The Power of Project Management in Grant Success
Maximizing Impact, Compliance, and Efficiency

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Objectives

At the end of this presentation, you will understand:

1 Why Integration Matters

2 The focus of the work

3 Connecting the Dots

Integration

Grants Management

focuses specifically on securing and managing funding obtained through grants.

Key Activities:

- Grant Proposal Writing
- Funder Relationships
- Grant Reporting
- Grant Compliance

Project Management

has a broader scope, dealing with the overall process of planning, organizing, and managing resources to achieve specific goals.

Key Activities:

- Defining Project Scope
- Team Management
- Risk Management
- Timeline Development

Integration

GRANTS PROJECT MANAGEMENT

Grants Management

Grant Proposal Writing

Funder Relationships

Grant Reporting

Grant Compliance

Developing a Project Plan

Resource Allocation

Monitoring Progress

Budget Management

Stakeholder Communication

Project Management

Defining Project Scope

Team Management

Risk Management

Timeline Development

The focus of the work

Grant-Project Life-cycle

1

INITIATION
PRE-AWARD

This phase defines the problem, details what needs to be done, and is an opportunity to define all the stakeholders

2

PLANNING
AWARD

This phase lays the groundwork for the rest of the project and defines how to meet objectives

3

EXECUTION
POST-AWARD I&M

The execution or implementation phase is where you put the project plan into motion.

4

MONITORING
POST-AWARD M&R

Monitoring progress, evaluating impact, and taking corrective action when necessary is essential to the success of any project.

5

CLOSEOUT
CLOSEOUT

The closeout phase indicates the end of the project, where deliverables are approved and after action (lessons learned) meeting are held.

Best Practice

📍 **INITIATION/PRE-AWARD**

The Project Charter, which formalizes the project's objectives and scope, and the Business Case/Project Proposal, which justifies the project's necessity and alignment with organizational goals and funding priorities.

Tip: Incorporate project plans into grant proposals

Best Practice

📍 PLANNING/AWARD

The Project Management Plan (Project serves as an overarching guide, while the Scope Statement defines project boundaries and deliverables.

Key Elements:
The Work Breakdown Structure (WBS) or workplan breaks down tasks, and a Project Schedule details activities and timeline

Tools:
MS Project
Teams (Planner or To-do)
Smartsheet

Project Summary Template

Best Practice

📍 **EXECUTION/POST-AWARD I&M**

Focus on producing Project Deliverables that meet grant objectives.

Key Elements:
Status Reports provide updates on progress, and Performance Metrics and KPIs track achievements against goals.

Tools:
Smartsheet

Best Practice

📍 MONITORING AND CONTROL /POST-AWARD M&R

This phase involves overseeing project performance.

Key Elements:
Performance Reports summarize progress, and Variance Analysis Reports compare planned versus actual results.

Tools:
Smartsheet
MS Power Bi
MS Excel

Best Practice

📍 **CLOSURE/CLOSEOUT**

Closure involves transitioning deliverables and documenting lessons learned.

Key Elements:
A Project Closure Report summarizes performance and outcomes, and a Final Project Reports provide a comprehensive overview.

Connecting the Dots

Bringing it all together!

Project management frameworks for managing grants

Project management takes time

- Links business needs with project strategy

- Improve organizational planning

Project management involves people

- Aligns resources with strategic work

- Increases staff productivity

Project management creates accountability

- Better reporting

- Evaluation and performance oversight

Thank you!

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