



October 7, 2022

To Individuals Interested in Promotor(a) or Community Health Worker Issues:

The Texas Department of State Health Services (DSHS) is accepting applications for membership on the Promotor(a) or Community Health Worker (CHW) Training and Certification Advisory Committee (CHW Advisory Committee). The CHW Advisory Committee, created by Texas Health and Safety Code, Chapter 48 advises DSHS and the Health and Human Services Commission (HHSC) on the implementation of standards, guidelines, and requirements relating to the training and regulation of persons working as promoters or CHWs.

The current vacancies are for:

- **One (1) certified promotor(a) or CHW,**
- **One (1) public member,**
- **One (1) professional working with promotores or CHWs in a community setting.**

The DSHS Commissioner will appoint members to the CHW Advisory Committee to serve a term of three (3) years. The committee will include key stakeholders as determined appropriate by the Commissioner. The committee must include representatives of each of the following:

- Five (5) promotores or CHWs currently certified by the department,
- One (1) public member, which may include consumers of community health work services or individuals with paid or volunteer experience in community health care or social services,
- One (1) member from the Higher Education Coordinating Board, or a higher education faculty member who has teaching experience in community health, public health or adult education and has trained promoters or CHWs, and
- Two (2) professionals working with promotores or CHWs in a community setting, including employers and representatives of non-profit community- based organizations or faith-based organizations.

A committee member must regularly participate in advisory committee meetings and may also have to participate in subcommittee meetings, projects, and presentations. Committee meetings will be held four (4) times per year in Austin, via webcasting, or Microsoft Teams, or another location, at the call of the presiding officer appointed by the DSHS Commissioner. Committee members that work for a state agency other than DSHS will not receive reimbursement of expenses for participation on the CHW Advisory Committee by DSHS. Individuals appointed as CHW, or public members may be reimbursed for their travel to and from meetings if funds are available.

Individuals who are appointed as members representing higher education or professionals working with CHWs are responsible for their own travel expenses.

If you would like to serve on the advisory committee, please complete and return the application available at

<https://www.dshs.texas.gov/chw/AdvisoryCommitteeVacancies.aspx>

with two letters of recommendation dated and signed with hand-written signatures no later than **November 4, 2022**. Résumés or a curriculum vitae will not be considered. You may submit the completed application packet by e-mail to:

chw@dshs.texas.gov

Address e-mail to **Attn: Promotor(a) or Community Health Worker Training and Certification Program**

Letters of recommendation must be signed with a hand-written signature. Applicants will receive electronic confirmation of application packets submitted via e-mail.

DSHS will notify applicants by January 2023 whether they have or have not been selected as a member of the advisory committee.

In selecting members to serve on the Promotor(a) or CHW Training and Certification Advisory Committee, DSHS considers the applicants' qualifications, background, and interest in serving on the CHW Advisory Committee. DSHS also tries to choose committee members who represent the diversity of all Texas citizens. For that reason, DSHS considers applicants' ethnicity, gender, and geographic location.

For more information, please contact Beatrice Smith at 512-776-2208 or by e-mail to chw@dshs.texas.gov.