| **Texas Nonprofit Hospitals*** |
| **Part II Summary of Current Hospital Charity Care Policy and** |
| **Community Benefits for Inclusion in DSHS Charity Care Manual as Required** |
| **by Texas Health and Safety Code, § 311.0461**** |
| **2019** |

Facility Identification (FID):   939090   (Enter 7-digit FID# from attached hospital listing)***

Name of Hospital: Comanche County Medical Center Company   **County:**   COMANCHE

Mailing Address: "10201 HWY 16 North, Comanche, TX 76442"

Physical Address if different from above:

Effective Date of the current policy: 1/1/2019

Date of Scheduled Revision of this policy: 12/31/2019

How often do you revise your charity care policy?   annually

Provide the following information on the office and contact person(s) processing requests for charity care.

Name of the office/department: Patient Financial Services

Mailing Address: "10201 HWY 16 North, Comanche, TX 76442"

Primary Contact: Hong Wade   Primary Title: CFO

Primary Phone: (254) 879-4900   Primary Fax: (254) 879-4990

Person completing this form if different from above:

Name: Tamra Wells   Title: Director of PRS

Phone: (254) 879-4900   Fax: (254) 879-4990

Second Person completing this form if different from above:

Name: Hong Wade   Title: (254) 879-4900

This summary form is to be completed by each **nonprofit** hospital. Hospitals in a system must report on an individual hospital basis. Public hospitals, for-profit hospitals participating in the Medicaid disproportionate share hospital program and exempt hospitals are not required to complete this form. This form is only available in PDF format at DSHS web site: www.dshs.texas.gov/chs/hosp under 2019 Annual Statement of Community Benefits Standard.

*** The information in the manual will be made available for public use. Please report most current information on the charity care policy and community benefits provided by the hospital.

***The list is also available on DSHS web site: www.dshs.texas.gov/chs/hosp/..

I. Charity Care Policy:

1. Include your hospital's Charity Care Mission statement in the space below.

"CCMC will provide medically necessary care without regard to race, creed, color, national origin, or financial status. Emergency medical services will be provided regardless of patient's ability to pay. All patients that present to the Emergency Room are seen and provided a medical screening exam to determine if they have an emergency medical condition as required by EMTALA before obtaining any financial information from the patient"

2. Provide the following information regarding your hospital's current charity care policy.

a. Provide definition of the term **charity care** for your hospital.

"Care provided to patients at or below FPG, following Texas Indigent Health Care & Treatment Act. We do have a sliding scale discount available for those uninsured patients up to 200% of FPG."

b. What percentage of the federal poverty guidelines is financial eligibility based upon? Check one.
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1. 100%	☑ 4. <200%
2. <133%	5. Other, specify _____
3. <150%	

c. Is eligibility based upon net or ☑ gross income? Check one.

d. Does your hospital have a charity care policy for the Medically Indigent?

☑ YES NO   IF yes, provide the definition of the term **Medically Indigent**.

A patient can qualify for medically indigent assistance when the medical debt exceeds 33% of the patient's annual household gross income and expected to be unable to pay the account over a 2 year period.

e. Does your hospital use an Assets test to determine eligibility for charity care?

☑ YES NO   If yes, please briefly summarize method. "Liquid assets less than $5,000."

f. Whose income and resources are considered for income and/or assets eligibility determination?

☑   1. Single parent and children

☑   2. Mother, Father and Children

☑   3. All family members

☑   4. All household members

          5. Other, please explain _____

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g. What is included in your definition of income from the list below? Check all that apply.

☑ 1. Wages and salaries before deductions

☑ 2. Self-employment income

☑ 3. Social security benefits

☑ 4. Pensions and retirement benefits

☑ 5. Unemployment compensation

☑ 6. Strike benefits from union funds

☑ 7. Worker's compensation

☑ 8. Veteran's payments

☑ 9. Public assistance payments

☑ 10. Training stipends

☑ 11. Alimony

☑ 12. Child support

☑ 13. Military family allotments

☑ 14. Income from dividends, interest, rents, royalties
☑ 15. Regular insurance or annuity payments

☑ 16. Income from estates and trusts

   17. Support from an absent family member or someone not living in the household

☑ 18. Lottery winnings

   19. Other, specify _____

3. Does application for charity care require completion of a form? ☑ YES   NO

   If YES,

     a. **Please attach a copy of the charity care application form.**

     b. How does a patient request an application form? Check all that apply.

