



TEXAS
Health and Human
Services

**Texas Department of State
Health Services**

Emergency Medical Services and Trauma Registries (EMSTR): EMS Webinar

October 2023

EMSTR Team

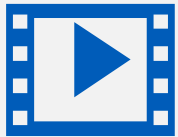
Webinar Reminders



All participants are automatically muted by webinar administrators.



Please type questions using the “Q&A” feature.



This webinar is being recorded for learning purposes.



The webinar team will provide an overview of each process.

Agenda

- EMSTR Overview
- Identity and Access Management: IAMOnline
- Access EMSTR
- Account Management
- Questions and Answers

EMSTR Overview



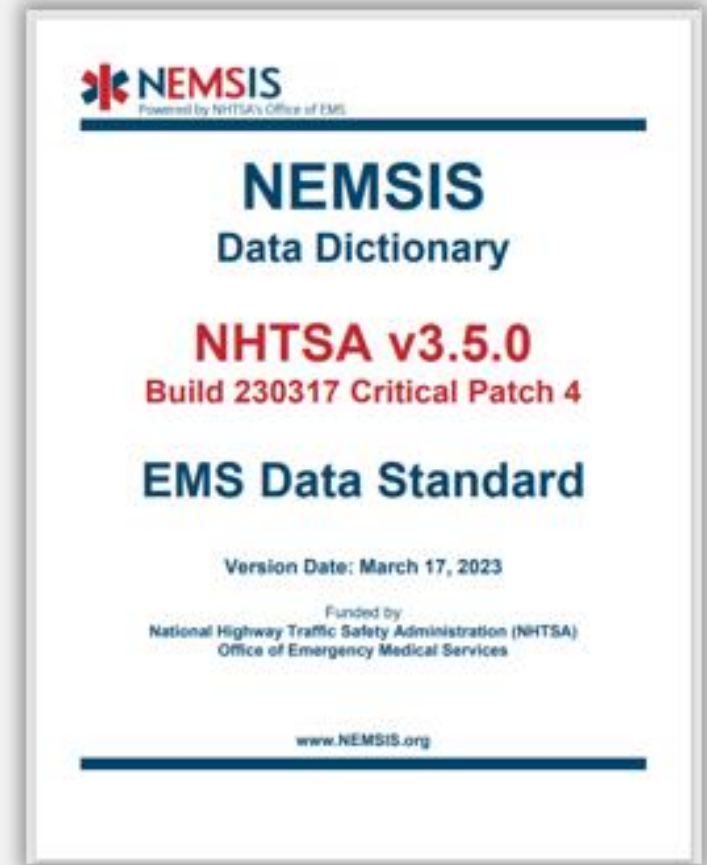
EMSTR

- EMSTR is a statewide passive surveillance system that collects reportable event data from Emergency Medical Services (EMS) providers, hospitals, justices of the peace, medical examiners, and rehabilitation facilities.
- EMSTR includes four registries:
 - The EMS Registry;
 - The Acute Traumatic Injury Registry;
 - The Traumatic Brain Injury (TBI) Registry/ Spinal Cord Injury (SCI) Registry; and
 - The Submersion Registry.

Data Format Update

- EMSTR will be upgrading to the National EMS Information System (NEMSIS) version 3.5.
- Once the upgrade is complete, EMSTR will stop accepting NEMSIS version 3.3.4.

NOTE – The projected date for the data modernization move and NEMSIS version 3.5 implementation is November 10th, 2023.



IAMOnline Process

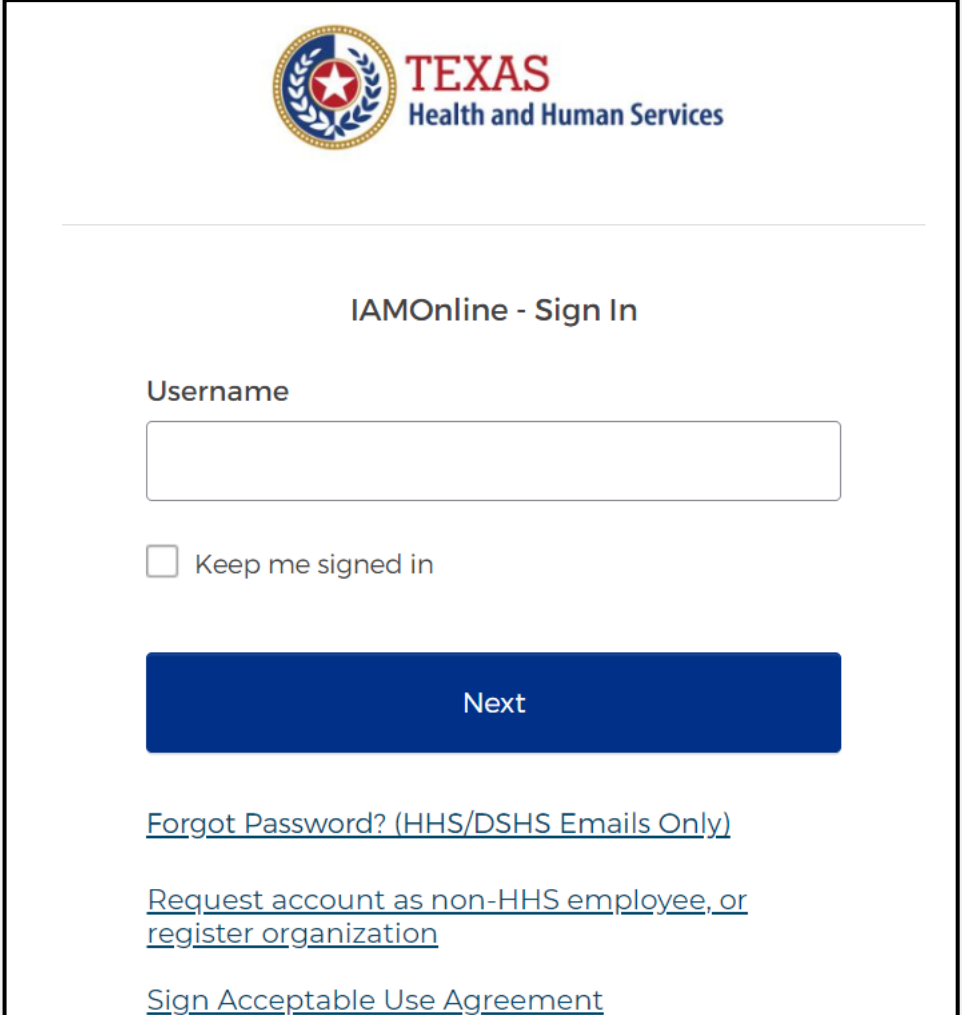


TEXAS
Health and Human
Services

Texas Department of State
Health Services

IAMOnline (1 of 2)

- EMSTR will begin using the new Identity and Access Management (IAM) platform called **IAMOnline** beginning November 2023.
- All Texas Health and Human Services applications will be transitioning to IAMOnline.
- IAMOnline provides a more secure log-in process with an authentication feature.



The screenshot shows the IAMOnline Sign In interface. At the top left is the Texas Health and Human Services logo, which includes a circular seal with a star and the text "TEXAS Health and Human Services". Below the logo, the title "IAMOnline - Sign In" is centered. Underneath the title is a "Username" label followed by a text input field. Below the input field is a checkbox labeled "Keep me signed in". A large blue button labeled "Next" is positioned below the checkbox. At the bottom of the page, there are three links: "Forgot Password? (HHS/DSHS Emails Only)", "Request account as non-HHS employee, or register organization", and "Sign Acceptable Use Agreement".

IAMOnline (2 of 2)

To access EMSTR, each person must complete the **one-time account set-up** steps:



Activate your Account.



Set-up Security Methods.



Review and Acknowledge the Acceptable Use Agreement (AUA) Form.

After completing these steps, you can access EMSTR directly by logging in to your IAMOnline MyApps dashboard.

Activate Your Account Process



TEXAS
Health and Human
Services

Texas Department of State
Health Services

Activate Your Account (1 of 2)

- Locate your **IAMOnline** registration email from noreply@okta.com.
- The activation email will be sent to your employee email address.

Hi [REDACTED],

Welcome to IAMOnline! Your account is active and ready for use. Access the portal using the below link:

Username: [REDACTED]@dshs.texas.gov

Activate Account

Please note that the link will only be active for seven (7) days for security reasons.

After accessing IAMOnline for the first time, set up will require a password, a phone number, and a security question for the account. The [Acceptable Use Agreement \(AUA\)](#) must be completed as well.

If you have any questions regarding how to complete this action, please review the IAMOnline [Web Help](#) and [FAQs](#). For further help or if this email was received in error, please contact the Help Desk at 512-438-4720 or 855-435-7181 (toll-free), 7:00 A.M. and 7:00 P.M. Central Time (CT), Monday-Friday.

Thank you,

IAM Team

Activate Your Account (2 of 2)

- Your **username** is provided in the email.
- Click the “**Activate Account**” button to set up your account promptly.

NOTE – *The link will only be active for seven (7) days after you receive the email for security reasons.*

Hi [redacted],

Welcome to IAMOnline! Your account is active and ready for use. Access the portal using the below link:

Username: [redacted]@dshtexas.gov

Activate Account

Please note that the link will only be active for seven (7) days for security reasons.

After accessing IAMOnline for the first time, set up will require a password, a phone number, and a security question for the account. The [Acceptable Use Agreement \(AUA\)](#) must be completed as well.

If you have any questions regarding how to complete this action, please review the IAMOnline [Web Help](#) and [FAQs](#). For further help or if this email was received in error, please contact the Help Desk at 512-438-4720 or 855-435-7181 (toll-free), 7:00 A.M. and 7:00 P.M. Central Time (CT), Monday–Friday.


Thank you,

IAM Team

Set Up Security Methods (1 of 2)


Set up security methods to protect your account with a “password”, your “phone”, and a “security question”.

Set up security methods

 @dshs.texas.gov

Security methods help protect your IAMOnline account by ensuring only you have access.


Set up required



Password

Choose a password for your account
Used for access


Set up



Phone

Verify with a code sent to your phone
Used for access or recovery

Set up



Security Question

Choose a security question and answer that will be used for signing in
Used for recovery

Set up

[Back to sign in](#)

[Create a new account as a citizen](#)

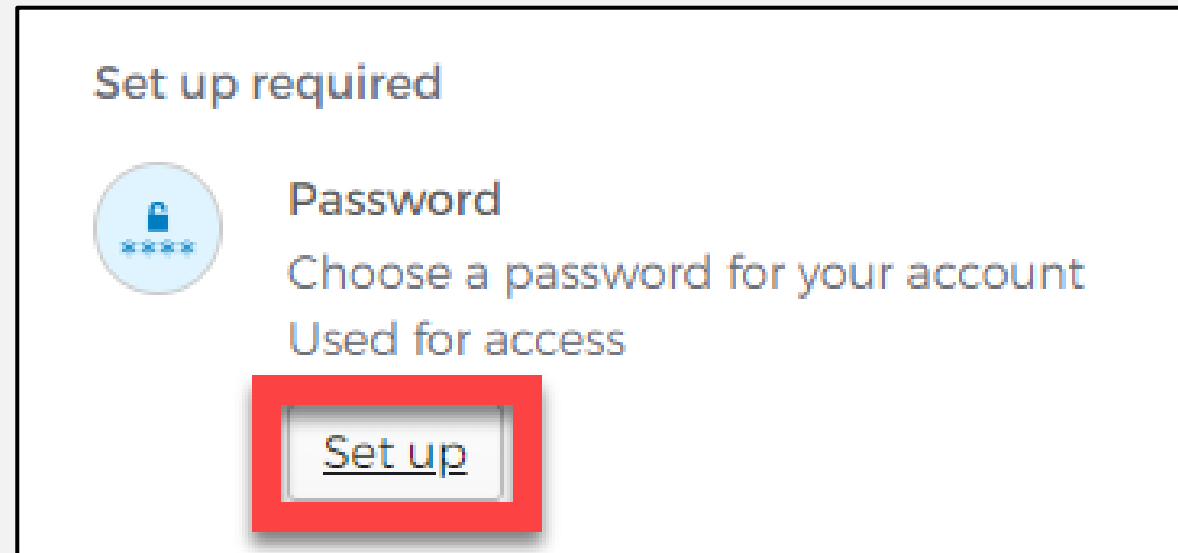
[Request account as non-HHS employee, or register organization](#)

[Sign Acceptable Use Agreement](#)

14

Set Up Security Methods (2 of 2)

- The first security method is to set up your password.
- To create your **password**, click on the “**Set up**” button under “**Password**”.



Set Up Password

- To set up your password, create your password in the “**Enter password**” text box and re-enter it in the “**Re-enter password**” text box.

NOTE – *You must create a password that meets all requirements set by the organization.*

- Then click the “**Next**” button.

