

Flu Pre-Book in VAOS

Last Updated: 12/3/2025



TEXAS
Health and Human
Services

Texas Department of State
Health Services

Overview

Purpose

- The Flu Pre-Book job aid provides step-by-step instructions for Texas Vaccines for Children (TVFC) providers to indicate whether they will order flu doses for the upcoming Flu Season in the Vaccine Ordering and Allocation System (VAOS).

Audience

- TVFC providers who access VAOS.



Texas Department of State
Health Services

VAOS Tips & Tricks

Keep in mind...



VAOS works best with **Chrome** as your browser.



Please **check your Spam** folder for emails from noreply@salesforce.com as needed. You may also receive emails from CDCCustomerService@McKesson.com.

If possible, flag these addresses as safe-senders to avoid emails being sent to Spam.



Regardless of the number of facilities you are associated with, you will have **one set of login credentials**.

1. Flu Pre-Book

Refer to this section if you WILL be ordering flu doses for the upcoming season.

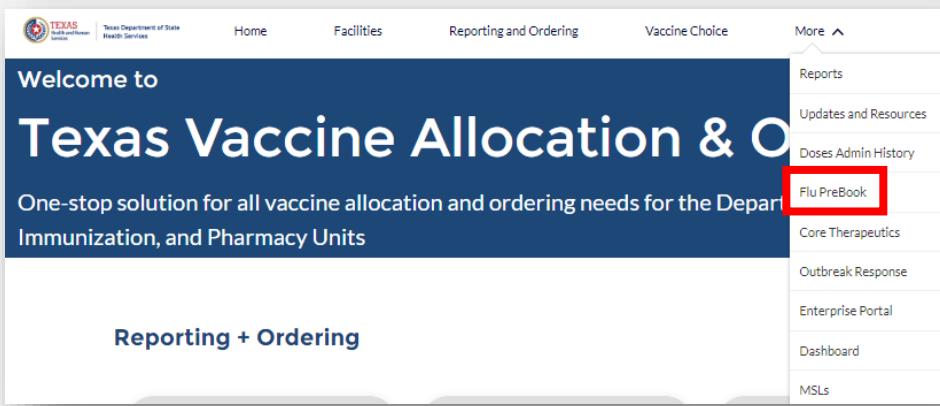


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Step 1: Flu Pre-Book

1. Select **Flu PreBook** from the **More** tab or select the tile on the home page.



Welcome to

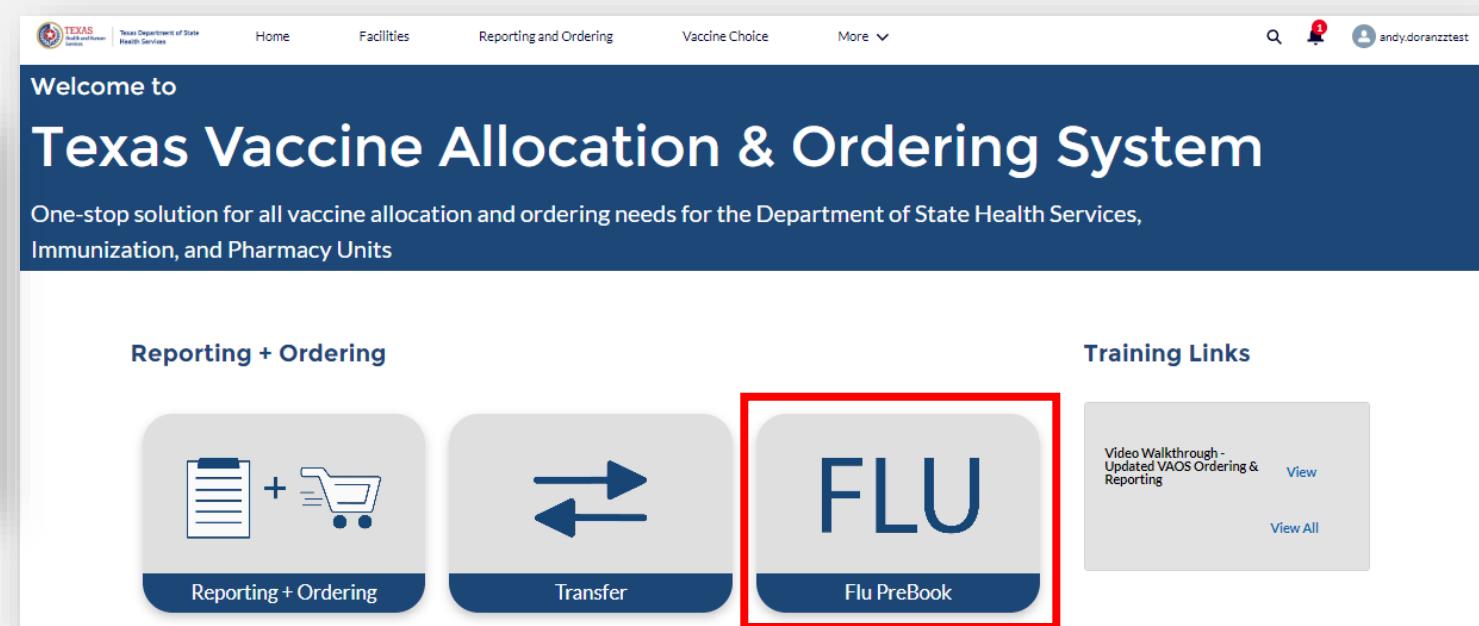
Texas Vaccine Allocation & Ordering System

