Texas Department of State Health Services
HIV/STD Prevention and Care Branch
Reporting Coversheet

Name of Agency	The Montrose Center		
Region	Region 6 Houston		
Scope of Work	Minority AIDS Initiative (MAI)	Source of Funds	DSHS
Contract No.	HHS0001460900001		
Reporting Period Covered		Year	2025/2026
Contract Period Covered	April 1, 2025 to March 31, 2026		
Prepared By: Name, Phone Number, and Date of Submission			

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MAI Contract	Period Begin	Period End	Narrative Due Date
Quarter 1	4/1/2025	6/30/2025	7/30/2025
Quarter 2	7/1/2025	9/30/2025	10/30/2025
Quarter 3	10/1/2025	12/31/2025	1/30/2026
Quarter 4	1/1/2026	3/31/2026	4/30/2026

SECTION I
PROGRAM OBJECTIVES AND DATA

Performance Measures	This Quarter	Year-To-Date	Contractual Objective	% Achieved YTD
Number of HE/RR units provided to Black or African American clients living with HIV			1540	
Number of HE/RR units provided to Hispanic or Latinx clients living with HIV				
Number of HE/RR units provided to minority clients (not listed above) living with HIV				
Number of HE/RR units provided to non-minority clients living with HIV				
Number of unduplicated Black or African American clients living with HIV receiving HE/RR			385	
Number of unduplicated Hispanic or Latinx clients living with HIV receiving HE/RR				
Number of unduplicated minority clients (not listed above) clients living with HIV receiving HE/RR				
Number of unduplicated non-minority clients living with HIV receiving HE/RR				
Total number of Black or African American clients living with HIV enrolled in THMP			255	
Total number of Hispanic or Latinx clients living with HIV enrolled in THMP				
Total number of minority clients (not listed above) living with HIV enrolled in THMP				
Total number of non-minority clients living with HIV enrolled in THMP				

Performance Measures	This Quarter	Year-To-Date	Contractual Objective	% Achieved YTD
Number of Black or African American clients living with HIV attending medical appointment after release from incarceration				
Number of Hispanic or Latinx clients living with HIV attending medical appointment after release from incarceration			375	
Number of minority clients (not listed above) living with HIV attending medical appointment after release from incarceration				
Number of non-minority clients living with HIV attending medical appointment after release from incarceration				
Number of unduplicated Black or African American clients receiving targeted outreach				
Number of unduplicated Hispanic or Latinx clients receiving targeted outreach			750	
Number of unduplicated minority clients (not listed above) clients receiving targeted outreach				
Number of unduplicated non-minority client receiving targeted outreach				
Number of outreach units provided to Black or African American clients				
Number of outreach units provided to Hispanic or Latinx clients			2856	
Number of outreach units provided to minority clients (not listed above)				
Number of outreach units provided to non-minority clients				
Number of EFA units provided to Black or African American clients living with HIV				
Number of EFA units provided to Hispanic or Latinx clients living with HIV			300	
Number of EFA units provided to minority clients (not listed above) living with HIV				
Number of EFA units provided to non-minority clients living with HIV				

Performance Measures	This Quarter	Year-To-Date	Contractual Objective	% Achieved YTD
Number of unduplicated Black or African American clients receiving EFA				
Number of unduplicated Hispanic or Latin clients receiving EFA			300	
Number of unduplicated minority clients (not listed above) clients receiving EFA				
Number of unduplicated non-minority client receiving targeted EFA				
Number of transportation units provided to Black or African American clients living with HIV				
Number of transportation units provided to Hispanic or Latinx clients living with HIV			300	
Number of transportation units provided to minority clients (not listed above) living with HIV				
Number of transportation units provided to non-minority clients living with HIV				
Number of unduplicated Black or African American clients receiving transportation units				
Number of unduplicated Hispanic or Latin clients receiving transportation units			150	
Number of unduplicated minority clients (not listed above) clients receiving transportation units				
Number of unduplicated non-minority client receiving targeted transportation units				

Required performance measures:

Discuss the progress of meeting each performance measure for the current quarter and year. Briefly describe services being provided by the program staff and how clients are benefiting from MAI services. Any charts/tables to support this section should be included in Section III.