Set up password

****@dshs.texas.gov

Password requirements:

- At least 8 characters
- A lowercase letter
- An uppercase letter
- A number
- A symbol
- No parts of your username
- Does not include your first name
- Does not include your last name
- Your password cannot be any of your last 24 passwords

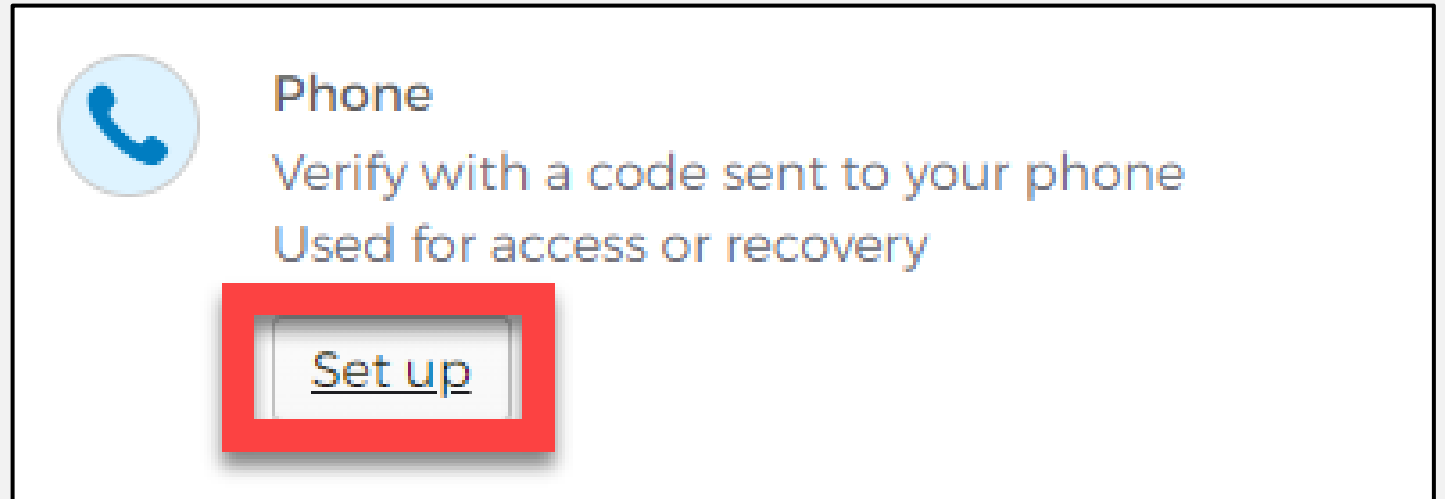
Enter password

Re-enter password

Next

Set Up Security Methods Screen

Click on the “**Set up**” button under “**Phone**”.

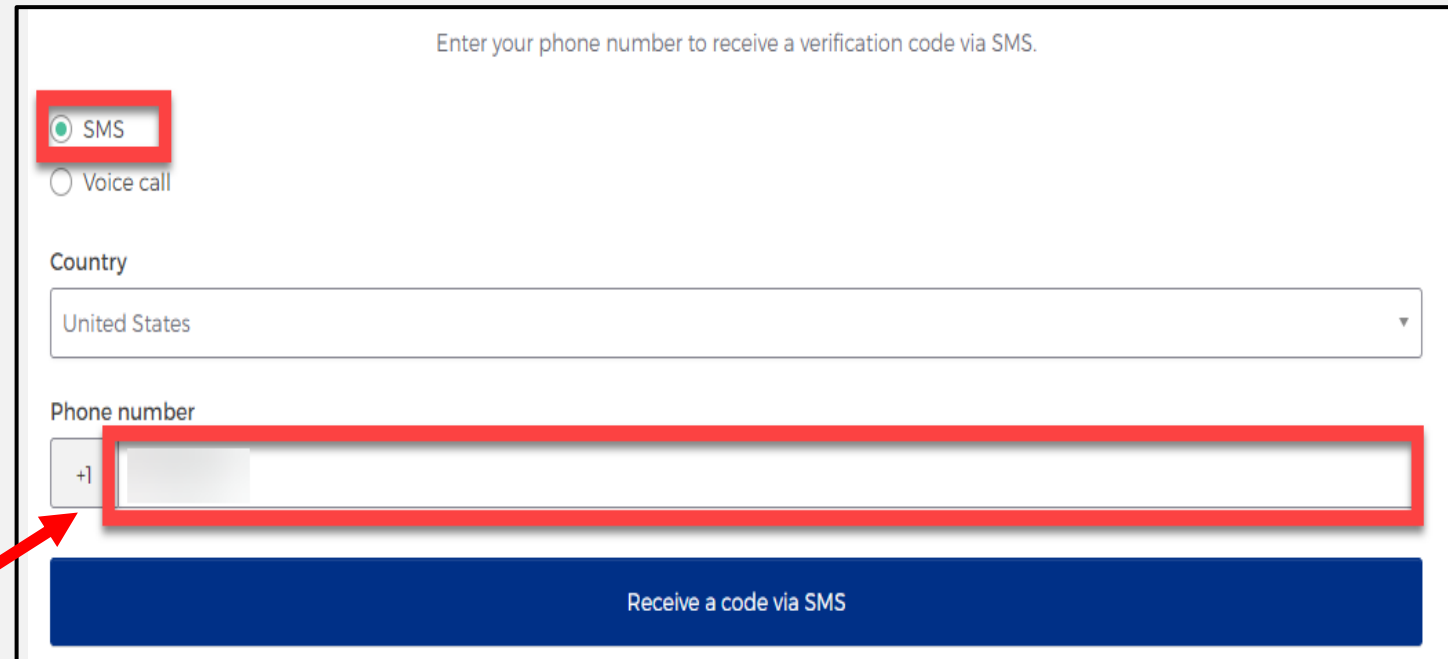


Set Up Phone Authentication (1 of 2)

- To set up your phone number, first select the “**SMS**”* or “**Voice call**” option.

*The **SMS** option will send a text message to your phone, and the **Voice call** option will send an automated call.*

- Verify your account by entering your phone number and select “**Receive a code**”.

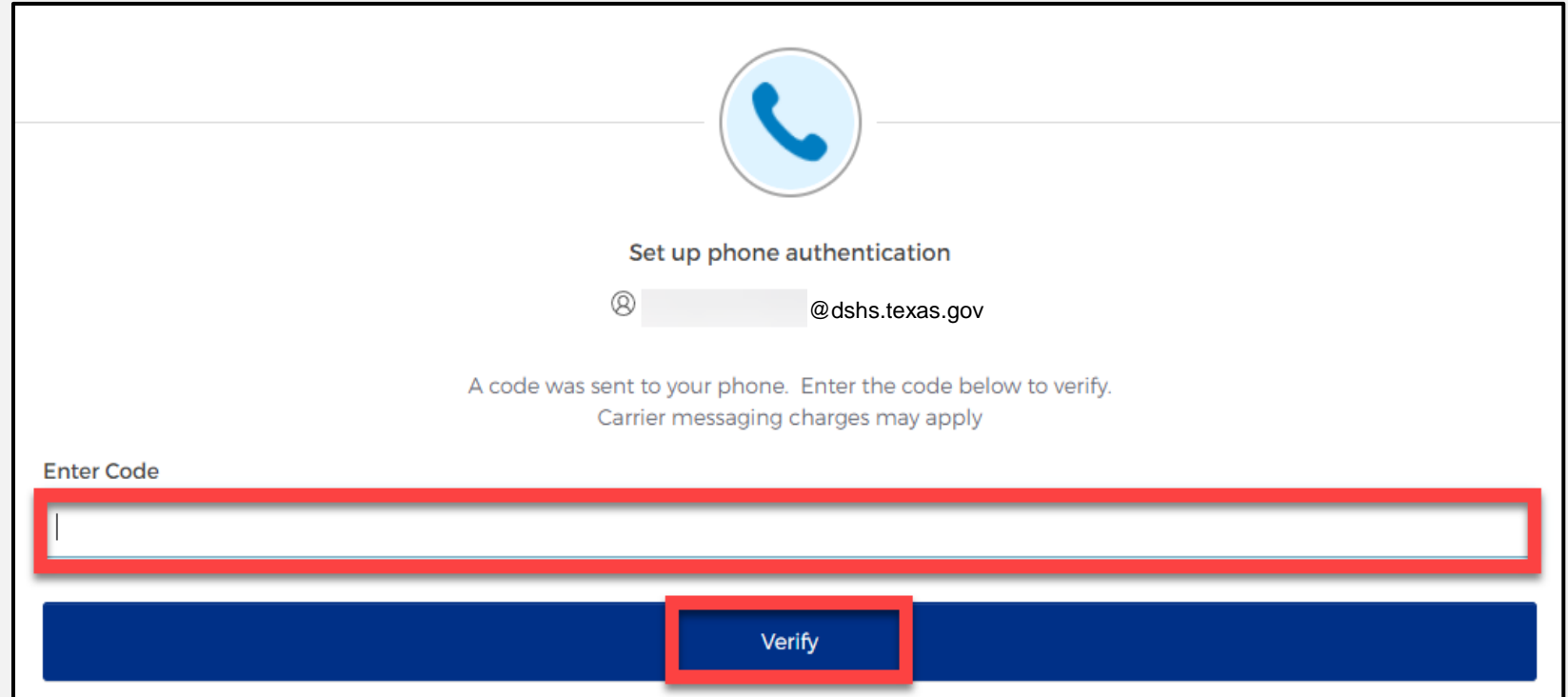


The screenshot shows a web form for phone authentication. At the top, it says "Enter your phone number to receive a verification code via SMS." Below this, there are two radio button options: "SMS" (which is selected and highlighted with a red box) and "Voice call". Underneath, there is a "Country" dropdown menu currently set to "United States". Below the country menu is a "Phone number" input field, which is also highlighted with a red box and contains the text "+1" followed by a greyed-out area. At the bottom of the form is a large blue button labeled "Receive a code via SMS". A red arrow points from the text "Receive a code" in the list above to this button.

*SMS stands for Short Message Service.

Set Up Phone Authentication (2 of 2)

- You will receive a verification code to your phone via the delivery choice you made - SMS or Voice call*.
- Type the verification code in the “**Enter Code**” box.
- Then click on the “**Verify**” button.



Set up phone authentication

@ [redacted] @dshs.texas.gov

A code was sent to your phone. Enter the code below to verify.
Carrier messaging charges may apply

Enter Code

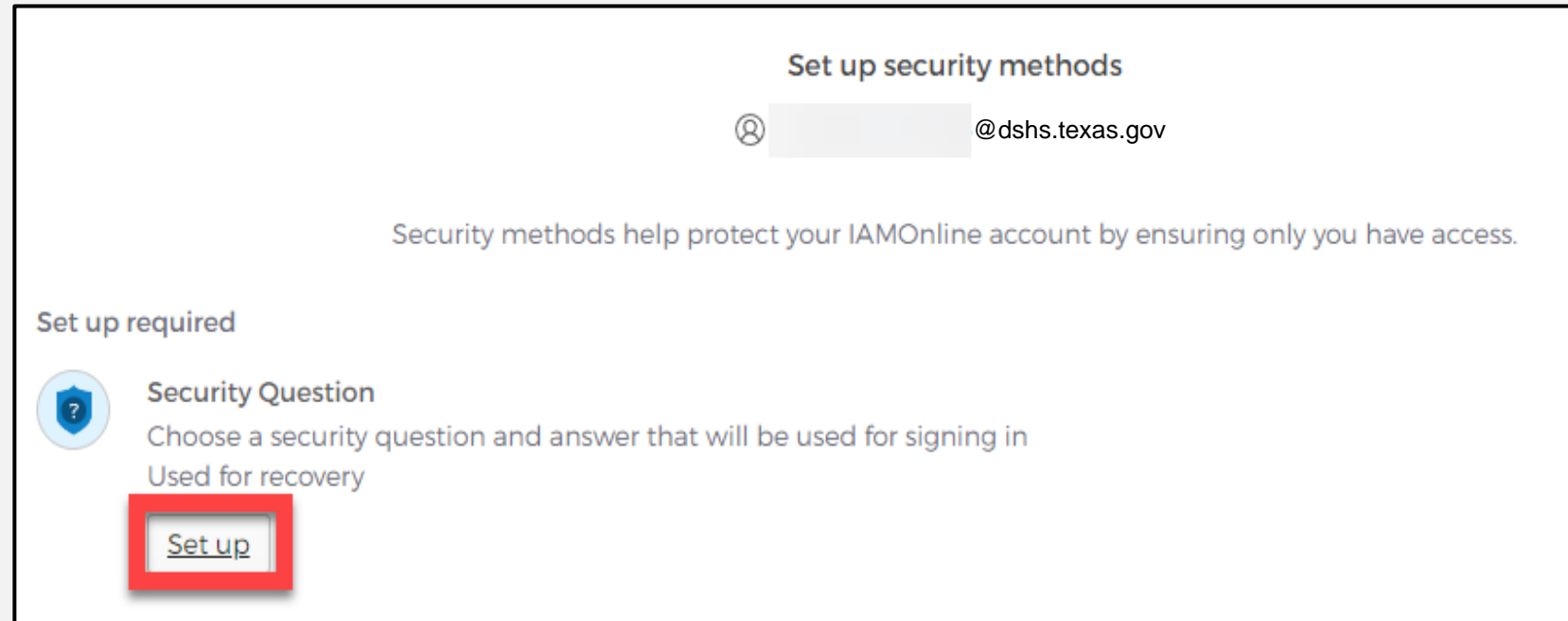
[Redacted input field]

Verify

NOTE – for today’s presentation, we will demonstrate verification code receipt via SMS.

Set Up Security Methods

- After verifying your phone number, you will be redirected to set up a Security Question.
- Select the **“Set up”** button under **“Security Question”**.

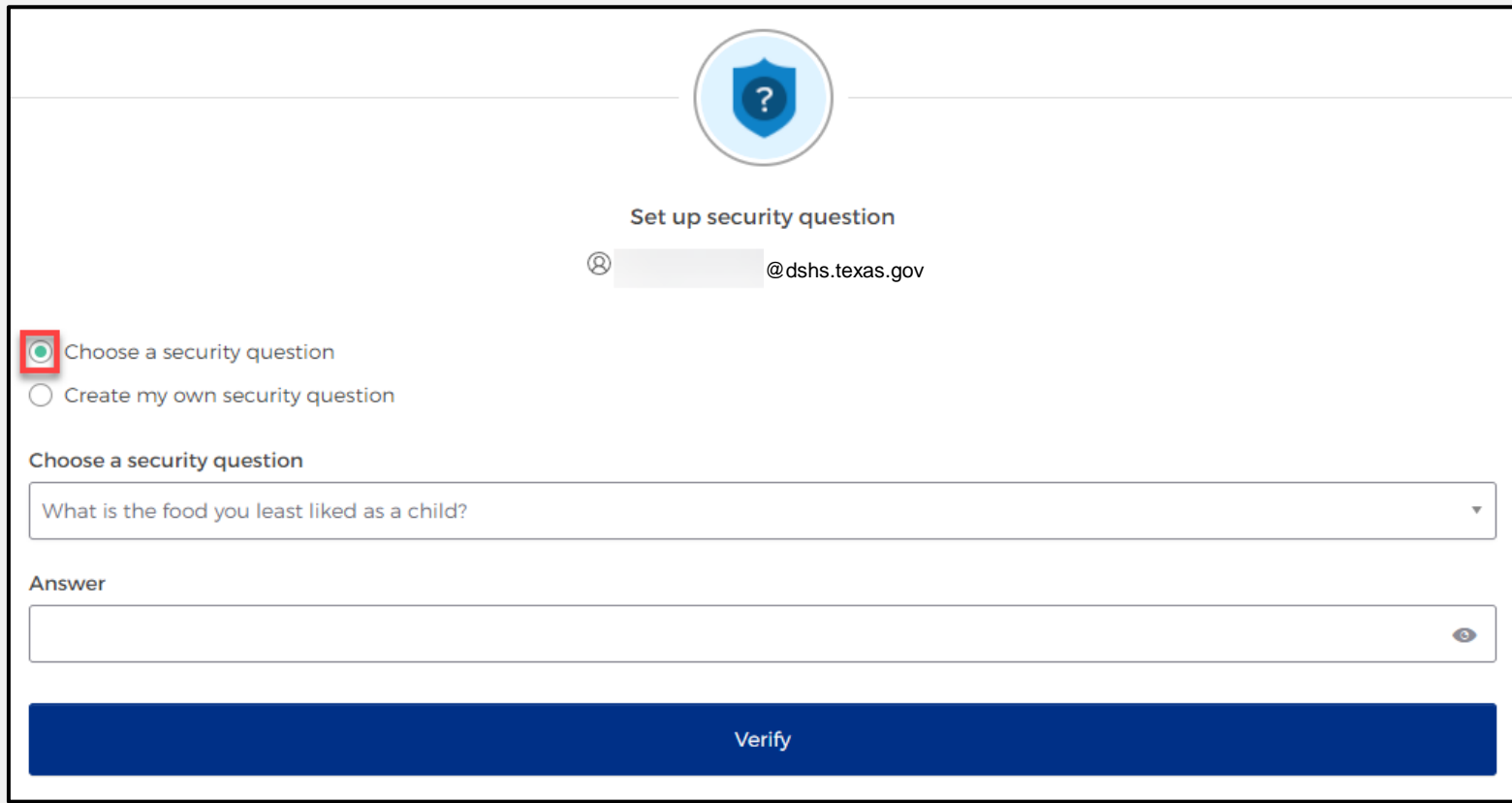


The screenshot shows a web interface for setting up security methods. At the top, it says 'Set up security methods' followed by a user icon and the email address '@dshs.texas.gov'. Below this, a message states: 'Security methods help protect your IAMOnline account by ensuring only you have access.' Under the heading 'Set up required', there is a section for 'Security Question' with a blue shield icon containing a question mark. The text explains: 'Choose a security question and answer that will be used for signing in' and 'Used for recovery'. A red rectangular box highlights a 'Set up' button located at the bottom of this section.

Set Up Security Question (1 of 2)

You can either “**Choose a security question**” or “**Create my own security question**”.

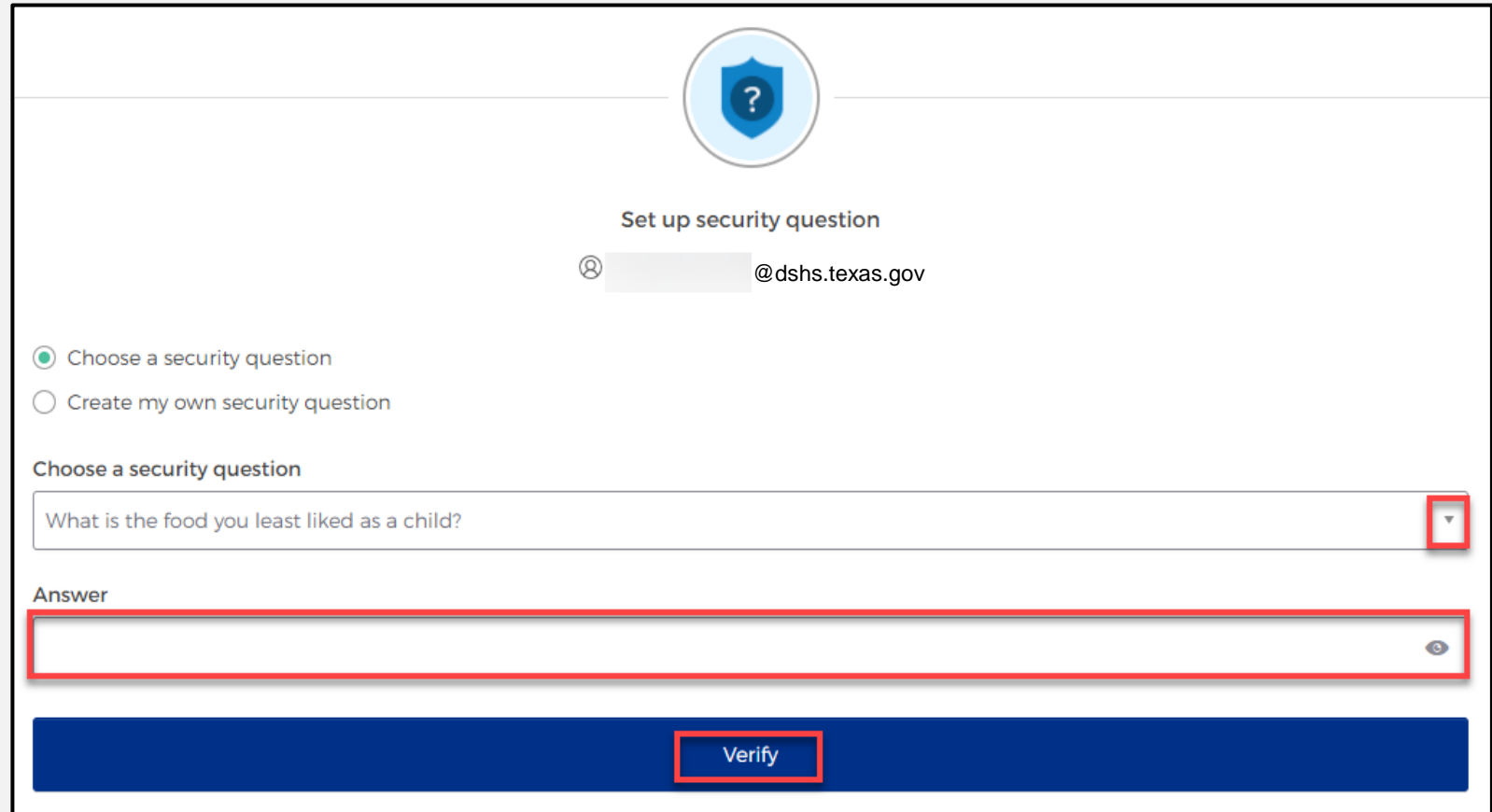
***NOTE** – If creating a security question, create one that cannot be guessed by others, including people who know you well, for security purposes.*



The screenshot shows a web form titled "Set up security question" with a blue shield icon containing a question mark. Below the title, the email address "@dshs.texas.gov" is displayed. There are two radio button options: "Choose a security question" (which is selected and highlighted with a red square) and "Create my own security question". Below these options is a dropdown menu labeled "Choose a security question" with the text "What is the food you least liked as a child?". Underneath the dropdown is an "Answer" field, which is currently empty. At the bottom of the form is a large blue button labeled "Verify".

Set Up Security Question (2 of 2)

- After selecting “**choose a security question**”, select the drop-down icon and choose a security question.
- Enter the answer in the “**Answer**” box.
- To save your question and answer, select the “**Verify**” button.



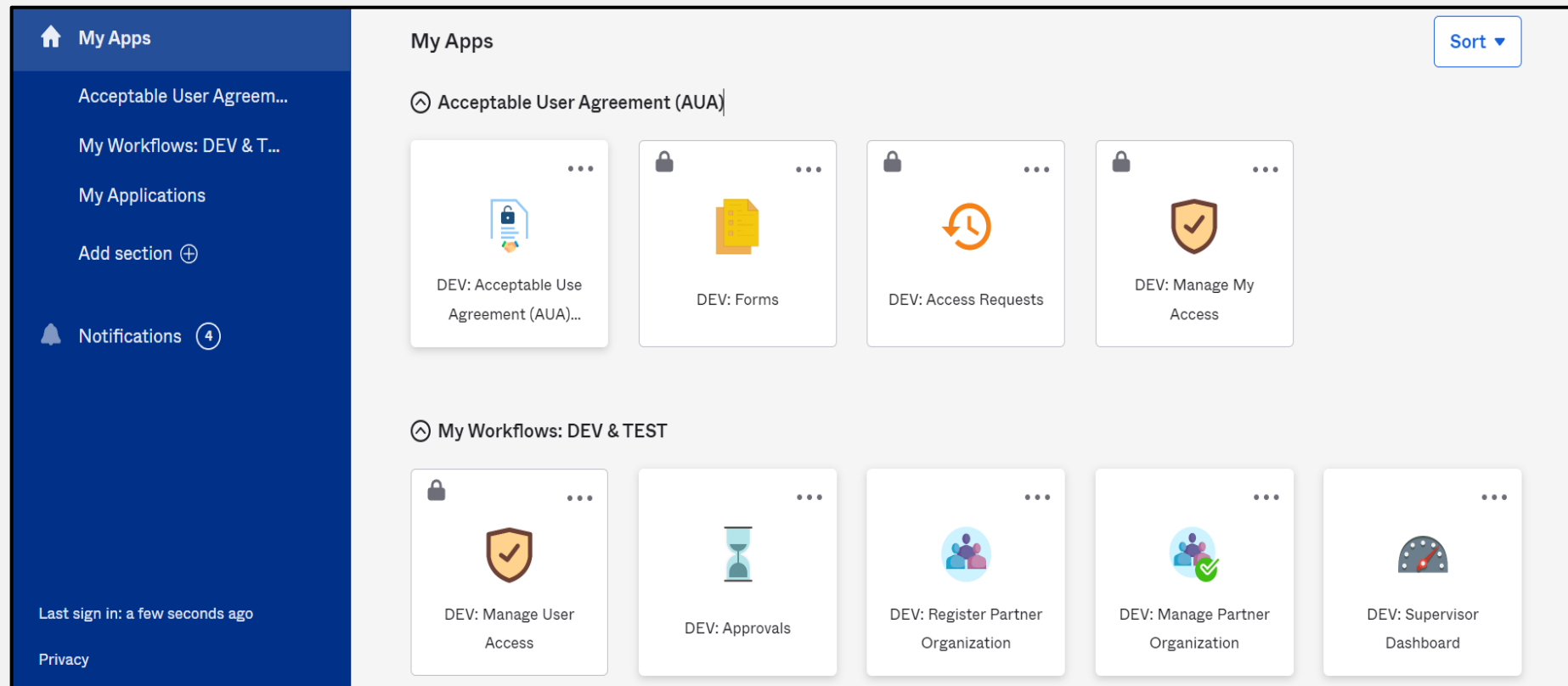
The screenshot shows a web form titled "Set up security question" for a user with email "@dshs.texas.gov". There are two radio buttons: "Choose a security question" (selected) and "Create my own security question". Below the radio buttons is a dropdown menu labeled "Choose a security question" with the text "What is the food you least liked as a child?". A red box highlights the dropdown arrow icon. Below the dropdown is an "Answer" field, which is a text input box with a red border and a red box around it. At the bottom of the form is a blue bar with a "Verify" button, which is also highlighted with a red box.

Access MyApps Dashboard Process



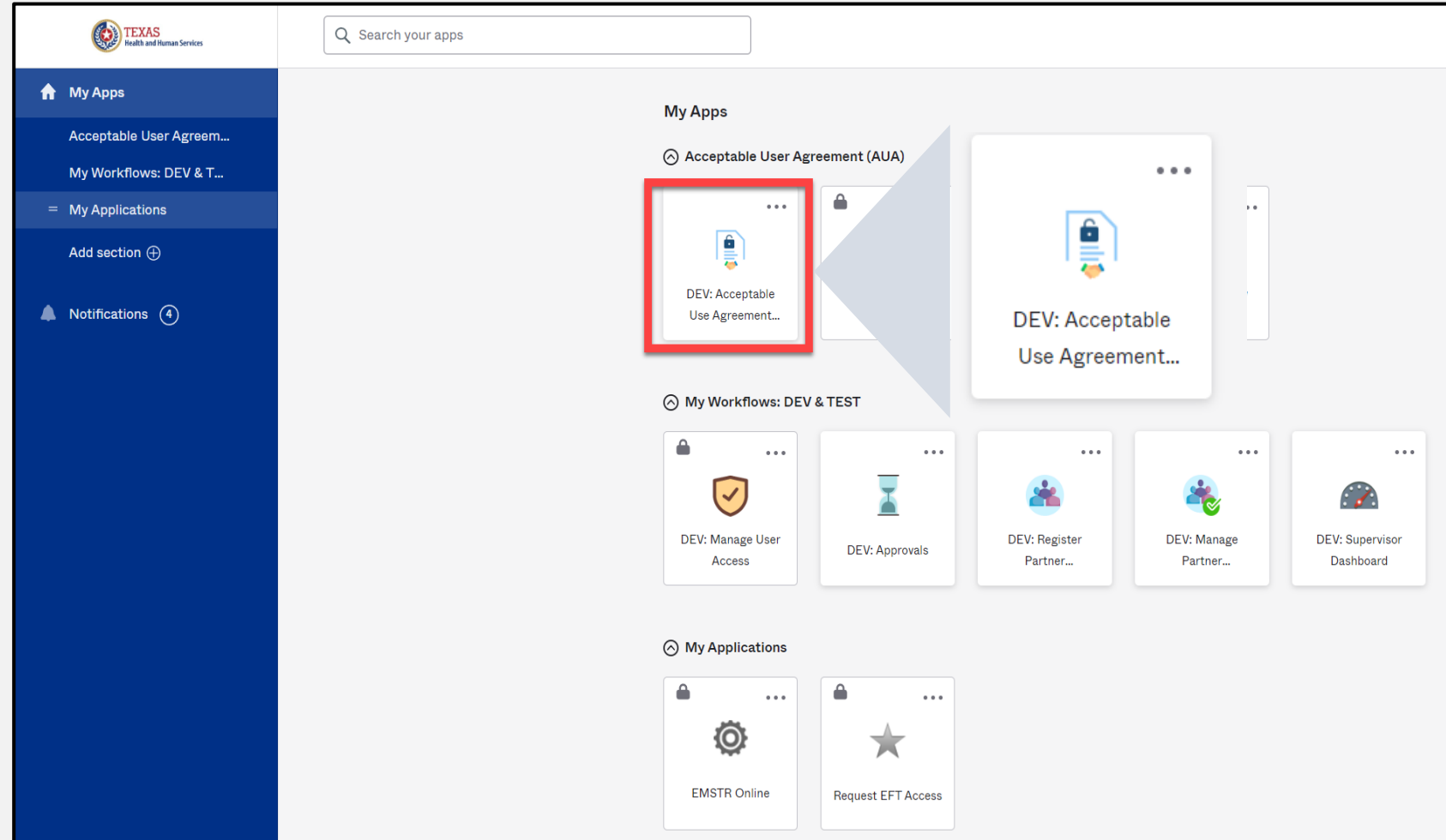
Access the MyApps Dashboard

You will be redirected to your IAMOnline “MyApps” dashboard.



Acceptable Use Agreement (AUA)

- All tiles will be locked with a lock icon until you acknowledge and sign the AUA form.
- Select the “**AUA**” tile on your MyApps dashboard.



Acknowledge and Sign your AUA

- Carefully read and complete the AUA Form.
- Complete the mandatory information and sign the form.
- Click the “**Submit**” button to complete it.

Acknowledgement
I have read, understand, and will comply with the requirements in the Information Security Acceptable Use Policy.
First Name

First Name *

Last Name

Last Name *

Your Work Email *

Your Work Phone

I am (choose one and explain below): *
☐ An employee of HHSC (specify department and division)
☐ An employee of DSHS (specify department and division)
☐ An employee of another agency (specify agency, department, and division)
☐ A contractor (specify employer or non-state agency name)
☐ An intern or volunteer (specify agency, department, and division)
☐ Other (specify below if you are an advisory council member or an employee of a private provider)

Date Agreement Signed *

Submit

Access EMSTR Process

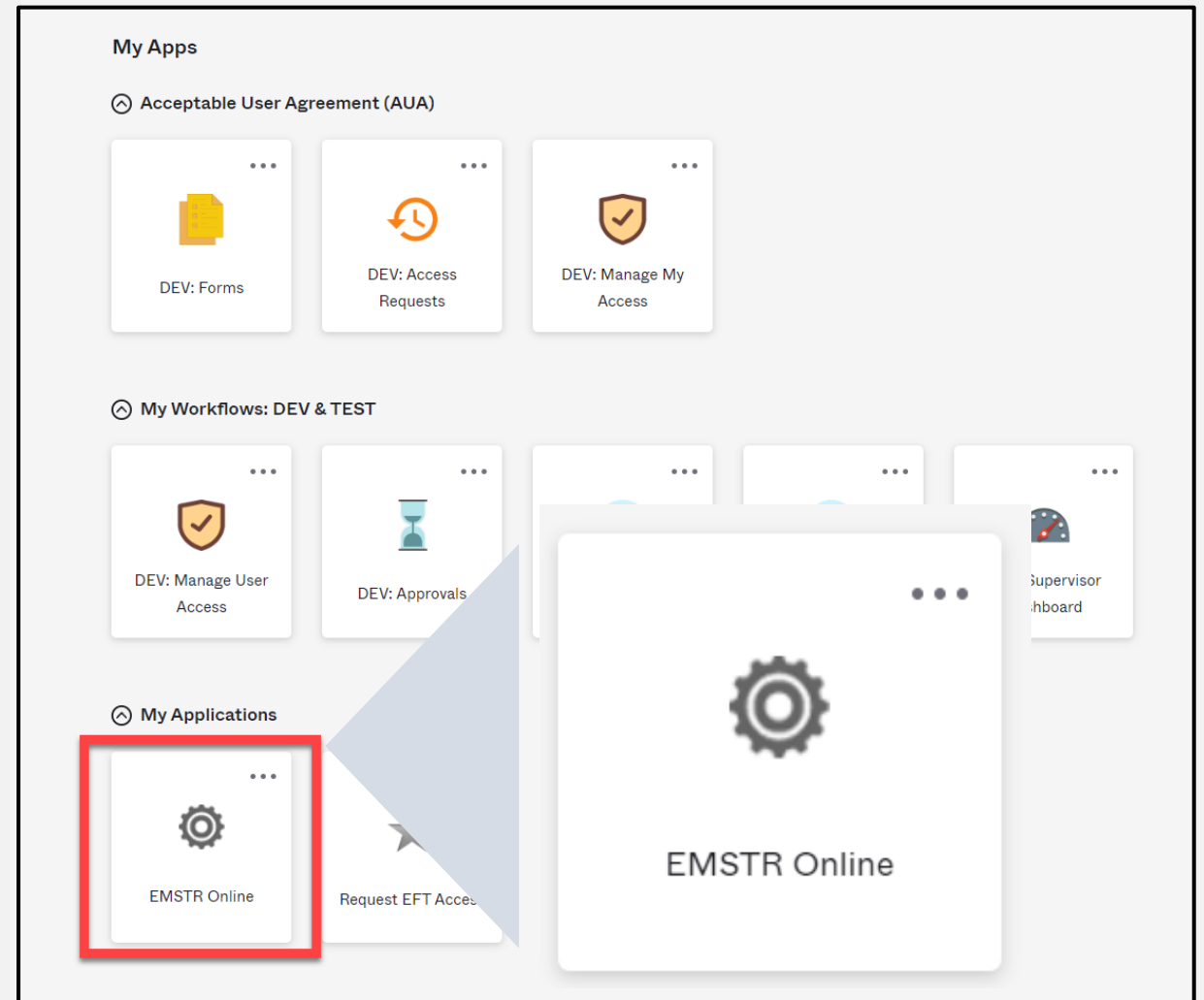


TEXAS
Health and Human
Services

Texas Department of State
Health Services

Access EMSTR (1 of 2)

- Once you complete the AUA form, the tiles on **MyApps** dashboard will unlock.
- To access EMSTR, select the “**EMSTR Online**” tile.




Access EMSTR (2 of 2)

Once you've selected the "EMSTR Online" tile, you will be directed to the EMSTR homepage.

EMSTR

Welcome, [User]

Home | Create Record | Search Record | File Upload | Entity | Reports | Logout



TEXAS

Health and Human Services

Texas Department of State Health Services

Welcome to Texas Emergency Medical Services and Trauma Registry System

Workflows-TBD

Workflow Queue	Events
135 Days Late	28
Entities Missing_RAC ID Information	14
Missing Injury Diagnosis Codes	10
All cases that failed workflow because of invalid data	15
Pending Application Emails	7

More...

Recently Accessed Records-TBD

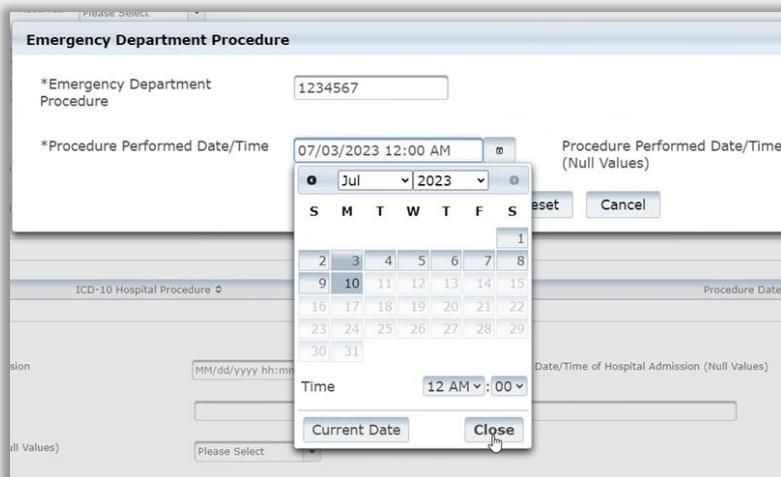
Record Id	Name	Record Type
123456789	Test Hospital	Hospital Facility
111111111	Test EMS	EMS Facility
124564545	Test McTester	Hospital Patient Record
897543456	John Doe	EMS Patient Record
987465367	Jane Doe	LTAC Patient Record

More...

Improved User Experience

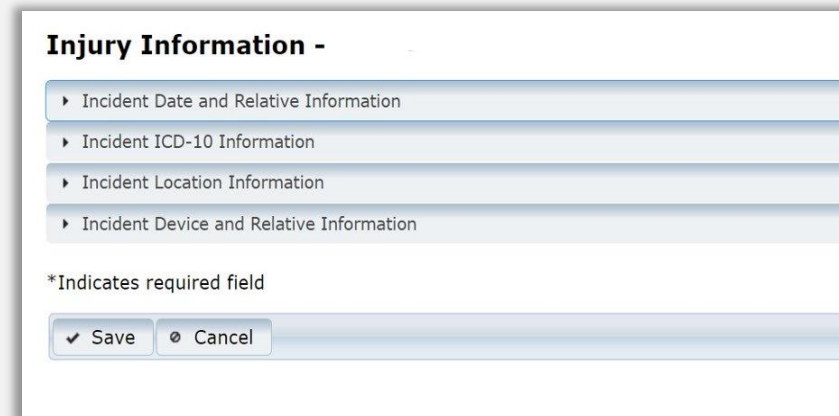
Updated features and new functionalities are incorporated throughout EMSTR for an improved user experience.

Calendar Feature



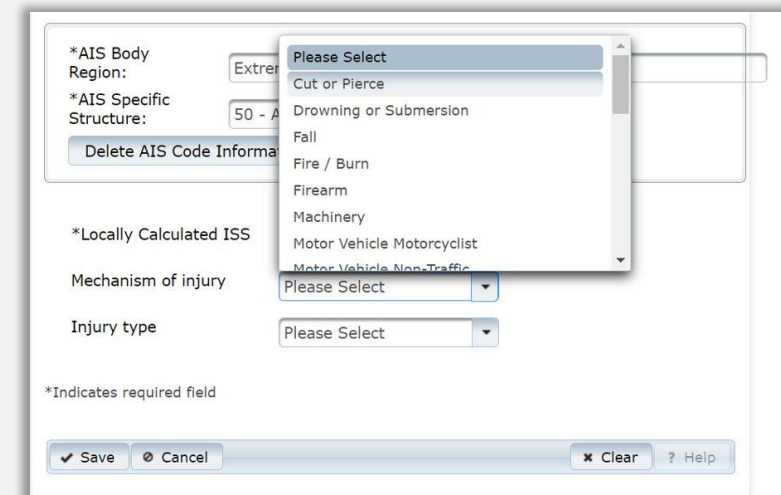
Quick date and time selection.

Collapsible Sections



Easier page navigation to complete required fields.

Drop Down Menus



Intuitive process that avoids page clutter.

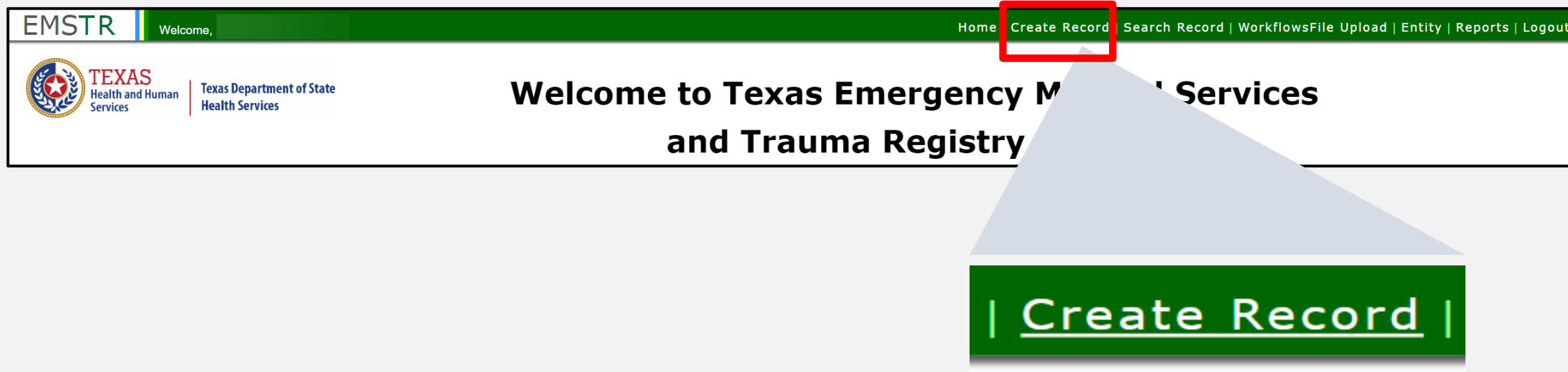
Online Submission Process



TEXAS
Health and Human
Services

Texas Department of State
Health Services

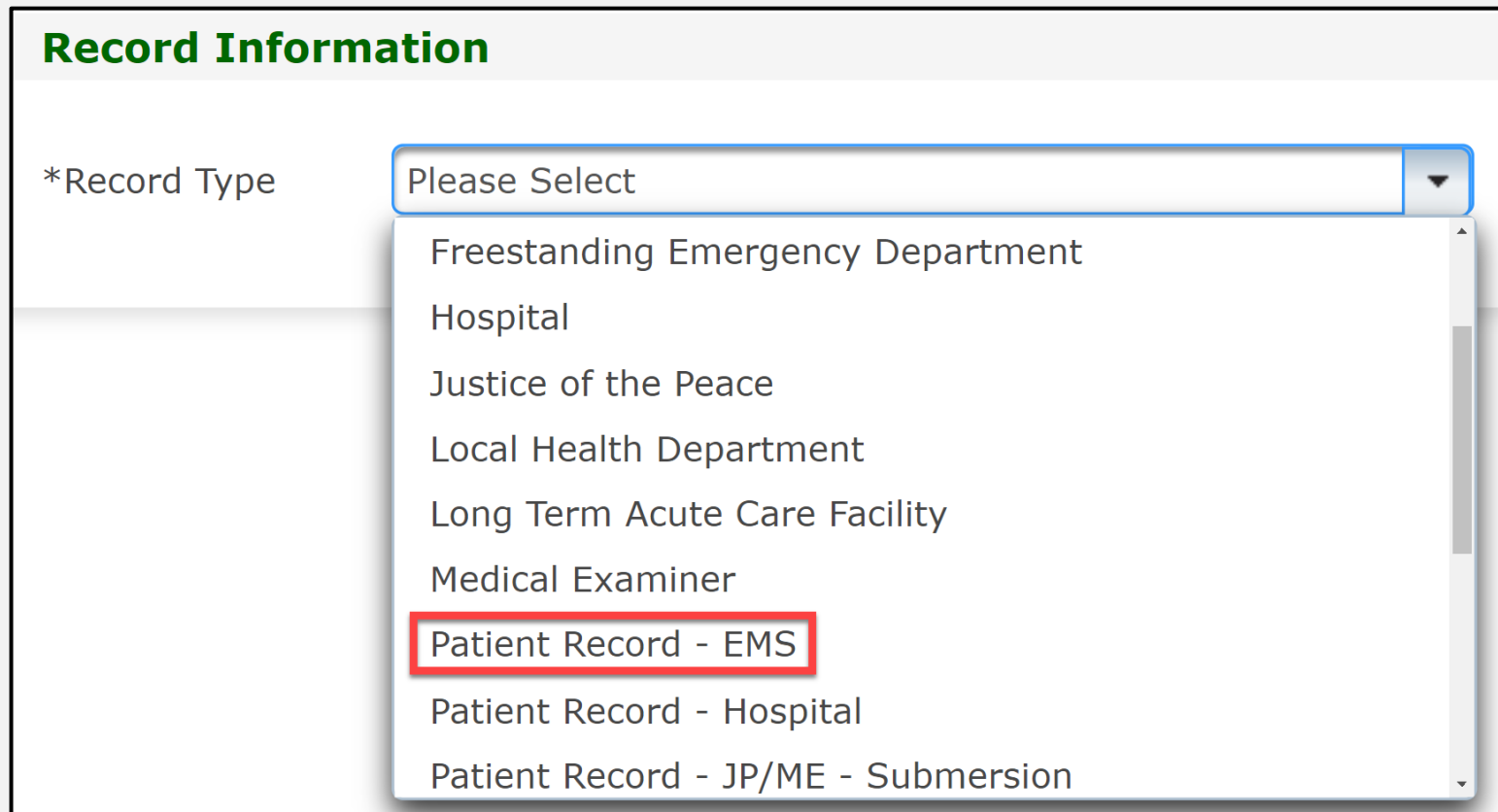
Online Submission



To submit data manually, select “**Create Record**” from the navigation bar.

Create Record (1 of 2)

After selecting “**Create Record**” from the EMSTR toolbar, click the “**Patient Record-EMS**” Record Type from the drop-down menu.



The screenshot shows a web form titled "Record Information" in green text. Below the title is a label "*Record Type" followed by a dropdown menu. The dropdown menu is open, showing a list of options. The option "Patient Record - EMS" is highlighted with a red rectangular box. The other options in the list are: "Please Select", "Freestanding Emergency Department", "Hospital", "Justice of the Peace", "Local Health Department", "Long Term Acute Care Facility", "Medical Examiner", "Patient Record - Hospital", and "Patient Record - JP/ME - Submersion".

*Record Type
Please Select
Freestanding Emergency Department
Hospital
Justice of the Peace
Local Health Department
Long Term Acute Care Facility
Medical Examiner
Patient Record - EMS
Patient Record - Hospital
Patient Record - JP/ME - Submersion

Create Record (2 of 2)

- Enter the required information indicated by the asterisks (*).
- Click “Save”.

Record Information

*Record Type

Patient Record - EMS

Add Person

*First Name

Middle Name

*Last Name

*Birth Date

mm/dd/yyyy

*Gender

Please Select

Contact Information

*Street

*City

*County

Please Select

*State

Texas

*Country

USA

*Zip Code

*Indicates required field

Phone Number

Enter Phone

E-Mail

✓ Save

✗ Cancel

✗ Clear

? Help

Add Record Data

To add patient record data, complete each of the ten question packages.

Record Data

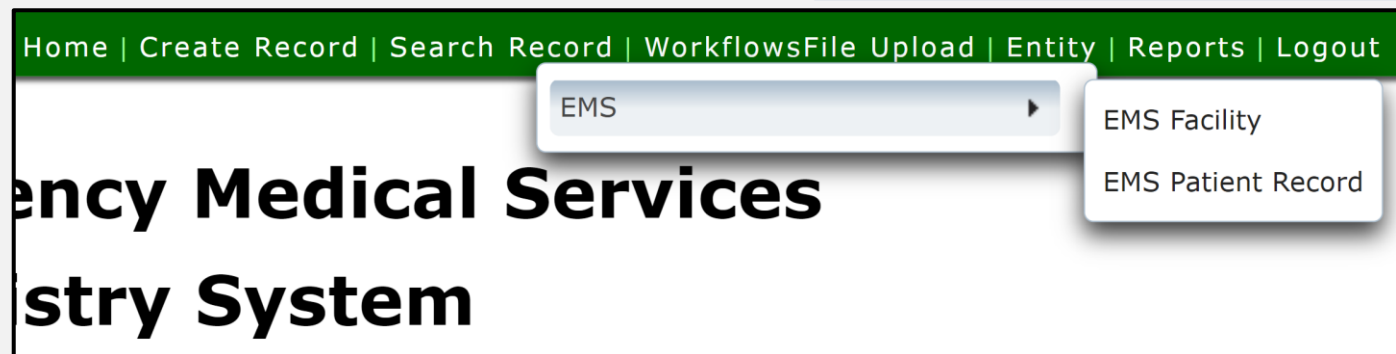
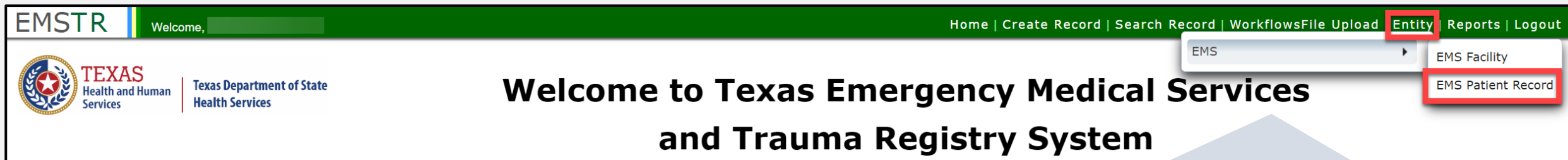
Concerns

Record History

Question Packages			
Question Package	Last Update	Updated By	Status
Agency Responder			Incomplete
Vitals and Laboratory Information			Incomplete
Administrative			Incomplete
Patient Information			Incomplete
Payment Information			Incomplete
Pre-Hospital Information			Incomplete
Examination Information			Incomplete
Procedures and Treatments Information			Incomplete
Patient History			Incomplete
Disposition Outcome Information			Incomplete

Finish Creating a Record

- After saving the information entered in the ten question packages, view the completed record by navigating to the EMSTR toolbar.
- Select “Entity>EMS>EMS Patient Record”.



EMS Patient Record

You can view the patient records you submitted for your agency.

EMS Facility

EMS Patient

(Entities 1 - 1 of 1, Page: 1/1)

1

50

+ Add New Entity

+ Clear filter

First Name ↕	Last Name ↕	Status ↕	Action
EMS	Test2		Record Details

(Entities 1 - 1 of 1, Page: 1/1)

1

50

Web Services Websites



TEXAS
Health and Human
Services

Texas Department of State
Health Services

Web Services URL

- Use a Uniform Resource Locator (URL) (web address) to access and submit data through web services.
- The user name and password are the same as the IAMOnline log in.
- The organization ID is the DSHS ID for the agency you are submitting.
- Note – Data must be in the NEMESIS version 3.5 format.

Submit a request using the following format

```
<soapenv:Envelope xmlns:soapenv="http://schemas.xmlsoap.org/soap/envelope/"
xmlns:ws="http://ws.nemesis.org/">
  <soapenv:Header/>
  <soapenv:Body>
    <ws:SubmitDataRequest>
      <ws:username> username here </ws:username>
      <ws:password> password here </ws:password>
      <ws:organization> organization ID here </ws:organization>
      <ws:requestType>SubmitData</ws:requestType>
      <ws:submitPayload>
        <ws:payloadOfXmlElement>
          .... Type of data that is being submitted (EMSDataset/DEMDataset)
          should be within the payloadOfXMLElement.
        </ws:payloadOfXmlElement>
      </ws:submitPayload>
      <ws:requestDataSchema>61</ws:requestDataSchema>
      <ws:schemaVersion>3.5.0</ws:schemaVersion>
      <ws:additionalInfo>Token value</ws:additionalInfo>
    </ws:SubmitDataRequest>
  </soapenv:Body>
</soapenv:Envelope>
```

EMSTR Reports



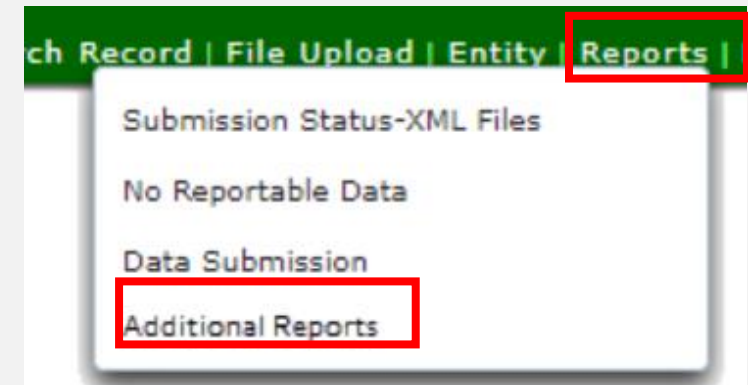
TEXAS
Health and Human
Services

Texas Department of State
Health Services

Reports



- You can quickly access reports from the navigation bar.
- Additional reports will be accessible from this menu.



Submission Status-XML Report

Submission Status-XML Files

Entity Type

EMS Patient

*Entity Name

XML Submissions History (Expand to See Detailed Information)

Year ↕	File Name ↕	Report Period ↕	Submitted Number ↕

No records found.

Back

Help

This report will show a summary of all the feedback reports submitted.

- Select the “**Entity Type**” from the drop-down menu.
- Type the year in the “**Year**” box.

No Reportable Data (NRD)

No Reportable Data

Entity Type
Hospital

*Entity Name - Record ID
Mackenzie_Hospital_04-308

NRD Year
Please Select

NRD Month
Please Select

NRD Indicated By
Mackenzie_Hospital3@mail

Date NRD Indicated
08/25/2023

Action
Cancel Add New

✓ Save

✗ Cancel

? Help

No Reportable Data History

NRD Year ↕	NRD Month ↕	NRD Indicated By ↕	Date NRD Indicated ↕	Actions
No records found.				

- Users submit an NRD for the months that they do not have data to report for their agency.
- Users submit an NRD for current or past dates; they cannot submit an NRD for a future date.

Data Submission

Data Submission

▼ Data Submission

Entity Type

Hospital

*Entity Name - Record ID

Mackenzie_Hospital_04-308

*Is data submission up to date?

Please Select

Missing submission time frame

Please Select

Contact attempted?

Please Select

Contact notes

Letter sent date

MM/DD/YYYY

*Reason for missing submission

Please Select

Date RAC was notified

MM/DD/YYYY

Processing agent

Mackenzie Hospital

Date regulatory notified

MM/DD/YYYY

Add New

Is data submission up to date?	Missing submission time frame	Contact attempted?	Contact Notes	Letter sent date	Reason for missing submission	Specify other reason	Date RAC was notified	Processing Agent	Date regulatory notified	Date added	Delete
No records found.											

✓ Save

✗ Cancel

? Help

Users should submit the NRD report for any month they do not have reportable data. An NRD should be submitted as soon as possible.

Account Management

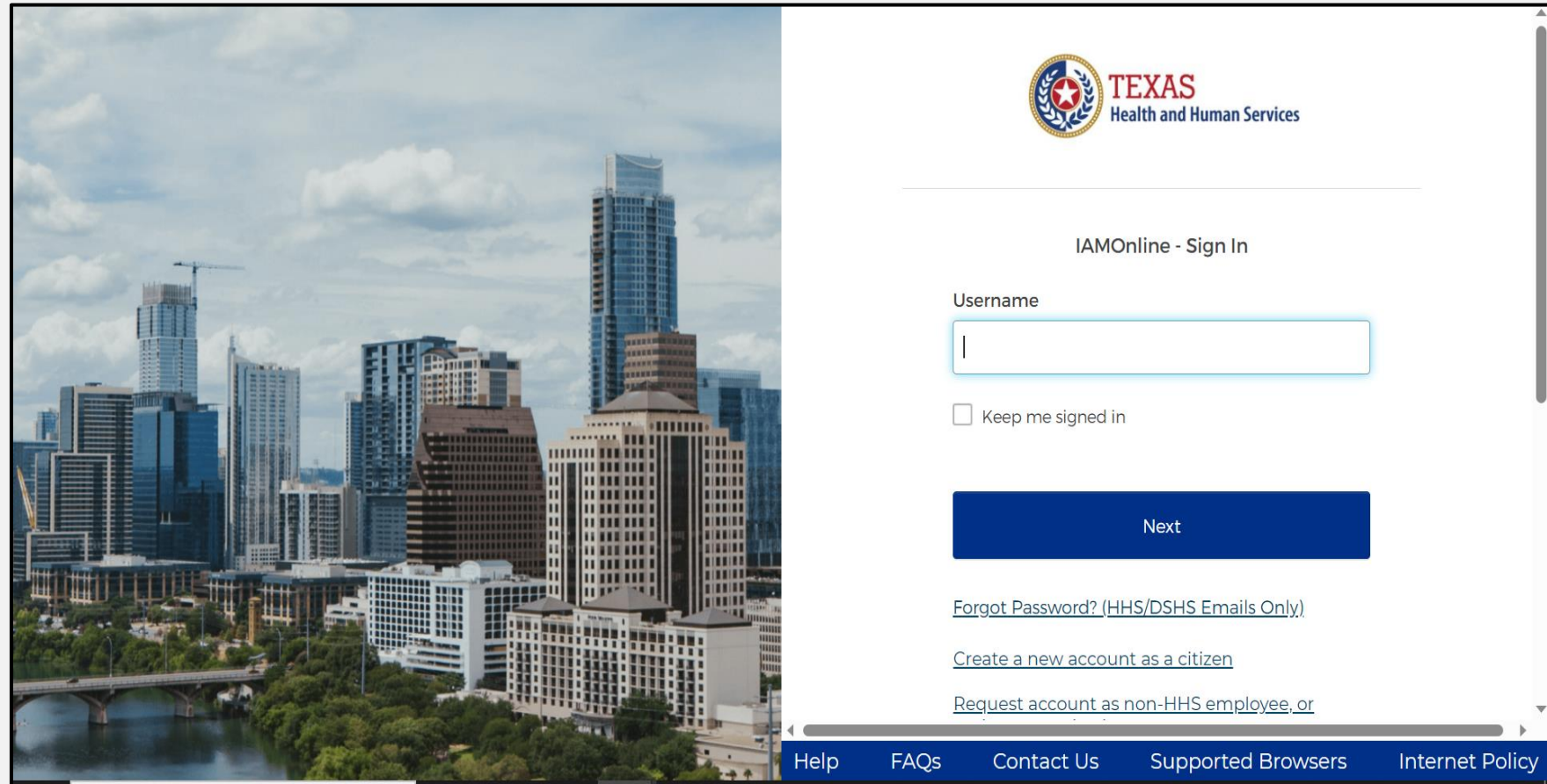


TEXAS
Health and Human
Services

Texas Department of State
Health Services

IAMOnline Home Page

Account management is available through IAMOnline.



The screenshot displays the IAMOnline Home Page for the State of Texas. On the left, there is a large image of the Austin skyline. The right side features the Texas Health and Human Services logo at the top. Below the logo, the text "IAMOnline - Sign In" is centered. A "Username" label is positioned above a text input field. Below the input field is a checkbox labeled "Keep me signed in". A blue "Next" button is located below the checkbox. At the bottom of the sign-in section, there are three links: "Forgot Password? (HHS/DSHS Emails Only)", "Create a new account as a citizen", and "Request account as non-HHS employee, or". A footer bar at the very bottom contains links for "Help", "FAQs", "Contact Us", "Supported Browsers", and "Internet Policy".

TEXAS
Health and Human Services

IAMOnline - Sign In

Username

☐ Keep me signed in

Next

[Forgot Password? \(HHS/DSHS Emails Only\)](#)

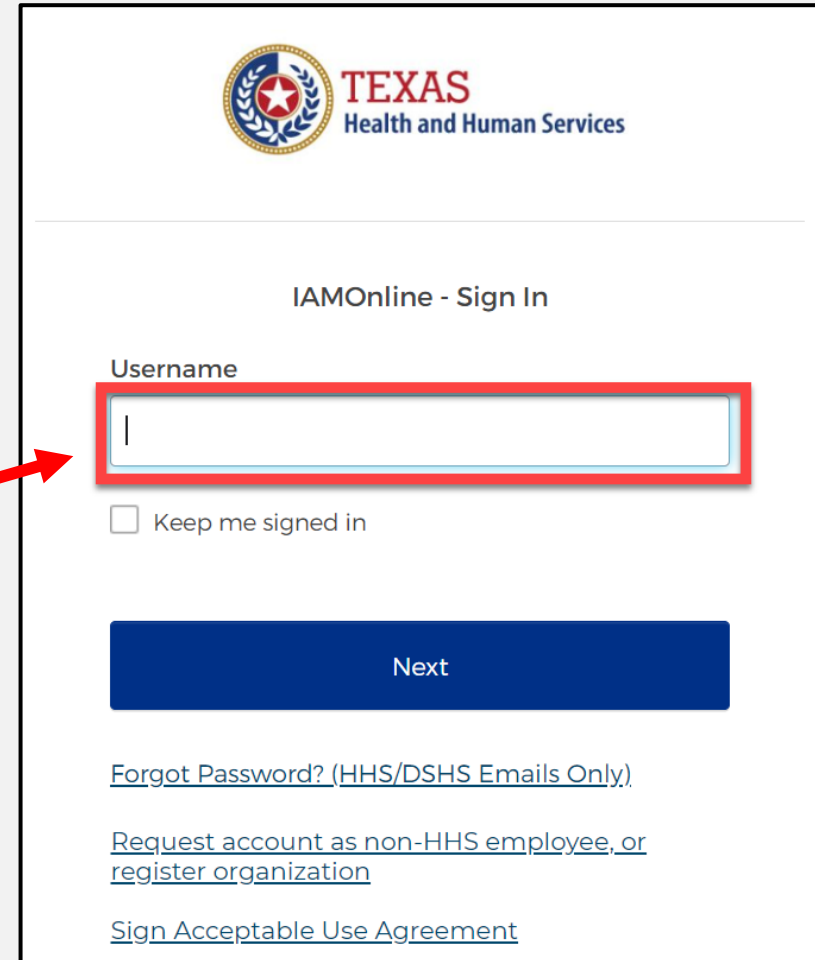
[Create a new account as a citizen](#)

[Request account as non-HHS employee, or](#)

Help FAQs Contact Us Supported Browsers Internet Policy

Forgot Password (1 of 2)

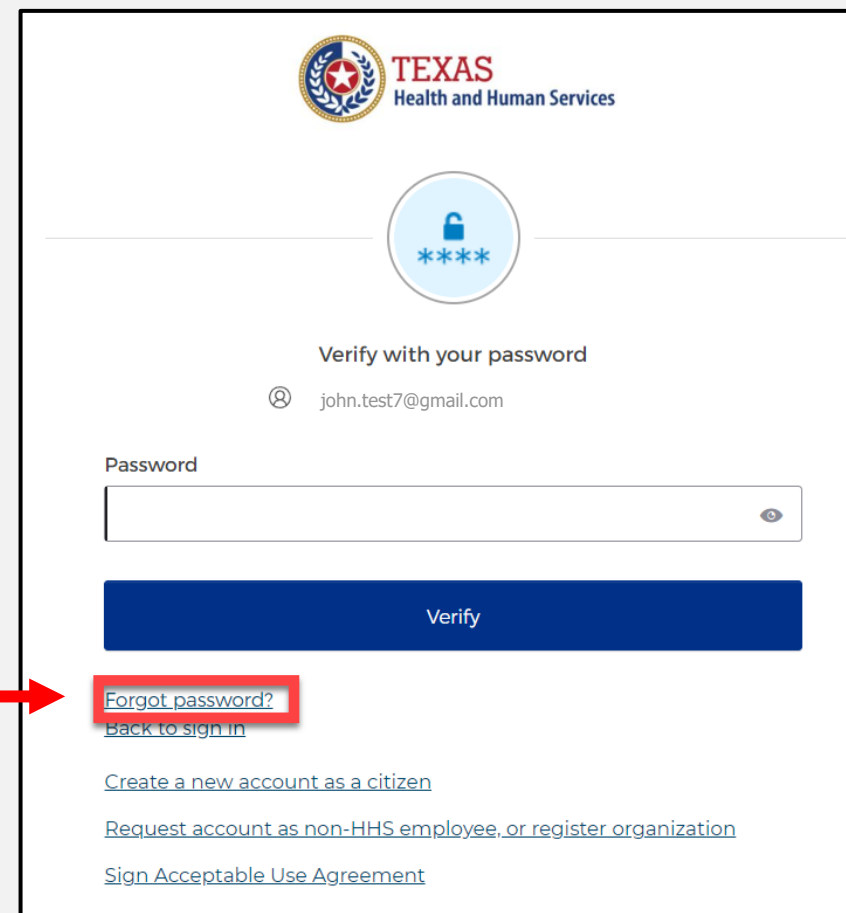
- If you forget your password, you can reset it on your own.
- From the IAMOnline sign-in page, type your user name in the “Username” box.



The screenshot shows the IAMOnline Sign In page for Texas Health and Human Services. At the top is the Texas Health and Human Services logo. Below it is the heading "IAMOnline - Sign In". There is a "Username" label above a text input field. A red rectangular box highlights the input field, and a red arrow points from the text "Username" box in the list to this field. Below the input field is a checkbox labeled "Keep me signed in". At the bottom of the form is a blue button labeled "Next". Below the button are three links: "Forgot Password? (HHS/DSHS Emails Only)", "Request account as non-HHS employee, or register organization", and "Sign Acceptable Use Agreement".

Forgot Password (2 of 2)

Click on the “Forgot password?” link.



The screenshot shows the Texas Health and Human Services login interface. At the top is the Texas state seal and the text "TEXAS Health and Human Services". Below this is a circular icon with a padlock and four asterisks. The text "Verify with your password" is displayed, followed by the email address "john.test7@gmail.com". A password input field is shown with a toggle icon. Below the password field is a blue "Verify" button. At the bottom, the link "Forgot password?" is highlighted with a red box, and a red arrow points to it from the left. Other links include "Back to sign in", "Create a new account as a citizen", "Request account as non-HHS employee, or register organization", and "Sign Acceptable Use Agreement".

TEXAS
Health and Human Services

Verify with your password

john.test7@gmail.com

Password

Verify

[Forgot password?](#)

[Back to sign in](#)

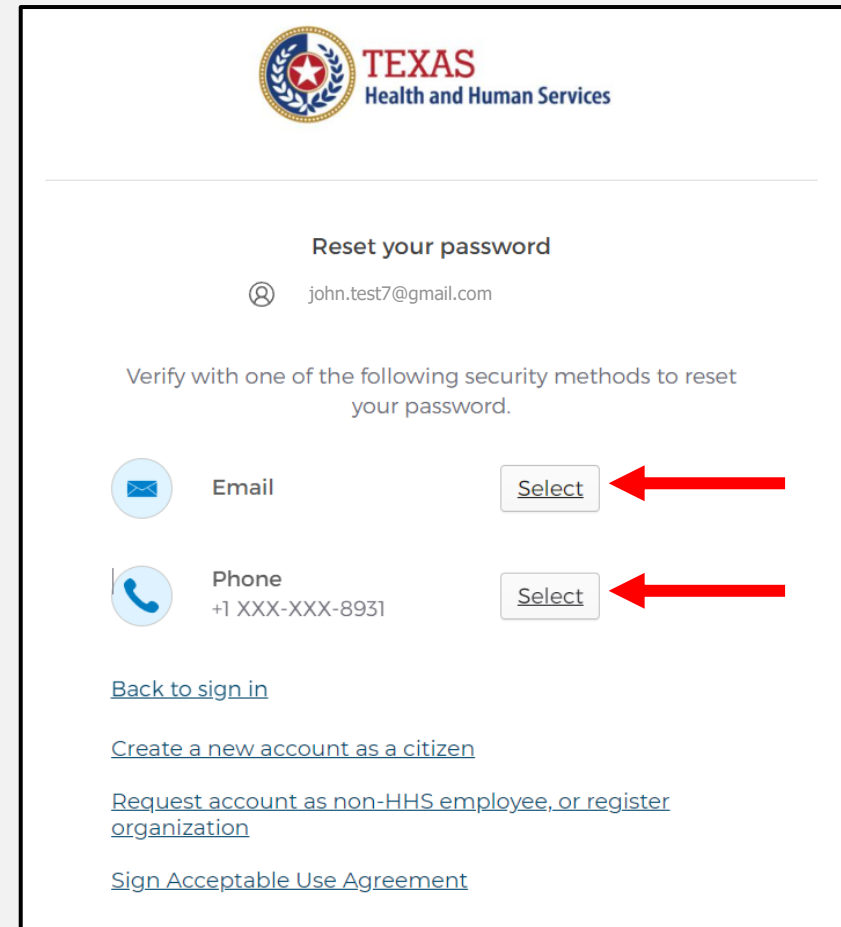
[Create a new account as a citizen](#)

[Request account as non-HHS employee, or register organization](#)


[Sign Acceptable Use Agreement](#)

Reset Your Password (1 of 3)


Choose the “Email” or “Phone” method and click the “Select” button.





The screenshot shows the Texas Health and Human Services password reset interface. At the top is the Texas Health and Human Services logo. Below it, the heading "Reset your password" is followed by the user's email address "john.test7@gmail.com". A message states: "Verify with one of the following security methods to reset your password." There are two options: "Email" and "Phone". Each option has a "Select" button, which is highlighted with a red arrow. Below the options are links for "Back to sign in", "Create a new account as a citizen", "Request account as non-HHS employee, or register organization", and "Sign Acceptable Use Agreement".



 **TEXAS**
Health and Human Services

Reset your password

 john.test7@gmail.com

Verify with one of the following security methods to reset your password.

 Email 

 Phone
+1 XXX-XXX-8931 

[Back to sign in](#)

[Create a new account as a citizen](#)

[Request account as non-HHS employee, or register organization](#)

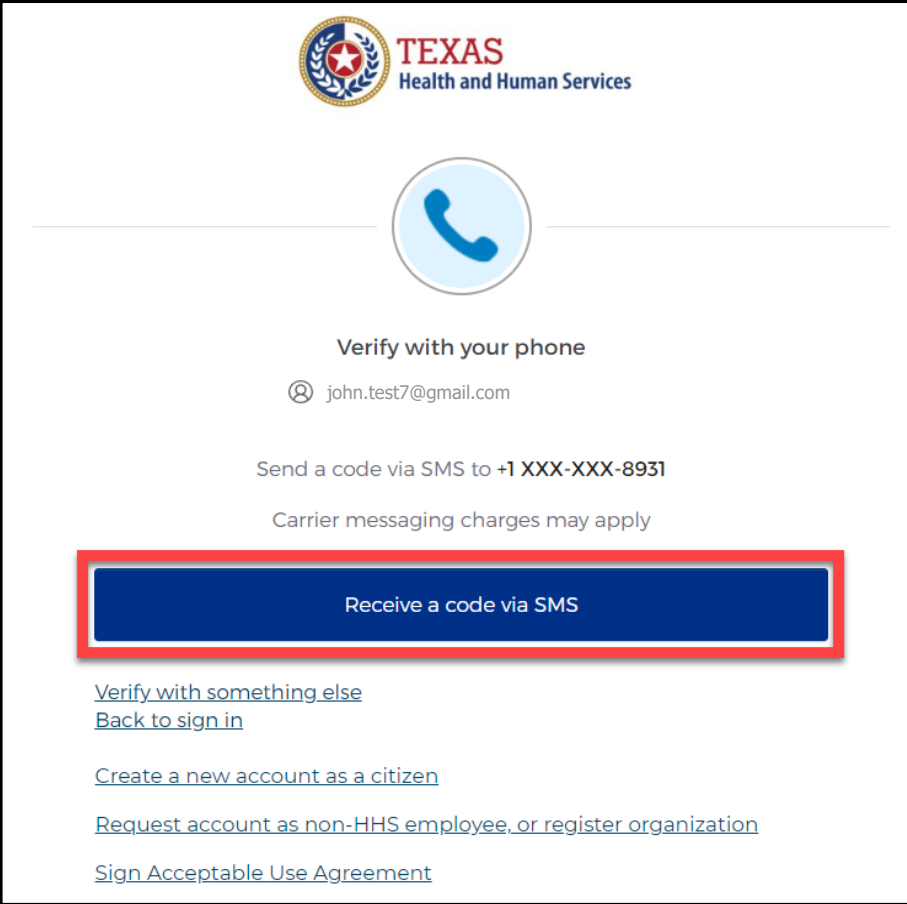
[Sign Acceptable Use Agreement](#)


Reset Your Password (2 of 3)


- After selecting either phone or email, you will be prompted to **Receive a code via SMS or email.**

NOTE – The phone option was selected in this example.


- Select **“Receive a code via SMS”** to receive a verification code.



 TEXAS Health and Human Services



Verify with your phone

 john.test7@gmail.com

Send a code via SMS to +1 XXX-XXX-8931

Carrier messaging charges may apply

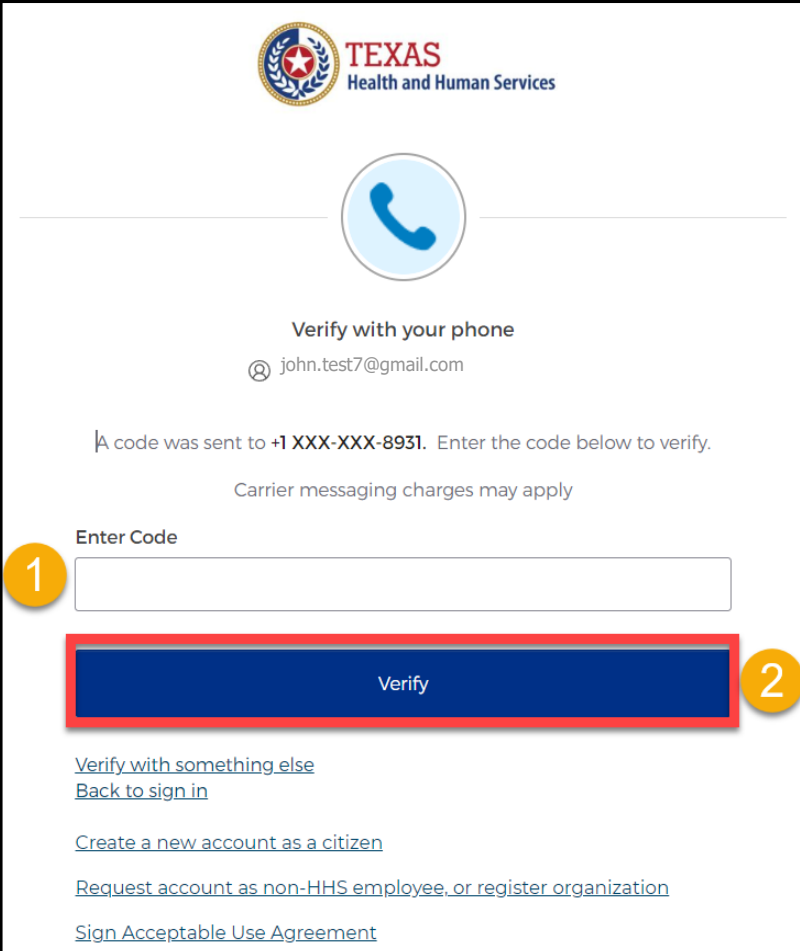
Receive a code via SMS

[Verify with something else](#)
[Back to sign in](#)

[Create a new account as a citizen](#)
[Request account as non-HHS employee, or register organization](#)
[Sign Acceptable Use Agreement](#)

Reset your password (3 of 3)

- Step 1 – Once you receive your verification code, enter it in the “Enter Code” box.
- Step 2 – Select the “Verify” button.



The screenshot shows the Texas Health and Human Services verification page. At the top is the Texas Health and Human Services logo. Below it is a blue telephone icon. The text "Verify with your phone" is centered, followed by the email address "john.test7@gmail.com". A message states: "A code was sent to +1 XXX-XXX-8931. Enter the code below to verify." Below this, it says "Carrier messaging charges may apply". There is a text input field labeled "Enter Code" with a yellow circle containing the number "1" to its left. Below the input field is a blue "Verify" button with a red border and a yellow circle containing the number "2" to its right. At the bottom, there are several links: "Verify with something else", "Back to sign in", "Create a new account as a citizen", "Request account as non-HHS employee, or register organization", and "Sign Acceptable Use Agreement".

TEXAS
Health and Human Services

Verify with your phone
john.test7@gmail.com

A code was sent to +1 XXX-XXX-8931. Enter the code below to verify.
Carrier messaging charges may apply

Enter Code

1

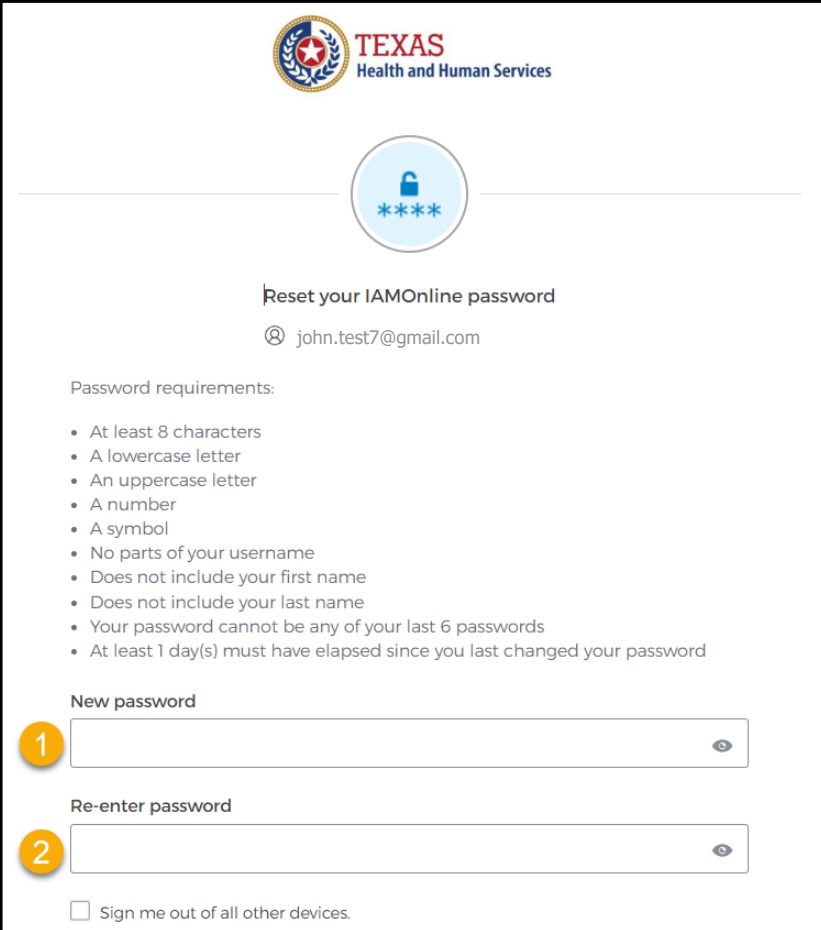
Verify

2

[Verify with something else](#)
[Back to sign in](#)
[Create a new account as a citizen](#)
[Request account as non-HHS employee, or register organization](#)
[Sign Acceptable Use Agreement](#)

Reset Your IAMOnline Password (1 of 2)

- You will be redirected to the Reset Password Page.
- Step 1 – Enter your new password in the “**New password**” box.
- Step 2 – Re-enter your password in the “**Re-enter password**” box.



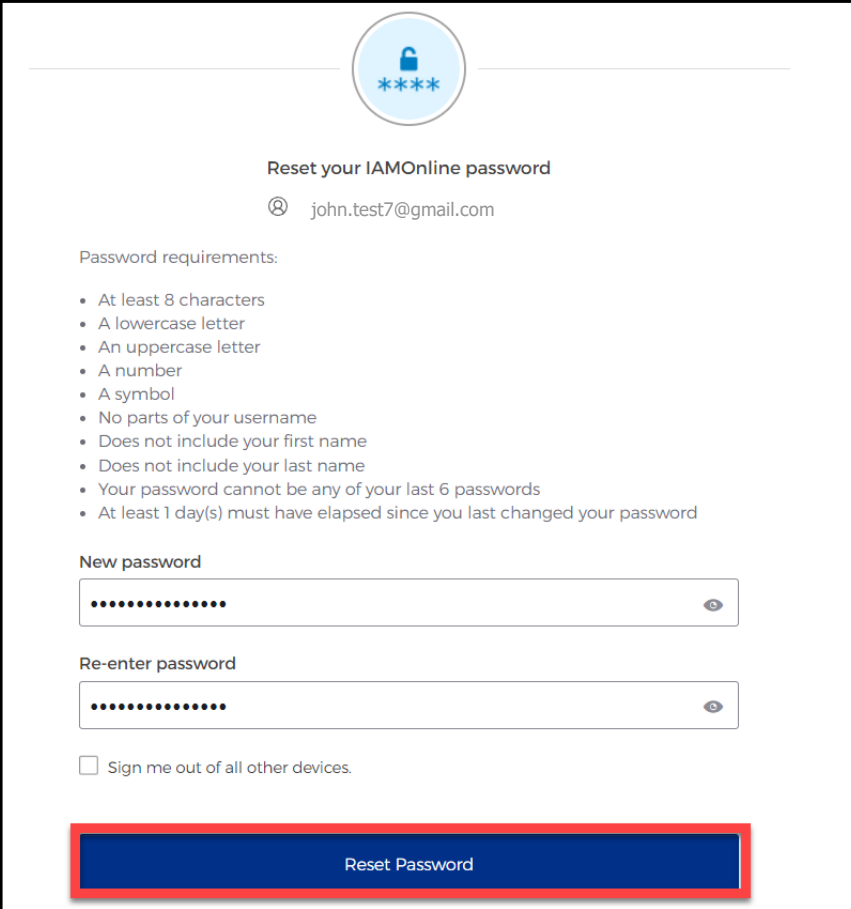
The screenshot shows the Texas Health and Human Services IAMOnline password reset interface. At the top is the Texas Health and Human Services logo. Below it is a circular icon with a padlock and four asterisks. The text "Reset your IAMOnline password" is displayed, followed by the email address "john.test7@gmail.com". A section titled "Password requirements:" lists the following criteria:

- At least 8 characters
- A lowercase letter
- An uppercase letter
- A number
- A symbol
- No parts of your username
- Does not include your first name
- Does not include your last name
- Your password cannot be any of your last 6 passwords
- At least 1 day(s) must have elapsed since you last changed your password

Below the requirements are two password input fields. The first field is labeled "New password" and has a yellow circle with the number "1" to its left. The second field is labeled "Re-enter password" and has a yellow circle with the number "2" to its left. Both fields have a toggle icon on the right. At the bottom, there is a checkbox labeled "Sign me out of all other devices."

Reset Your IAMOnline Password (2 of 2)

Once you have created a new password and re-entered your password, select the “**Reset Password**” button.



The screenshot shows a web interface for resetting an IAMOnline password. At the top, there is a circular icon with a padlock and four asterisks. Below this, the text "Reset your IAMOnline password" is displayed, followed by the email address "john.test7@gmail.com". A section titled "Password requirements:" lists several criteria: at least 8 characters, a lowercase letter, an uppercase letter, a number, a symbol, no parts of the username, no first or last name, and not being one of the last 6 passwords, with a requirement that at least 1 day(s) must have elapsed since the last password change. Below the requirements are two input fields: "New password" and "Re-enter password", both masked with dots and featuring an eye icon to toggle visibility. A checkbox labeled "Sign me out of all other devices." is located below the input fields. At the bottom, a blue button with the text "Reset Password" is highlighted with a red border.

Reset your IAMOnline password

john.test7@gmail.com

Password requirements:

- At least 8 characters
- A lowercase letter
- An uppercase letter
- A number
- A symbol
- No parts of your username
- Does not include your first name
- Does not include your last name
- Your password cannot be any of your last 6 passwords
- At least 1 day(s) must have elapsed since you last changed your password

New password

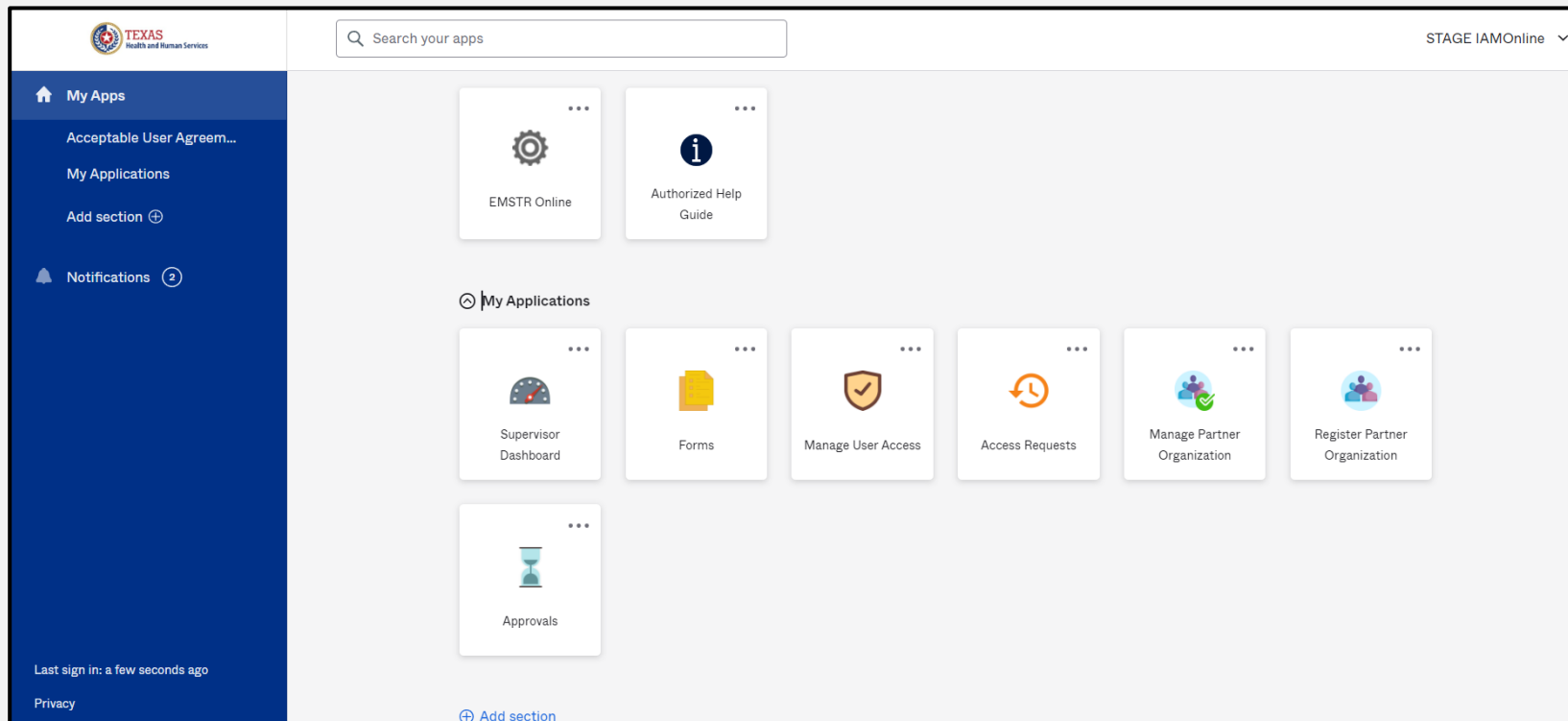
Re-enter password

☐ Sign me out of all other devices.

Reset Password

Reset Password Complete

After resetting your password, you will be logged in and redirected to the MyApps dashboard.



Account Locked



After multiple incorrect password attempts, your account will be locked. You will receive an email notifying you that your account will automatically unlock after 30 minutes.

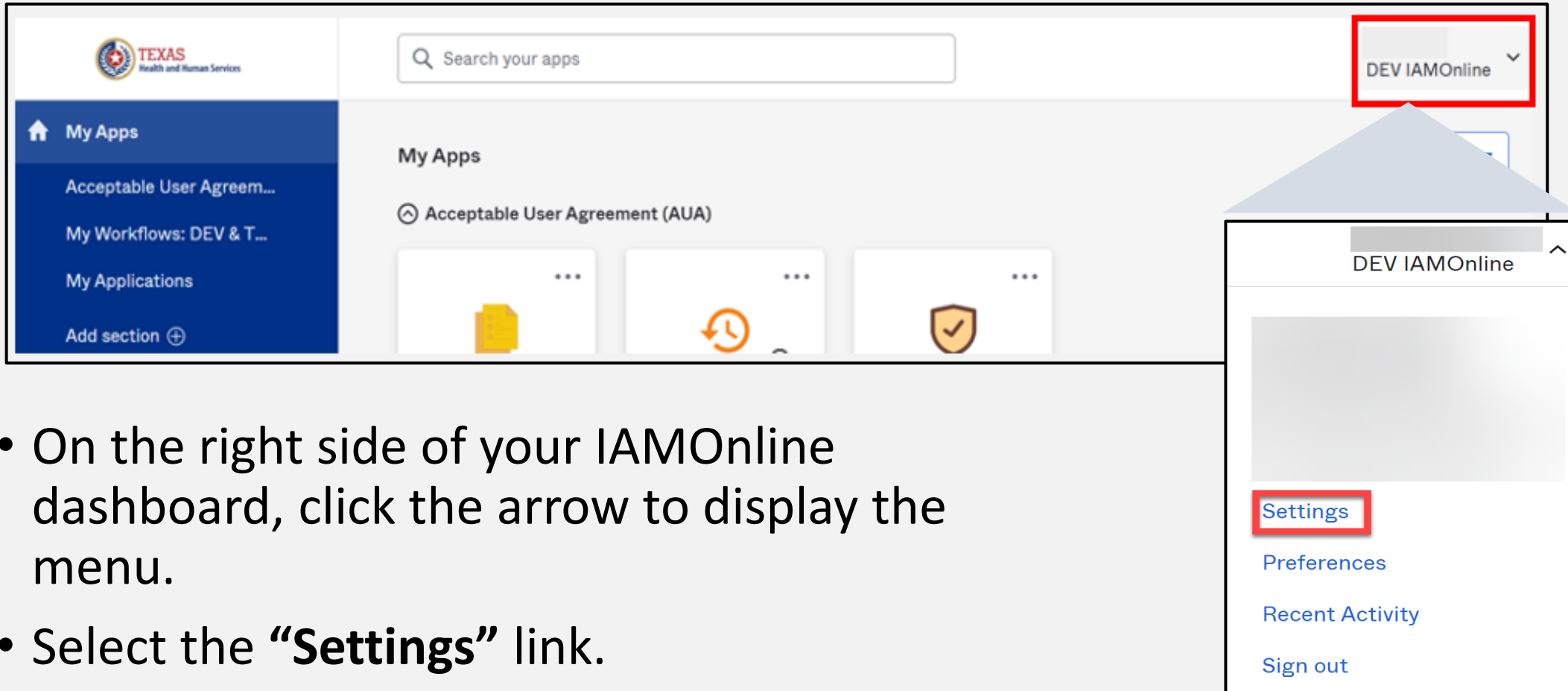


If you do not remember your password after the account unlocks, please reset your password.



If your password needs to be reset before 30 minutes for urgent requests, you may contact the help desk at **512-438-4720**.

Update Account (1 of 2)

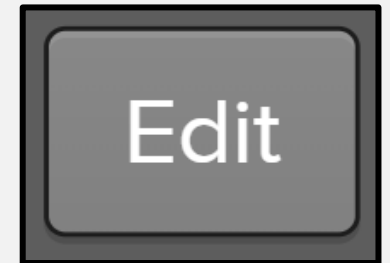


The screenshot displays the IAMOnline dashboard interface. On the left is a blue sidebar with the 'My Apps' section expanded, showing links for 'Acceptable User Agreement...', 'My Workflows: DEV & T...', 'My Applications', and 'Add section'. The main content area features a search bar and a 'My Apps' section with a card for 'Acceptable User Agreement (AUA)'. In the top right corner, the user's name 'DEV IAMOnline' is shown with a dropdown arrow. A callout box highlights this dropdown menu, which contains the following options: 'Settings' (highlighted with a red box), 'Preferences', 'Recent Activity', and 'Sign out'.

- On the right side of your IAMOnline dashboard, click the arrow to display the menu.
- Select the “**Settings**” link.

Update Account (2 of 2)

- Click the “**Edit**” button in the Personal Information section.
- Update your personal information such as:
 - Add a phone number;
 - Add details; and
 - Adjust security methods including password and security questions.



Texas Wristband Number (State Element)

0 : M	eOutcome.ExternalDataGroup	C
0 : 1	eOutcome.03 - External Report ID/Number Type	O
0 : 1	eOutcome.04 - External Report ID/Number	O

- You will submit the Patient Wristband through the EMS dataset eOutcome question package.
- If prompted by your software vendor, please select "**Other**" for the eOutcome.03 - *Wristband Type*.
- You must submit the Texas Wristband Number through the eOutcome.04 field. An option for Null responses will be permitted.
- Please contact your Regional Advisory Council (RAC) for any questions on wristband procurement.

Questions and Answers



TEXAS
Health and Human
Services

Texas Department of State
Health Services

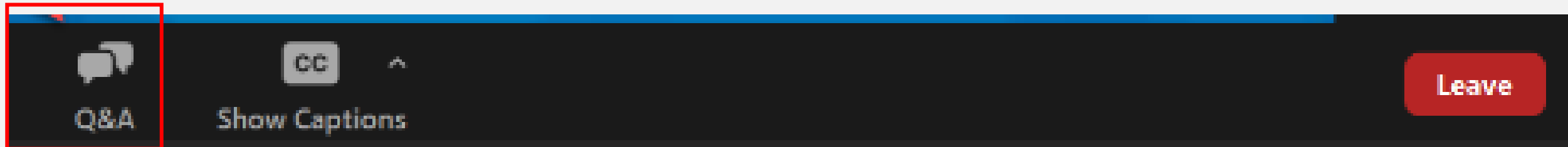
Office Hours

EMSTR will host Office Hours during webinar weeks to answer questions. EMSTR will not record Office Hours and the time will be open for groups listed in the table below.

Office Hour Group	Date	Time
Hospital stakeholders #1 (Office Hour)	09/26/2023	11:00 AM – 12:00 PM
EMS stakeholders #1 (Office Hour)	10/04/2023	10:00 AM – 11:00 AM
Hospital stakeholders #2 (Office Hour)	10/11/2023	3:00 PM – 4:00 PM
EMS stakeholders #2 (Office Hour)	10/20/2023	2:00 PM – 3:00 PM

Question and Answer (Q&A)

Submit questions using the Q&A button from the menu.



Contact Information and Resources

- If you have additional questions, please email us at injury.web@dshs.texas.gov.
- EMSTR will share additional resources as the launch date approaches.



Thank you!

EMSTR EMS Webinar

EMSTR Team

injury.web@dshs.texas.gov