One-stop solution for all vaccine allocation and ordering needs for the Department of State Health Services, Immunization, and Pharmacy Units

Reporting + Ordering

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- Reports
- Updates and Resources
- Doses Admin History
- Flu PreBook**
- Core Therapeutics
- Outbreak Response
- Enterprise Portal
- Dashboard
- MSLs



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Reporting + Ordering

Transfer

FLU

Flu PreBook

Training Links

Video Walkthrough - Updated VAOS Ordering & Reporting

View

View All

Step 2: Flu Pre-Book

2. Select your **Facility** from the drop-down menu and then use the check marks to answer, *“Do you intend on ordering influenza vaccine for the (YYYY-YYYY) flu season?”*.

Choose your facility below. If a facility is not listed, your account is not TVFC enabled. Contact DSHS for assistance.

Choose Facility

* Do you intend on ordering influenza vaccine for the 2026-2027 flu season?

NO, I do NOT want to order ANY influenza vaccine for the 2026-2027 influenza season .

YES, I will be placing an order for influenza vaccine for the 2026-2027 influenza season .

Step 3: Flu Pre-Book

3. Type the amount of each vaccine next to the vaccine name you need in multiples of 10. If you don't need a certain vaccine, leave the box with "0". Do not leave any boxes blank.

* Do you intend on ordering influenza vaccine for the 2026-2027 flu season?

NO, I do NOT want to order ANY influenza vaccine for the 2026-2027 influenza season.
 YES, I will be placing an order for influenza vaccine for the 2026-2027 influenza season.

Place all orders in DOSES (not vials).

For ordering purposes, 1 multi-dose vial = 10 doses.

Abbreviations: Pre-filled syringe (PFS), Single dose vial (SDV), and Multi-dose vial (MDV).

- Pre-filled syringes (PFS) and single dose vials (SDV) are preservative free (PF).
- Although some products are licensed for use in people older than 18 years, all flu vaccine received through TVFC must be used only on TVFC eligible children ages 6 months through 18 years of age.
- Please order in multiples of 10 doses.
- An entry is required in all fields. You must enter 0 if you do not wish to order a particular vaccine.

