

**Sickle Cell Advisory Committee
Meeting Minutes
July 21, 2017
1:00 p.m. – 4:00 p.m.**

**Brown-Heatly Building, Public Hearing Room
4900 N. Lamar Blvd.
Austin, TX 78751**

Table 1: Sickle Cell Advisory Committee member attendance at the July 21, 2017 meeting.

MEMBER NAME	YES	NO	MEMBER NAME	YES	NO
Dr. Titilope Fasipe	P		Mr. LeDarrin Taite		X
Dr. Melissa Frei-Jones	P		Ms. Toni Tennent	P	
Dr. Clarissa Johnson	P		Ms. Alysian Thomas	P	
Dr. Harinder Juneja	P				

P: Indicates participated by phone

Table 2: Sickle Cell Advisory staff member attendance at the July 21, 2017 meeting.

DSHS STAFF NAME	YES	NO	DSHS STAFF NAME	YES	NO
Beth Rider	X		Jyllisa Mabion	X	
David Martinez	X		Lorene Nealy	X	
Adriana Flores	X		Patricia Lanfranco	X	
Katlyn Le	X		Dawn Ferriter	X	
Brittnee McKinney	X		Michelle Shaffer	X	

Agenda Item 1: Welcome and Introductions

Dr. Harinder Juneja, Chair, opened the meeting and requested that members introduce themselves.

Agenda Item 2: Committee Business Logistics

Ms. Stephanie Gutierrez, HHSC Stakeholder Relations, provided committee logistics, verified the members on the call, and noted quorum.

Agenda Item 3: Review and Approval of Minutes for March 24, 2017

Dr. Juneja turned the floor over to Ms. Beth Rider. Ms. Rider called for a motion to approve the March 24, 2017 meeting minutes. Ms. Alysian Thomas made a motion to approve the March 24, 2017 minutes. Dr. Clarissa Johnson seconded the motion. Ms. Rider asked for any discussion regarding the March 24, 2017 minutes. There was none. Ms. Rider did a roll call vote. The motion carried with no nays and no abstentions.

Agenda Item 4: Texas Syndromic Surveillance System Presentation

Dr. Juneja, introduced and turned the floor over to Ms. Jyllisa Mabion, Epidemiologist II, Regional and Local Health Services. Ms. Mabion referenced the PowerPoint and handout titled, *Texas Syndromic Surveillance System (TxS2)*.

Ms. Mabion informed the Committee of what the TxS2 is and the basic functions of the system. Although Texas has no legislative mandate that requires reporting to a syndromic surveillance system, DSHS has authority to operate the TxS2 under Chapter 81 of the Health and Safety Code. Ms. Mabion also provided information of the Governance Structure and Technological Infrastructure. Ms. Mabion discussed how the system is useful for public health officials as it is a web-based system used to monitor disease trends. The system is also useful for hospitals as it may be integrated into existing Emergency Room tracking or infection control procedures. Ms. Mabion reviewed the timeline for implementation, which includes implementation in the Tarrant County Public Health System, and Houston Health Department system.

Agenda Item 5: Community Health Workers Presentation

Dr. Juneja introduced and turned the floor over to Ms. Adriana Flores, Program Coordinator Department of State Health Services. Ms. Flores referenced the PowerPoint and handout titled, *Community Health Workers (CHW)*.

Ms. Flores provided background information on what a CHW is and what their function is in the community. Ms. Flores also informed the Committee of the Community Health Worker Advisory Committee and invited members of the Sickle Cell Advisory Committee to attend since it is an open meeting.

The Committee discussed the impact of the education provided by CHWs as well as the Sickle Cell Disease and Trait training module, Texas Health Steps, which is undergoing recertification.

ACTION: The State will provide stats on how many times the Sickle Cell training module is used, including provider type.

Ms. Flores stated that training is region focused. And currently, there is collaboration with the Office of Border Services where employees are certified to train CHWs.

Ms. Flores stated there are currently 39 training programs and referred the Committee to the 2016 Annual Report on the DSHS website that houses the list of training programs and their location.

ACTION: The State will provide information to the Committee regarding how many of these programs offer training on Sickle Cell Disease. Ms. Flores stated she will contact the programs directly to inquire.

