeting* held on July 12, 2019:
    - i. Report from staff on status of open complaints.
    - ii. Discussion and possible action on status of open complaints.
    - iii. Report from staff on compliance activities.
    - iv. Discussion and possible action on cases with compliance activities.
    - v. Report from staff on Complaint Review Team activities.
    - vi. Discussion and possible action on Complaint Review Team activities.
    - vii. Discussion and possible action regarding changes to the board's Schedule of Sanctions / Aggravating and Mitigating Factors policy.
    - viii. Discussion and possible action regarding the board's Complaint Review Team policy.
    - ix. Update, discussion and possible action on pending complaints awaiting informal settlement or State Office of Administrative Hearings (SOAH) hearings.
  - B. *Licensing Standards Committee* meeting held on July 12, 2019:
    - i. Number of cases reviewed.
    - ii. Number of Approvals.
    - iii. Number of Denials.
    - iv. Number of cases returned for more information.
    - v. Discussion and possible action regarding update to Criminal History Evaluation Policy.
    - vi. Discussion and possible action regarding update to Applications and Forms.
  - C. *Professional Development Committee* meetings held on July 13, 2019:
    - i. Discussion and possible action regarding the quarterly summary from the Texas State Board of Examiners of Marriage and Family Therapists' Jurisprudence Examination vendor.
    - ii. Discussion and possible action related to changes in the board's Jurisprudence Examination.
  - D. *Rules Committee* meeting held on July 13, 2019:
    - i. Discussion and possible action regarding public comments concerning proposed amendments to Title 22 of the Texas Administrative Code, Chapter 801, concerning Emergency Limited Temporary License. The proposed amendments and call for public comment were published in the May 31, 2019 issue of the *Texas Register* (44 TexReg 2696).
    - ii. Discussion and possible action regarding changes to the board's Schedule of Sanctions / Aggravating and Mitigating Factors policy.
    - iii. Discussion and possible action regarding the board's Complaint Review Team policy.
4. Discussion and possible action regarding public comments concerning proposed amendments to Title 22 of the Texas Administrative Code, Chapter 801, concerning Emergency Limited Temporary License. The proposed amendments and call for public comment were published in the May 31, 2019 issue of the *Texas Register* (44 TexReg 2696).
5. Discussion and possible action regarding Subpoena Authority Delegation Order.
6. Discussion and possible action regarding update to Criminal History Evaluation Policy.
7. Discussion and possible action regarding changes to the board's Schedule of Sanctions / Aggravating and Mitigating Factors policy.
8. Discussion and possible action regarding the board's Complaint Review Team policy.

9. Discussion and possible final action on agreed orders, default orders, and final orders in enforcement cases.  
1062-17-0049 CD                      1062-19-0007 TM                      1062-19-0008 WA
10. Discussion and possible action regarding update to Applications and Forms.
11. Discussion and possible action to elect a representative to the The Texas Behavioral Health Incubation Task Force (TBHITF), as mandated in the 86th Texas Legislature’s HB1501.
12. Discussion and possible action to designate expiration of Jennifer Smothermon’s term to serve as a professional member delegate to the Texas Behavioral Health Executive Council (TBHEC) and expiration of George Francis’ terms as a public member delegate to TBHEC. One term shall expire February 1, 2021, and the other term shall expire February 1, 2022, as mandated in the 86th Texas Legislature’s HB1501.
13. Discussion and possible action to elect an alternate professional member delegate and an alternate public member delegate to TBHEC and to designate the expiration of the alternate delegates term as February 1, 2021, or February 1, 2022, to implement the 86th Texas Legislature’s HB1501.
14. Report from the Board Chair concerning current challenges and accomplishments; lawsuits; interaction with stakeholders, state officials, and staff; committee appointments and functions; workload of board members; conferences; and general information regarding the routine functioning of the board.
15. Report from the Interim Executive Director concerning program operations; customer service accomplishments, inquiries, and challenges; current and/or historical licensee statistics; media, legislative, and stakeholder contacts and concerns; workload processing; special projects assigned to interim executive director; and general information regarding the routine functioning of the licensure program.
16. Management report from the Professional Licensing and Certification Unit Manager, concerning unit organization and staffing; program costs and revenue; current operational initiatives; customer service accomplishments and challenges; workload processing and statistical information; status of rulemaking within the unit; legislative and media contacts and tracking; and general information regarding routine unit functions.
17. Discussion and possible action regarding future priorities and activities of the board.
18. Public Comment.
19. Executive Session: Consultation with board attorney pursuant to Government Code § 551.071 regarding pending or contemplated litigation and/or settlement offers.
20. Discussion and possible action regarding pending or contemplated litigation or settlement offers.
21. Adjournment.

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