

Immunization Program Responsible Entity Training, Jan. 14 - 16 Information

Department of State Health Services (DSHS) is thrilled to have you join us for the [Immunization Program Responsible Entity \(IPRE\) training](#), scheduled Jan. 14 – 16 in Dallas. You will receive a badge and welcome folder upon check-in. Below are important details to help you prepare for the event:

Event details:

- Dates: Jan. 14 – 16, 2025
- Location: Davidson-Gundy Alumni Center
- Address: 2501 Drive G, Richardson, TX 75080

Daily check-in is required to ensure attendance is accurately counted. **Check-in times are as follows:**

- Tuesday, Jan. 14
 - 9:00 – 11:30 a.m.
 - Noon – 1:00 p.m.
- Wednesday, Jan. 15
 - 8:00 – 9:00 a.m.
- Thursday, Jan. 16
 - 8:30 – 9:30 a.m.

Transportation

- Everyone is encouraged to carpool to ensure sufficient parking is available. Please [print the parking pass](#) before the event, parking pass for levels 3 and above in the garage across from the event building (PS1). Use the same pass each day and place the printed copy on your dashboard.

Agenda highlights:

- If you are seeking CE credits, an email will be sent each morning with a link to complete the daily evaluations. All three evaluations must be submitted by Thursday, Jan. 16 COB to qualify. Printed versions of the evaluations will also be available for your convenience.
- A designated box will be available to place your questions. There will be specific sessions (day two and three) allocated for answering these.

What to Bring:

- Printed parking pass for the event.

- Fully charge your laptops before arriving. There will be limited access to outlets and extension cords.
- Please bring your own snacks and beverages. There will be water fountains and water fill stations. There is no fridge on site.
- On Thursday, Jan. 16, highly encourage to check out of your hotel before 9:30 a.m. logistics begins. If you do not feel comfortable leaving your personal belongings in the car, there is space to hold it.

If you have any questions, please email pjet@dshs.texas.gov.

Thank you,
Texas Department of State Health Services