

**PHR 4/5N Antimicrobial Stewardship Regional Advisory Committee
Meeting Minutes
March 22nd, 2023
10 AM – 12 PM**

Microsoft TEAMS

Table 1: PHR 4/5N Antimicrobial Stewardship Regional Advisory Committee member attendance at 3/22/2023 meeting.

MEMBER NAME	YES	NO	MEMBER NAME	YES	NO
Cunningham, Melissa	x				
Hesley, Stephanie	x				
Igharosa, Patrick	x				
Pierce, Miranda	x				
Roberts, George	x				

Agenda Item 1: Welcome and Call to Order

Vanessa Pierce called meeting to order at 10:04AM. Noted that cameras and microphones should be on when an attendee is speaking and off when not speaking.

Agenda Item 2: Introduction of Members

Each committee member was given the opportunity to introduce themselves:

- Patrick Igharosa stated he is currently living in Lufkin, Texas and working at CHI St. Luke’s Hospital. He travels between Texas and Louisiana as a Hospitalist.
- Stephanie Hesley is a Director of Nursing at a CCRC facility in Longview, Texas. She has been at this role for 14 years.
- Miranda Pierce is an Infection Prevention Manager for the UT Health East Texas System of 10 hospitals. She has a nursing background with an infection prevention certification.
- Melissa Cunningham stated that she is the Director of Infection Prevention for Focus Post-Acute Care Partners, which has 28 nursing homes across Texas. She manages local infection preventionists in Jefferson, Texas. She has been a nurse for 32 years.
- Vanessa Pierce stated that fifth member, George Roberts, was not yet on the call and would be given the opportunity to introduce himself during agenda item number 7.

Agenda Item 3: Introduction of DSHS/HHSV Representatives

Vanessa Pierce extended a thank you to all DSHS and HHSC attendees who joined the call.

- Dr. Sharon Huff was not able to join but is the 4/5N Regional Medical Director
- Deputy Medical Director Caleb Rackley
- HHSC Chief Ethics Officer David Reisman
- HHSC Quality Monitoring Program Representative Nurse Sheri Mead
- HAI Epidemiologists for region 4/5N, Annie Nutt and Kourtney Lopez

Agenda Item 4: Ethics Discussion

Vanessa Pierce turned the floor over to David Reisman to present on advisory committee ethics. David Reisman presented.

Agenda Item 5: Introduction on AS and Committee Purpose

Vanessa Pierce thanked David Reisman for his presentation then turned the floor over to Dr. Melissa Perera LeBrun to discuss the committee and its purpose. Dr. LeBrun presented.

Agenda Item 6: Regional Information Discussion

Vanessa thanked Dr. LeBrun for her presentation and introduced CSTE Fellow Catie Bryan and HAI Epidemiologist Annie Nutt. Catie Bryan and Annie Nutt presented on region 4/5N specific information, including contact and location information, antimicrobial resistance lab network, 4/5N regional antibiogram, and reportable multi-drug resistant organisms (MDROs).

- The following link was shared during the presentation:
<https://www.cdc.gov/hai/mdro-guides/containment-strategy.html>
 - This website offers information on the CDC's Multi-Drug Resistant Organism (MDRO) Containment Strategy. This Containment Strategy is an interim guide for public health responses to novel or targeted MDROs, including program goals and recommendations.

Agenda Item 7: Vote on Chairperson

Jacqueline Castillo introduced herself as the Advisory Committee Coordinator. She listed off the responsibilities of the committee chairperson, as stated in the bylaws. Members were asked to nominate a chairperson.

- Stephanie Hesley nominated Patrick Igharosa for chair. Patrick accepted.
- Miranda Pierce nominated George Roberts. George accepted.
- Patrick Igharosa was given the opportunity for a two-minute speech for his chairperson candidacy.

- George Roberts was given the opportunity for a two-minute speech for his chairperson candidacy.
- Stephanie Hesley motioned to vote by ballot for our chairperson.
- Miranda Pierce and Melissa Cunningham seconded the motion to vote by ballot for our chairperson.
- Vanessa Pierce created a poll for voting by ballot. Members cast their votes.
- Roberts received 4 votes. Igharosa received 1 vote. Jacqueline Castillo introduced the PHR 4/5N AS Regional Advisory Committee chairperson as George Roberts.

Agenda Item 8: Vote on Bylaws

Jacqueline Castillo introduced the next agenda item as our vote on bylaws. The bylaws were sent to members for review on March 7th, 2023. No revisions were suggested.

- Miranda Pierce asked for a clarification on page 3 of bylaws regarding the staggering terms of members by region. Vanessa Pierce clarified that Region 4/5N member terms end of June 30th, 2025. The staggering by region was created to avoid an influx of changing memberships all at once.
- George Roberts motioned to vote orally to approve the bylaws.
- Patrick Igharosa seconded the motion.
- Vanessa Pierce called out each member's name to have their vote cast. The bylaws were approved by a unanimous oral vote.

Action Items:

- Vanessa Pierce to send out approved bylaws to all members.
- Members must sign the bylaws and send back to Vanessa Pierce by March 31st, 2023.

Agenda Item 9: Public Comment and Open Forum

Jacqueline Castillo allowed time for public comments to be shared. No members of the public offered any comments.

Jacqueline Castillo opened the floor for Open Forum:

- George Roberts suggested the members should decide how often they want to meet.
- Vanessa Pierce suggested that unless there are other open forum comments needed, the members should move to agenda item 10 to make decisions on future meetings.

Agenda Item 10: Next Meeting and Agenda Items

Vanessa Pierce stated that members are only required to meet once per year, according to House Bill 1848. Vanessa Pierce explained the to meeting one or more times this year that a member would need to motion for a vote.

- Stephanie Hesley motioned to vote orally on the proposal to meet one or more additional times this year.
- Melissa Cunningham seconded the motion.
- Vanessa Pierce called each member's name to have their votes cast. The proposal passed unanimously.
- Vanessa Pierce announced that she will be reaching out to members within the next few months to schedule another meeting.
- Vanessa Pierce asked for agenda items to be suggested for the next meeting. The following ideas were proposed:
 - Brainstorming goals and plans of the committee
 - C. difficile and Protein Pump Inhibitors – Dr. Igharosa may have a paper to share
 - Public education on AS
 - Guest speakers
 - Physician pushback to AS
 - Nurse empowerment

Agenda Item 11: Adjourn

Vanessa Pierce moved to adjourn the meeting. She extended a thank you to Dr. Michael Fischer for his support in the creation of this committee.

Gratitude was also extended to all committee members and all attendees.

The meeting was adjourned at 11:19AM.