

**Texas Department of State Health Services
HIV/STD Prevention and Care Branch
Reporting Coversheet**

Name of Agency	The Montrose Center		
Region	Region 6 Houston		
Scope of Work	Minority AIDS Initiative (MAI)	Source of Funds	DSHS
Contract No.	2016-003878-04		
Reporting Period Covered		Year	2018/2019
Contract Period Covered	April 1, 2018 to March 31, 2019		
Prepared By: Name and phone number			

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MAI Contract	Period Begin	Period End	Narrative Due Date
Quarter 1	4/1/2018	6/30/2018	7/20/2018
Quarter 2	7/1/2018	9/30/2018	10/20/2018
Quarter 3	10/1/2018	12/31/2018	1/20/2019
Quarter 4	1/1/2019	3/31/2019	4/20/2019

**SECTION I
PROGRAM OBJECTIVES AND DATA**

Performance Measures	This Quarter	Year-To-Date	Contractual Objective	% Achieved YTD
Number of HE/RR units provided to Black or African American clients living with HIV			550	
Number of HE/RR units provided to Hispanic or Latinx clients living with HIV				
Number of HE/RR units provided to minority clients (not listed above) living with HIV				
Number of HE/RR units provided to non-minority clients living with HIV				
Number of unduplicated Black or African American clients living with HIV receiving HE/RR			295	
Number of unduplicated Hispanic or Latinx clients living with HIV receiving HE/RR				
Number of unduplicated minority clients (not listed above) clients living with HIV receiving HE/RR				
Number of unduplicated non-minority clients living with HIV receiving HE/RR				
Number of Black or African American clients living with HIV enrolled in THMP after receiving HE/RR			NA	NA
Number of Hispanic or Latinx clients living with HIV enrolled in THMP after receiving HE/RR				
Number of minority clients (not listed above) living with HIV enrolled in THMP after receiving HE/RR				
Number of non-minority clients living with HIV enrolled in THMP after receiving HE/RR				
Total number of Black or African American clients living with HIV enrolled in THMP			170	
Total number of Hispanic or Latinx clients living with HIV enrolled in THMP				
Total number of minority clients (not listed above) living with HIV enrolled in THMP				
Total number of non-minority clients living with HIV enrolled in THMP				

Performance Measures	This Quarter	Year-To-Date	Contractual Objective	% Achieved YTD
Number of Black or African American clients living with HIV attending medical appointment after release from incarceration			250	
Number of Hispanic or Latinx clients living with HIV attending medical appointment after release from incarceration				
Number of minority clients (not listed above) living with HIV attending medical appointment after release from incarceration				
Number of non-minority clients living with HIV attending medical appointment after release from incarceration				
Number of unduplicated Black or African American clients living with HIV receiving targeted outreach			550	
Number of unduplicated Hispanic or Latin clients living with HIV receiving targeted outreach				
Number of unduplicated minority clients (not listed above) clients living with HIV receiving targeted outreach				
Number of unduplicated non-minority client living with HIV receiving targeted outreach				
Number of EFA units provided to Black or African American clients living with HIV			600	
Number of EFA units provided to Hispanic or Latinx clients living with HIV				
Number of EFA units provided to minority clients (not listed above) living with HIV				
Number of EFA units provided to non-minority clients living with HIV				
Number of Transportation units provided to Black or African American clients living with HIV			1500	
Number of Transportation units provided to Hispanic or Latinx clients living with HIV				
Number of Transportation units provided to minority clients (not listed above) living with HIV				
Number of Transportation units provided to non-minority clients living with HIV				

Required performance measures:

Discuss the progress of meeting each performance measure for the current quarter and year. Briefly describe services being provided by the program staff and how clients are benefiting from MAI services. Any charts/tables to support this section should be included in Section III.

Contractor will provide a minimum of 550 units of HE/RR to 295 Black, African American, Hispanic, Latinx, and other minorities living with HIV/AIDS. 1 unit of HE/RR = 15 minutes.

