



TEXAS
Health and Human
Services

Texas Department of State
Health Services

Dear TVFC/ASN Program Providers,

Effective **October 6, 2022, at 5:00 PM CST**, DSHS Central Office will be pausing the processing of Changes to Enrollment Forms (CTEFs) to transition enrollment changes into Syntropi as a part of re-enrollment.

Where can providers submit changes to facility information?

All changes to facility information must be submitted as a part the 2023 Texas Vaccines for Children (TVFC)/Adult Safety Net (ASN) Program re-enrollment beginning October 10th. This will take the place of CTEFs during re-enrollment.

When will providers resume using the Changes to Enrollment Form to update facility information?

DSHS Central Office will resume processing changes to enrollment requests from Responsible Entities (RE) once a re-enrollment has been approved. Once your PIN's re-enrollment has been "Approved", all change requests will need to be sent by your RE through a [Changes to Enrollment Form](#) (11-15224).

What happens if providers have a change after submitting their re-enrollment?

If there is a time-sensitive change of information after you have submitted the re-enrollment for your PIN, contact your RE so they can work with you to make the change.

If you have any questions regarding the 2023 TVFC/ASN Program re-enrollment, contact your RE.

Thank you for your continued partnership,

Texas Department of State Health Services Immunization Section