Place your flu vaccine order (in multiples of 10 only):

Fluzone PFS; Ped; 2026-2027

80

*Important instructions
will appear on the
page in addition to the
available doses.*

Step 4: Flu Pre-Book

4. Check the boxes indicating:

- I am the authorizing provider for TVFC, or I have been given authority to order vaccine on behalf of this facility.*
- I understand that this is my order for (YYYY-YYYY) seasonal flu vaccine. Flu vaccine will be purchased by the State of Texas on my behalf for administration to my TVFC patients.*
- All flu vaccine ordered here will be used only on TVFC-eligible children.*

Authorization *

I am the authorizing provider for TVFC, or I have been given authority to order vaccine on behalf of this facility.
* I agree

I understand that this is my order for 2026-2027 seasonal flu vaccine. Flu vaccine will be purchased by the State of Texas on my behalf for administration to my TVFC patients.
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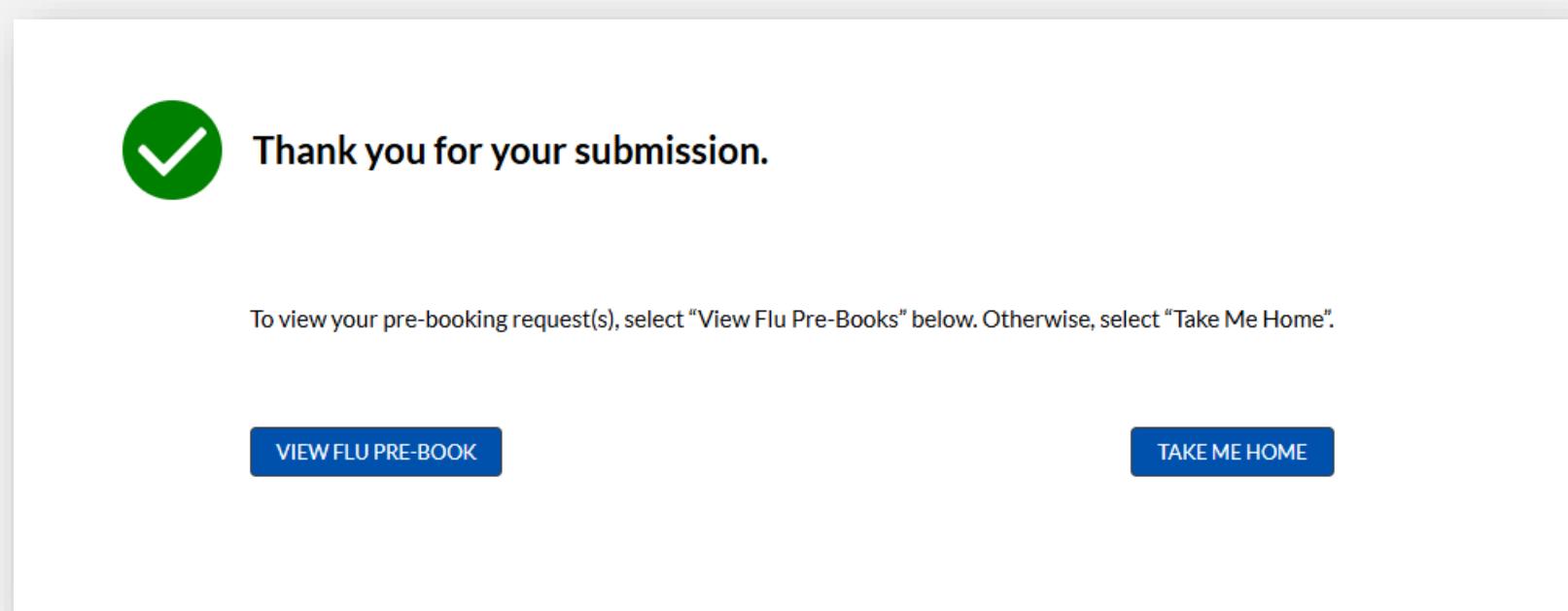
All flu vaccine ordered here will be used only on TVFC-eligible children.
* I agree

Help combat declining influenza coverage rates in the United States by pre-booking today. Texas has 5.2 million TVFC-eligible children but a worsening decline in coverage rates. Only you can reverse this trend; pre-book and distribute influenza vaccines today and protect your community tomorrow!

5. Click
Save.

View Submitted Pre-Book Requests

Once Pre-Book selections are saved, you will receive the confirmation page below. You can select the “View Flu Pre-Book” to view your submitted pre-book request or select “Take Me Home” to navigate back to the homepage of the VAOS Provider Portal.