Ms. Flores stated that some programs collaborate at conferences but there is also a shareable curriculum list of training materials that programs have agreed to share in effort to reduce redundancy. Ms. Flores informed the Committee of the requirement that training materials have to be submitted through a certified training program.

Agenda Item 6: Committee Assignment Status- DSHS Website Revision Toolkit

Dr. Juneja introduced and turned the floor over to Dr. Titilope Fasipe. Dr. Fasipe referenced the PowerPoint and the handout titled, *Sickle Cell Disease*. Dr. Fasipe reviewed the changes that were made to the document, *Sickle Cell Disease*, with the Committee.

ACTION ITEM: The State will distribute the updated document to the Committee members after Dr. Fasipe submits the revisions to Ms. Rider.

ACTION ITEM: The State will compile feedback about the updated document from committee members.

Dr. Fasipe turned the floor over to Ms. Toni Tennent. Ms. Tennent explained the Sickle Cell Trait Toolkit referencing the PowerPoint and handout titled, *Sickle Cell Disease and Sickle Cell Trait Toolkit*. The Committee discussed availability of the Toolkit on the website and in other areas as a resource. The Committee has agreed that the Toolkit will be included in the recommendation to the Executive Commissioner.

Agenda Item 7: Health and Human Services Executive Commissioner Authority for Committee Recommendations

Dr. Juneja turned the floor over to Mr. David Martinez. Mr. Martinez informed the Committee that the Executive Commissioner has the authority to continue the Committee if he chooses to do so based on the Committee's

recommendations. However, the rule making process takes approximately a year to change the language and implement a new end date. Mr. Martinez suggested to the Committee that rather than make a recommendation to extend the Committee, the Committee could make a case in the annual report of the need for an extension.

Agenda Item 8: Committee Annual Report

Mr. Martinez referred to Ms. Rider for details regarding the annual report. Ms. Rider informed the Committee that the annual report is due December 1, 2017. Ms. Rider stated that November is the next conference call meeting.

Ms. Rider stated that HHSC staff on advisory committees and those involved with legislative reports are developing an annual report template. Mr. Martinez requested that the Committee draft a report for the November meeting and be prepared to vote on a final draft at that meeting.

The Committee accepted volunteers to form a small workgroup to draft the report for the November conference call meeting. The small workgroup consists of:

1. Dr. Melissa Frei-Jones
2. Ms. Alysian Thomas
3. Dr. Harinder Juneja

Dr. Frei-Jones made a motion for the development of a small workgroup that includes, Dr. Frei-Jones, Ms. Thomas, and Dr. Juneja, to create a draft report. Ms. Tennent seconded the motion. A roll call vote was taken. The motion carried with no nays and no abstentions.

Agenda Item 9: New Business

Dr. Juneja informed the Committee that he has set up a meeting with Rice University staff in marketing to discuss how to disseminate information.

Agenda Item 10: Public Comment

There was no public comment.

Agenda Item 11: Future Agenda Items and Confirm Next Meeting Date

Dr. Juneja recapped future agenda items:

1. Review the updated version of the Toolkit.
2. Review the proposed website changes, to include possible action.
3. Invite professional organizations to address the Committee, such as school of nursing or other education departments, in an effort to disseminate information/education to the community about Sickle Cell Disease and Trait.
4. Dr. Juneja will give an update on marketing strategies.

Action Item Recap:

1. Dr. Fasipe will submit the proposed revisions of the website to Ms. Rider for further discussion with the Committee and possible action.
2. DSHS staff and Committee members will look into making the Spanish version of the information on the website more consistent.
3. The State will report the number of people that have taken the Texas Health Steps Sickle Cell Module to the Committee.
4. The State will determine how many CHW trainings are in place for Sickle Cell Disease and Trait to the Committee.
5. Dr. Juneja will hold a meeting with other professionals and give an update on marketing strategies.

Ms. Rider confirmed the next meeting on Friday, November 3, 2017 from 1pm -5pm.

Agenda Item 12: Adjournment

Dr. Juneja adjourned the meeting at 4:01 pm.