

# SANITARIAN REGISTRATION PROGRAM ADVISORY COMMITTEE

## *ADVISORY COMMITTEE MEETING*

**Friday, November 7, 2008, 10:00 a.m.**  
**Department of State Health Services – Exchange Building**  
**8407 Wall Street, Suite S-402**  
**Austin, TX 78754**

### **Minutes**

#### **Professional Members:**

Charles McGuffey, Public Member  
Terrance Gratton, Ph.D., Academic Member  
Sandra Long, Professional Member  
Patrick Buzbee, Professional Member  
Steve Berry, Professional Member  
Joel Ortiz, Public Member  
Thomas Touchstone, Public Member

#### **Staff:**

David Olvera  
Jose Paiz  
Cindy Bourland  
Stephen Mills

#### **Public Members:**

No public members present

**Agenda item 1** was call to order. The meeting was called to order by Ms. Long at 10:00am.

**Agenda item 2** was Presiding Officer's Report. The report was given by Ms. Long.

- Report of October 16, 2008 Advisory Committee Meeting
- Items Discussed at October 16, 2008 Advisory Committee Meeting
- Information Provided by Program Director

**Agenda item 3** was Program Director's Report. The report was given by Mr. Olvera, Ms. Bourland and Mr. Mills.

- Report on Program Activities
- Advisory Committee Vacancy Process
- Rule Considerations

**Agenda item 4** was Review, Discussion, and Possible Action Regarding Proposed Rules to 25 Texas Administrative Code, Chapter 140, Concerning the Licensure and Regulation of Registered Sanitarians.

- Professional Code of Conduct
- Eligible Course Credit for Applicants

- Applicant References

**Agenda item 5** was items for future consideration. No items were given.

**Agenda item 6** was future meeting dates and locations. Future meeting dates were as follows: April 17, 2009 at 10am and October 16, 2009 at 8am.

**Agenda item 7** was adjournment. The meeting was adjourned at 11:25am.