

Attachment Checklist

✓	Attachment #	Title
	1	Documentation detailing the process and resources available to emergency and trauma care providers for managing stressful events
	2	Documentation with evidence the facility meets the Regional Advisory Council (RAC) participation requirements through the designation cycle
	3	Trauma Operational Plan
	4	Evidence that the facility submits data every 90 days to the State Trauma Registry, following the National Trauma Data Standard (NTDS)
	11	Evidence of the TMD or designee's participation in the Regional Advisory Council (RAC) meetings throughout the designation cycle
	12	TMD's certificate for completion of a trauma performance improvement course
	13	TMD defined role and expectations of the hospitalist or intensivist in providing care to the admitted injured patients who meet trauma activation guidelines and/or NTDB registry inclusion criteria
	16	TPM's organizational reporting structure
	18	Evidence of the TPM's completed course certificates for TNCC or ATCN, ENPC or PALS, ACLS, AAAM, a trauma performance improvement course, and any additional continuing nurse education credits for the designation cycle
	21	Procedure or guideline that outlines the EMS hand-off process
	23	List of staff who may be requested to respond to the helipad or established land zone and their completion of helipad safety training
	31	Monitoring data for documentation of pediatric vital signs, GCS, assessments (including pain), and weight in kilograms documentation for the 12-month reporting period
	33	Documentation of two pediatric simulations and the critique of the simulations completed during the 12-month reporting period
	38b	Data from the 12-month reporting period that tracks and monitors compliance with current certification requirements for nurses assigned to arriving trauma activation patients.

	40	Documentation from the trauma program's last mass casualty training (specifically for surgical surge capacity in the OR, ED, and ICU) and include the attendance roster
	40	Job action sheets utilized in the mass casualty training
	41	After-action review documents and the attendance roster if the facility responded to an actual mass casualty event with trauma injuries during the 12-month reporting period
	47b	Protocols specific to trauma telemedicine
	51	PIPS plan including section for external review of the following documents • Designation assessment questionnaire and performance improvement review minutes • Designation survey summary report • Medical record review summaries • Communication with the department regarding the designation process <i>Documents specific to the survey process which are confidential due to sensitive patient healthcare information (PHI) and case discussions.</i>