☑ 1. By telephone

☑ 2. In person

☑ 3. Other, please specify   download from website _____

     c. Are charity care application forms available in places other than the hospital?

YES ☑ NO   If, YES, please provide name and address of the place.

     d. Is the application form available in language(s) other than English?

       ☑ YES   NO

       If yes, please check

       Spanish ☑ Other, please specify _____

4. When evaluating a charity care application,

    a. How is the information verified by the hospital?

            1. The hospital independently verifies information with third party evidence (W2, pay stubs)

            2. The hospital uses patient self-declaration

    ☑   3. The hospital uses independent verification and patient self-declaration

    b. What documents does your hospital use/require to verify income, expenses, and assets? Check all that apply.

    ☑   1. W2-form

    ☑   2. Wage and earning statement

    ☑   3. Pay check remittance

    ☑   4. Worker's compensation

    ☑   5. Unemployment compensation determination letters

    ☑   6. Income tax returns

    ☑   7. Statement from employer

    ☑   8. Social security statement of earnings

    ☑   9. Bank statements

    ☑   10. Copy of checks

    ☑   11. Living expenses

    ☑   12. Long term notes

    ☑   13. Copy of bills

    ☑   14. Mortgage statements

    ☑   15. Document of assets

    ☑   16. Documents of sources of income

    ☑   17. Telephone verification of gross income with the employer

    ☑   18. Proof of participation in gov't assistance programs such as Medicaid

    ☑   19. Signed affidavit or attestation by patient

    ☑   20. Veterans benefit statement

         21. Other, please specify   _____

5. When is a patient determined to be a charity care patient? Check all that apply.

☑   a. At the time of admission

☑   b. During hospital stay

☑   c. At discharge

☑   d. After discharge

        e. Other, please specify _____

6. How much of the bill will your hospital cover under the charity care policy?

☑   a. 100%

☑   b. A specified amount/percentage based on the patient's financial situation

☑   c. A minimum or maximum dollar or percentage amount established by the hospital

        d. Other, please specify _____

7. Is there a charge for processing an application/request for charity care assistance?

    YES ☑ NO

8. How many days does it take for your hospital to complete the eligibility determination process? within 15 business days

9. How long does the eligibility last before the patient will need to reapply? Check one.

        a. Per admission

☑   b. Less than six months

        c. One year

        d. Other, specify _____

10. How does the hospital notify the patient about their eligibility for charity care? Check all that apply. Check all that apply?

☑   a. In person

☑   b. By telephone

☑   c. By correspondence

        d. Other, specify _____

11. Are all services provided by your hospital available to charity care patients?

    YES ☑NO

If NO, please list services not covered for charity care patients (e.g. transplant services, ER services, other outpatient services, physician's fees). "Non-essential services such as cosmetic surgery, convenience items, non-diagnostic testing or services that do not meet medical necessity."

12. Does your hospital pay for charity care services provided at hospitals owned by others?

    YES ☑ NO

II. Community Benefits Projects/Activities:

Provide information on name, brief description (3 lines), target population or purpose (3 lines) for each of the community benefits projects/activities CURRENTLY being undertaken by your hospital (example: diabetes awareness).

"Rural Health Clinic provides services to all payors including self pay and charity patients. We actively encourage patients to understand and apply for financial assistance. When we can identify patients that meet criteria for ""presumptive"" charity, we grant financial assistance if we can verify qualification through alternate methods. We actively provide diabetes education to all patients identified as at risk or referred. We provide free sports physicals for all student athletes throughout our county."

Additional Information:

Use this space if more space is required for comments or to elaborate on any of the information supplied on this form. Please refer to the response by question and item number.

Texas Nonprofit Hospitals
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NOTE: This is the eighteen year the charity care and community benefits form is being used for collecting the information required under Texas Health and Safety Code, § 311.0461. If you have any suggestions or questions, please include them in the space below or contact Dwayne Collins, Center for Health Statistics, Texas Department of State Health Services at (512)776-7261 or fax:(512)776-7344 or E-mail: dwayne.collins@dshs.texas.gov.

Name of Hospital: _____   City: _____

Contact Name: _____   Phone: _____

Suggestions/questions: