TEXAS
Health and Human Services

Texas Department of State Health Services

Demo for Vaccine Ordering in VAOS

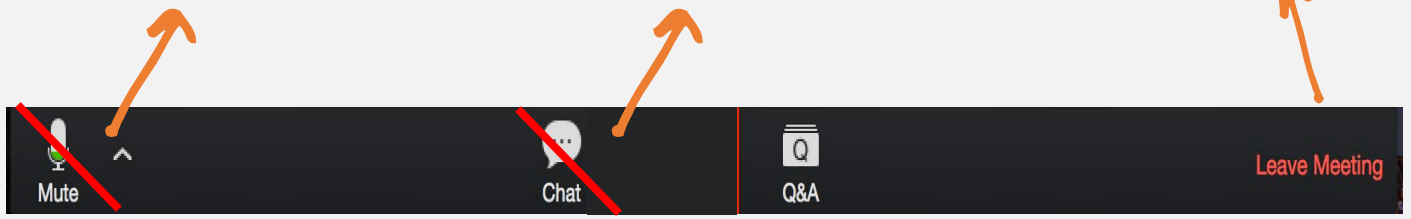
November 17, 2021

Today's Webinar

You will be automatically muted during this webinar.

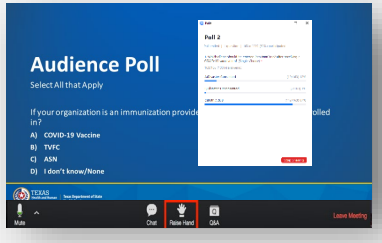
The chat function will be disabled during the webinar

Need to go? Click Leave Meeting to exit the webinar.



Have a question? Type a question to the host and panelists using the Q&A box!

Audience Polls



Watch for our polls throughout today's presentation.

We will share the meeting recording, slides, and transcripts afterwards.

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Agenda

Section	Presented by
• Agenda & Introductions • Update on EVI Retirement / Key Dates (Peter) • Follow-up from 11/10 Kick-off Meeting • Virtual tour of Vaccine Management Resources for TVFC and ASN webpage • TVFC/ASN Provider Journey in VAOS	*Devin Holmes*
Live Demos in VAOS • Navigating Homepage • Open Ordering – *how to order vaccines*	*Julia Durnan*
Next Steps	*Devin Holmes*
Discussion and Q&A	*Devin Holmes*

EVI Update

Introduction

Meet the Team

Julia Durnan

Devin Holmes

Key FAQs from 11/10 Webinar

Question	Answer
Will there be live demonstrations of the system?	Yes, the webinar today and those following will be live demonstrations of VAOS capabilities and vaccine management processes.
Will TVFC/ASN providers use the same login as COVID providers for VAOS?	Yes, if you are both a COVID-19 and TVFC/ASN provider, the logins will be the same.
Who do I contact if I'm having issues logging into VAOS?	If you are a COVID-19 vaccine provider, please contact COVID19VacMgmt@dshs.Texas.gov. If you are an approved TVFC/ASN provider for 2022 and are unable to log into VAOS in "view-only" mode, please reach out to your Responsible Entity (RE) if you are having issues.
Will doses administered for TVFC/ASN vaccines need to be reported in VAOS and ImmTrac2? How often do you have to enter doses administered?	While COVID doses administered can be reported to ImmTrac2, you must report TVFC/ASN doses administered in VAOS in addition to Immtrac2. You must self-report doses administered in VAOS - a summary of the number of doses administered per lot number. Providers can report and order at any time of the month and several times per month.
When will my re-enrollment be approved?	Re-enrollments are currently being reviewed and will be approved shortly. You will receive a confirmation once approved.
What do I do if my primary or secondary contact has changed or will be changing in the next couple of months?	You can change this while re-enrolling. If the change is happening in the near future, contact VacCallCenter@dshs.texas.gov or the Provider Help Desk (833-832-7068, press 1).

Key FAQs from Registration Survey

Question/Comment	Answer
I want to learn how to order vaccines in VAOS.	Today's webinar will cover this exact topic! Like each of these webinars, today's session will be recorded in case you can't attend the entire demo or you missed it. We also have a job aid and instructional videos (Open Ordering, Open Ordering Brief, and Update Vaccine Choice) available on this topic.
If I missed last week's webinar (11/10), is there a way that I can access the materials?	Yes, you can access the recording here and the slide presentation here.
How will VAOS affect my ability to change vaccine choice brands?	VAOS increases the ability of TVFC/ASN providers to change vaccine choice brands as needed instead of every 3 months.
What changes are happening to the TVFC and / or ASN programs?	TVFC and ASN programmatic processes and requirements remain unchanged. The system will be different, and several processes that were historically paper-based (such as faxing temperature logs) will be digital in VAOS.

TVFC/ASN Provider Journey in VAOS

DSHS/RE

DSHS

RE

Review application & approve TVFC/ASN/Flu Vaccine Provider

Edits to vaccine order may be required

Review, approve & deny vaccine order

Approve Transfer

PROVIDER/ LHD

Primary & Backup Vaccine Coordinator

Enroll to be a TVFC/ASN vaccine provider

Receive access to VAOS

Order vaccines

- ❑ Confirm receipt of vaccine shipments
- ❑ Complete transfer requests
- ❑ Upload temp. logs
- ❑ Confirm/enter doses administered*
- ❑ Reconcile physical inventory
- ❑ Enter vaccine waste*

Confirm shipment receipt

Report waste as needed

If needed, initiate transfer

Report waste as needed

Provider administers vaccine doses

Enter doses administered

Reconcile inventory as needed*

Generate reports as needed

**Vial open or broken, improperly stored, spoiled, natural disaster, etc.*

Audience Poll #1: I am aware of the benefits of VAOS for TVFC/ASN providers.

- Strongly agree
- Agree
- Neutral
- Disagree
- Strongly disagree

Live Demo of VAOS

Provider Actions

- **Navigating Homepage**
- **Open Ordering – *how to order vaccines***

Key *Provider* Actions We'll Review Today:

Key Steps:

- ❑ How to **navigate the homepage** of VAOS
- ❑ How to **place a vaccine order** in VAOS, including:
  - ❑ Confirming shipment receipt
  - ❑ Complete transfer requests
  - ❑ Upload current temperature logs
  - ❑ Enter doses administered
  - ❑ Reconcile physical inventory
  - ❑ Report waste
  - ❑ Update vaccine choice
  - ❑ Submit your order

Objectives & Supplemental Materials

Objectives:

- ✓ Help you get acquainted with VAOS and understand how to navigate the system
- ✓ Demonstrate the steps that providers will take to order vaccines
- ✓ Learn how to help providers view, track, and confirm status of vaccine shipment
- ✓ Learn how to upload a temperature log

Supplemental Materials:

- **Job Aids**
  - Accessing VAOS
  - Open Ordering
  - Uploading Temperature Log
- **Instructional Videos**
  - Open Ordering
  - Open Ordering – Short
  - Uploading Temperature Log
  - Update Vaccine Choice

Audience Poll #2: Which step(s) in the vaccine ordering process are required before placing an order?

- ❑ Confirm shipment receipt
- ❑ Complete transfer requests
- ❑ Upload current temperature logs
- ❑ Take a break to do a Texas Two Step
- ❑ Enter doses administered
- ❑ Reconcile physical inventory
- ❑ Report waste

Additional Resources

If you have any questions, please contact your TVFC/ASN Responsible Entity (RE).

- Vaccine Management Resources for TVFC and ASN (job aids, instructional videos)
- Texas Vaccine for Children Program Page
- Adult Safety Net Program Page

Discussion and Q&A

Vaccine Ordering FAQs

Question	Answer
How will we order vaccines in VAOS?	The reporting requirements as stated in the DSHS provider manual are still the same: reconciling inventory, submitting doses administered, completing vaccines transfers, receiving orders in their electronic inventory, uploading temperature logs, and reporting waste. The key change in the vaccine ordering process will be the different system flow in the Ordering Wizard, which we did our best to design as intuitively as possible. The Ordering Wizard is meant to help make the ordering process quicker and reduce errors. Please see our Open Ordering job aid or Open Ordering instructional video for more information!
What will providers be required to do prior to placing an order in VAOS?	Providers will need to meet the same reporting requirements as stated in the DSHS provider manual: uploading temperature logs, reconciling inventory, submitting doses administered, completing any transfers necessary, receiving any orders in their electronic inventory, and reporting waste.
How often is vaccine choice going to be open?	It will no longer be "opened" or "closed". Providers can click the Update Choice button on the ordering screen to update whenever needed.
Will providers still order vaccines monthly, or will they be able to order as often as they choose?	Providers will be able to order vaccines as often as they choose. Please note reporting will have to be up to date prior to placing any order, regardless of the time of the month.
Will providers receive an email every time their order status changes on the back end? If so, will providers be able to see the comments REs entered if an order is put on Hold?	Yes, providers will receive emails and they will be able to see comments.
If a provider needs to place another order shortly after placing their first order, will they need to complete temp logs, VLR, short dated, etc. again?	Yes, a current temp log must be uploaded before all order submissions.
If a provider needs to order more than the suggested quantities, will REs be able to approve this?	Yes, they are allowed to order over the suggested quantities, but they must fill out a reason why. Then, REs can edit and/or approve.

Vaccine Ordering FAQs

Question	Answer
Is there a way provider can input documentation if an excursion occurs?	No.
Will REs review and approve vaccine orders when providers place them in VAOS?	Yes, REs will review and approve the orders as usual.
Can providers order more than once a month, but temp logs are only required to be reported once a month?	No, temp logs must be uploaded before each order.

Thank you!