Contractor will provide a minimum of 1540 units of HE/RR to 385 Black, African American, Hispanic, Latinx, and other minorities living with HIV/AIDS. *1 unit of HE/RR = 15 minutes.*

1. **Provide a brief summary of this quarter's HE/RR services provided:**

2. **Describe challenges your program is facing providing HE/RR to MAI clients:**

3. **Describe your plan to address the above challenges. What other changes could be implemented to make HE/RR more successful? How can those changes be implemented?**

4. **Describe Montrose's goal(s) for HE/RR this coming quarter and how it will be implemented?**

Contractor will enroll a minimum of 255 Black, African American, Hispanic, Latinx, and other minorities living with HIV/AIDS into THMP.

1. **Provide a brief summary of this quarter's TMHP enrollment services:**

2. **Describe challenges your program is facing providing TMHP enrollment to MAI clients:**

3. **Describe your plan to address the above challenges. What other changes could be implemented to make enrollment into THMP more successful? How can those changes be implemented?**

4. **Describe Montrose's goal(s) for TMHP enrollment this coming quarter and how it will be implemented:**

Contractor will assure that a minimum of 375 recently released Black, African American, Hispanic, Latinx, and other minorities living with HIV/AIDS attend their initial medical appointment.

1. **Provide a brief summary of this quarter's initial medical appointment attendance:**

2. **How does your program confirm medical appointment attendance?**

3. **How many referrals did the MAI program receive from TDCJ and how many attended their post-release appointment?**

4. **How many referrals did the MAI program obtain from the local county jail and how many attended their post-release appointment?**

5. **What steps did the MAI program take to engage the clients who did not show up to the scheduled post-release appointment?**

6. **Describe challenges your program is facing assuring clients attend the appointment post- release:**

7. **Describe your plan to address the above challenges. What other changes could be implemented to make attendance more successful? How can those changes be implemented?**

8. **Describe Montrose's goal for initial medical appointment attendance this coming quarter and how it will be implemented:**

2856   750

Contractor will provide a minimum of 2856 units of targeted outreach to 750 Black, African American, Hispanic, Latinx, and other minorities living with HIV/AIDS.

1. **Provide a brief summary of this quarter's targeted outreach services provided:**

2. **Describe challenges your program is facing providing targeted outreach to MAI clients:**

3. **Describe your plan to address the above challenges. What other changes could be implemented to make outreach more successful? How can those changes be implemented?**

4. **Describe Montrose's goal for targeted outreach this coming quarter and how it will be implemented?**

Contractor will provide a minimum of 1500 units of Emergency Financial Assistance to 131 recently released Black, African American, Hispanic, Latinx, and other minorities living with HIV/AIDS.

Contractor will provide a minimum of 700 units of Transportation Assistance to 180 recently released Black, African American, Hispanic, Latinx, and other minorities living with HIV/AIDS.

1. **Provide a brief summary of this quarter's EFA and Transportation services provided:**

2. **Describe challenges your program is facing providing EFA and Transportation to MAI clients:**

3. **Describe your plan to address the above challenges. What other changes could be implemented to make EFA and Transportation more successful? How can those changes be implemented?**

4. **Describe Montrose's goal for EFA and Transportation this coming quarter and how it will be implemented?**

SECTION II
PROGRAM IMPLEMENTATION

1. **List staff changes affecting this program that occurred during this quarter and list any staff vacancies for this grant in the table below:**

Staff Changes	Staff Vacancies

2. **Discuss any barriers and/or concerns, successful and unsuccessful strategies regarding program activities and/or performance measures not included in Section I:**

3. **How does the program address language and cultural barriers with clients?**

4. **Describe how the MAI staff coordinate services with state jails and prisons, and any challenges that they face:**

5. **Describe the evaluation activities the program conducted towards meeting performance measures that occurred this quarter. These activities can include but are not limited to data quality assurance, evaluation of program files, client satisfaction surveys, client focus groups, etc.:**

6. **List staff training related to this contract that occurred this quarter:**

Training	Name of MAI staff attending training

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7. Describe technical assistance or training needs for MAI staff to successfully meet program measures:

8. Describe any financial or grant management concerns:

9. Describe any new programs being developed in your area that target the recently released population:

<u>**END OF YEAR FINAL REPORT ONLY**</u>

1. Discuss expenditures for the year. If more than 5% of funds were lapsed, explain why. What strategies will be implemented to ensure funds are not lapsed in the next grant year?

SECTION III OPTIONAL
INSERT TABLES OR CHARTS TO SUPPORT PROGRAM ACTIVITIES

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