- 1. Provide a brief summary of this quarter's HE/RR services provided:**

- 2. Describe challenges your program is facing providing HE/RR to MAI clients:**

- 3. Describe your plan to address the above challenges. What other changes could be implemented to make HE/RR more successful? How can those changes be implemented?**

- 4. Describe Montrose's goal(s) for HE/RR this coming quarter and how it will be implemented?**

Contractor will enroll a minimum of 170 Black, African American, Hispanic, Latinx, and other minorities living with HIV/AIDS into THMP.

- 1. Provide a brief summary of this quarter's TMHP enrollment services:**

- 2. Describe challenges your program is facing providing TMHP enrollment to MAI clients:**

3. Describe your plan to address the above challenges. What other changes could be implemented to make enrollment into THMP more successful? How can those changes be implemented?

4. Describe Montrose's goal(s) for TMHP enrollment this coming quarter and how it will be implemented:

Contractor will assure that a minimum of 250 recently released Black, African American, Hispanic, Latinx, and other minorities living with HIV/AIDS attend their initial medical appointment.

1. Provide a brief summary of this quarter's initial medical appointment attendance:

2. How does your program confirm medical appointment attendance?

3. How many referrals did the MAI program receive from TDCJ and how many attended their post-release appointment?

4. How many referrals did the MAI program obtain from the local county jail and how many attended their post-release appointment?

5. What steps did the MAI program take to engage the clients who did not show up to the scheduled post-release appointment?

6. Describe challenges your program is facing assuring clients attend the appointment post- release:

7. Describe your plan to address the above challenges. What other changes could be implemented to make attendance more successful? How can those changes be implemented?

8. Describe Montrose's goal for initial medical appointment attendance this coming quarter and how it will be implemented:

Contractor will provide a minimum of 550 units of targeted outreach to 550 Black, African American, Hispanic, Latinx, and other minorities living with HIV/AIDS.

1. Provide a brief summary of this quarter's targeted outreach services provided:

2. Describe challenges your program is facing providing targeted outreach to MAI clients:

3. Describe your plan to address the above challenges. What other changes could be implemented to make outreach more successful? How can those changes be implemented?

4. Describe Montrose's goal for targeted outreach this coming quarter and how it will be implemented?

Contractor will provide a minimum of 600 units of Emergency Financial Assistance to 150 recently released Black, African American, Hispanic, Latinx, and other minorities living with HIV/AIDS.

Contractor will provide a minimum of 1500 units of Transportation Assistance to 500 recently released Black, African American, Hispanic, Latinx, and other minorities living with HIV/AIDS.

1. Provide a brief summary of this quarter's EFA and Transportation services provided:

2. Describe challenges your program is facing providing EFA and Transportation to MAI clients:

3. Describe your plan to address the above challenges. What other changes could be implemented to make EFA and Transportation more successful? How can those changes be implemented?

4. Describe Montrose's goal for EFA and Transportation this coming quarter and how it will be implemented?

**SECTION II
PROGRAM IMPLEMENTATION**

1. List staff changes affecting this program that occurred during this quarter and list any staff vacancies for this grant in the table below:

Staff Changes	Staff Vacancies

2. Discuss any barriers and/or concerns, successful and unsuccessful strategies regarding program activities and/or performance measures not included in Section I:

- 3. How does the program address language and cultural barriers with clients?

- 4. Describe how the MAI staff coordinate services with state jails and prisons, and any challenges that they face:

- 5. Describe the evaluation activities the program conducted towards meeting performance measures that occurred this quarter. These activities can include but are not limited to data quality assurance, evaluation of program files, client satisfaction surveys, client focus groups, etc.:

6. List staff training related to this contract that occurred this quarter:

Training	Name of MAI staff attending training

- 7. Describe technical assistance or training needs for MAI staff to successfully meet program measures:

- 8. Describe any financial or grant management concerns:

- 9. Describe any new programs being developed in your area that target the recently released population:

END OF YEAR FINAL REPORT ONLY

- 1. Discuss expenditures for the year. If more than 5% of funds were lapsed, explain why. What strategies will be implemented to ensure funds are not lapsed in the next grant year?**

**SECTION III OPTIONAL
INSERT TABLES OR CHARTS TO SUPPORT PROGRAM ACTIVITIES**