2. Flu Pre-Book

Refer to this section if you will NOT be ordering flu doses for the upcoming season.



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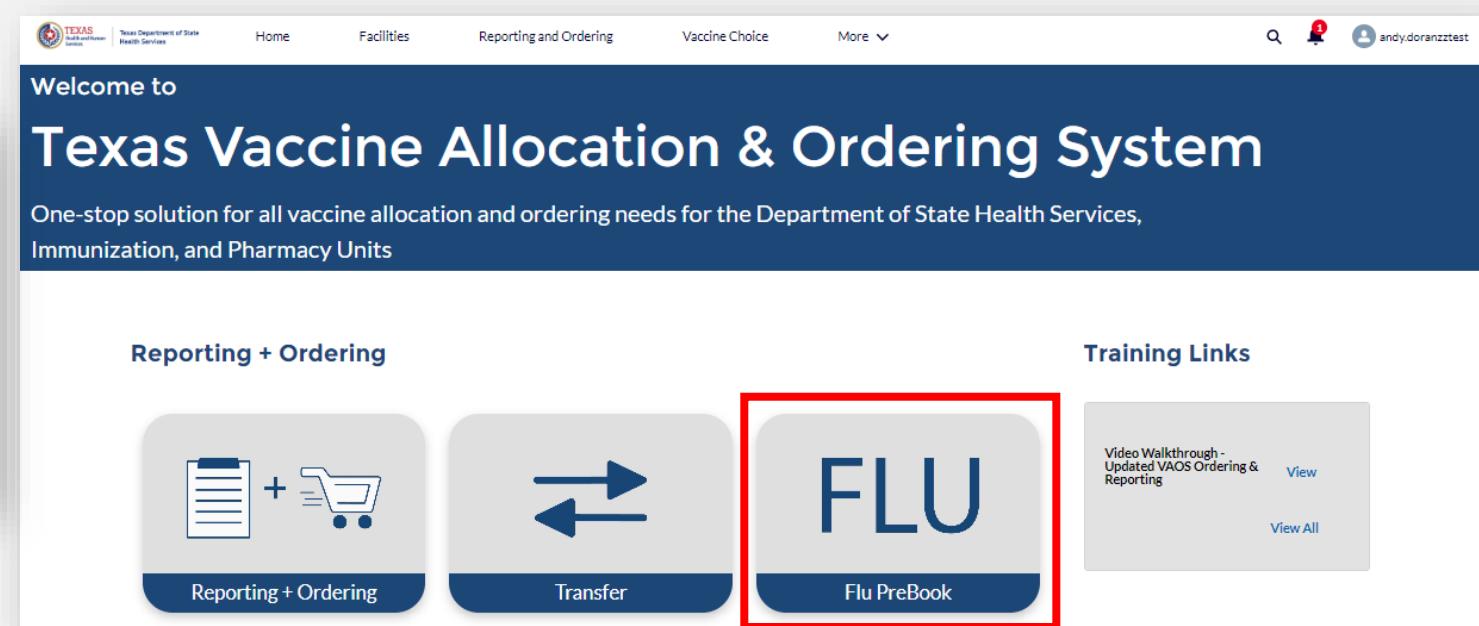
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YES, I will be placing an order for influenza vaccine for the 2026-2027 influenza season .

Step 3: Flu Pre-Book

Options will appear once you click the “**NO**” option.

3. Select the reason(s) why you will not be pre-booking flu vaccine for the upcoming flu season. Select all that apply.

Check applicable
boxes



* Do you intend on ordering influenza vaccine for the 2026-2027 flu season?

NO, I do NOT want to order ANY influenza vaccine for the 2026-2027 influenza season .

YES, I will be placing an order for influenza vaccine for the 2026-2027 influenza season .

I am not ordering TVFC flu vaccine for the coming flu season because: (Select ALL that apply)

This facility/office only gives specific vaccines.

Our office/facility only serves patients younger than 6 months of age, too young for flu vaccine.

This facility/office is a DSHS site that does not see patients.

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