

# Registry Consent and Electronic Affirmation

## Introduction

This companion job aide supplements the [Registry Consent and Electronic Affirmation Webinar](#). This aide highlights key takeaways to understand registry consent and methods of affirming patient consent.

## Registry Consent Overview

*An overview of registry consent and relevant legislation.*

### Registry Consent

- Unique form of consent specific to the Texas Immunization Registry to store patient and immunization data
- Registry consent required by the Texas Administrative Code (TAC)
  - Once as a minor & once more after 18
  - Consent applies to patient, NOT the org

***Once an Org affirms registry consent, ALL providers may submit & request records without additional consent.***

### Types of Registry Consent

- **Minor Consent Form:** Allows parents or legal guardians to give consent for a minor
- **Adult Consent Form:** Allows an adult to give consent for themselves
- **Disaster Consent Form:** Allows an individual to give consent for their disaster related AIMs to be stored

### Non-Consented Patients

- Registry rejects non-consented patient records
- **Exception:** Disaster related AIMs (kept for 5 yrs)

***ALWAYS send Immunization Records to the Registry, regardless if a patient signs consent form. Registry will determine whether to retain or reject record.***

### Withdrawal of Consent

- Patient request to the Registry must be in writing
- ALL records of patient are removed

## Terminology

- **AIMs:** Antivirals, Immunizations, and Medications
- **BiDX:** Bidirectional Data Exchange
- **EHR:** Electronic Health Records
- **FTP:** File Transfer Protocol
- **Orgs:** Providers, healthcare entities, and/or organizations
- **Registry:** Texas Immunization Registry
- **TAC:** Texas Administrative Code

## Affirmation Overview

### What is Affirmation?

- Org is affirming and notifying the registry of a patient's signed registry consent form
- Providers will retain the signed registry consent

### 2 Methods

- **Manual Affirmation:** via ImmTrac2
  - Affirm online
- **Electronic Affirmation:** via EHR
  - Affirmation using data exchange
  - Methods
    - Affirmation (Flat) Files
    - HL7 Files

# Methods of Affirming Registry Consent

## Electronic Affirmation

*Overview & Methods of Electronic Affirmation.*

### Methods of Electronic Affirmation

- Affirmation Files
- HL7 Affirmation

### Method 1: Affirmation (Flat) Files

- Simple text file using precise spacing to format file, not HL7 formatted
- Must send **BEFORE** immunization records
- Specifications in [Electronic Standards for Affirmation of Registry Consent](#)
- Affirmation File Consent Types:
  - A – Adult consent
  - Y – Minor consent
  - D – Disaster consent

### Method 2: HL7 Affirmation

- Uses a unique set of codes developed for the Texas Immunization Registry
  - Sends affirmation with immunization messages
- HL7 Consent Codes
  - TXY – Minor consent
  - TXA – Adult consent
  - TXD – Disaster consent
- Specifications in [Affirmation of Registry Consent via Health Level Seven Guide](#)
  - HL7 affirmation requires a few unique changes to HL7 messages that differ from the national HL7 specifications

## Manual Affirmation

*Overview of Manual Affirmation.*

*Not for BiDX providers.*

### 1. Login to ImmTrac2

- Use the appropriate Org Code of the site that received the patient consent, so that site will get credit

### 2. Enter New Client

### 3. Smart Search

- Fill out Patient Information & Click *Find*

### 4. Add Client

- If found, **STOP**; Patient has consent

***EXCEPTION: Patient may be found as a disaster client (DC/DU), but the form they recently signed is for regular consent (Child/Adult) so Org should proceed with affirming consent and adding the client.***

- If not found, Patient's consent is new; select *Add a client*

- Submit*

### 5. Client Information

- Add additional information
- Click *Continue Add*

### 6. Client Summary

- Review the summary
- Click *Continue* if everything is correct

### 7. Affirm consent

- Select the type of consent
- Click *Affirm*

***Complete manual affirmation within 24 hours of receiving consent form and prior to reporting the patient's immunizations***

# ImmTrac2 Contact Information

## ImmTrac2 General Customer Support:

- **Email:** [ImmTrac2@dshs.texas.gov](mailto:ImmTrac2@dshs.texas.gov)
- **Phone:** (800) 348-9158, *option 1, 2, and 4*

## ImmTrac2 Data Exchange Support:

- **Email:** [ImmTracMU@dshs.texas.gov](mailto:ImmTracMU@dshs.texas.gov)
- **Phone:** 800-348-9158, *option 3*

### ***ImmTrac2 DSHS Webpage:***

<https://www.dshs.texas.gov/immunizations/what-we-do/programs>

### ***User Trainings:***

<https://www.dshs.texas.gov/immunizations/providers/training>

### ***Forms:***

<https://www.dshs.texas.gov/immunizations/providers/materials>

### ***HHS Enterprise Portal to login into ImmTrac2:***

<https://hhsportal.hhs.state.tx.us/iam/portal/Home/portalHome/>