

Please complete the below template, using comments as guidance

Internship Title: School Health Internship		Preceptor Name, Title: Ashley Khanhkham, School Health Program Specialist (Primary) Diego Cruz, Chronic Disease Epidemiology Branch Program Evaluator (Secondary)	
Location (City/Region): Austin, Texas	Division, Program: Community Health Improvement, Health Promotion & Chronic Disease Prevention Section, School Health Program		In Person: <input type="checkbox"/> None <input checked="" type="checkbox"/> Occasionally <input type="checkbox"/> Frequently <input type="checkbox"/> Fully
Brief Description			
The DSHS School Health Internship provides hands-on experience in connecting with school districts to promote School Health Program's CDC cooperative agreement activities and maintaining and analyzing unassigned medication reports and data.			
Hours/Week: <input type="checkbox"/> 5 - 10 <input type="checkbox"/> 10 - 15 <input checked="" type="checkbox"/> 15 - 20 <input type="checkbox"/> Variable		Preferred Academic Level: <input type="checkbox"/> Undergraduate <input type="checkbox"/> Masters <input checked="" type="checkbox"/> No Preference	

Disciplines

<input checked="" type="checkbox"/> Research/Data Analytics	<input type="checkbox"/> Epidemiology	<input checked="" type="checkbox"/> Health Promotion
<input checked="" type="checkbox"/> Communication/Marketing	<input checked="" type="checkbox"/> Program Evaluation	<input type="checkbox"/> Health Administration
<input type="checkbox"/> Environmental Health	<input type="checkbox"/> Biostatistics	<input type="checkbox"/>
<input type="checkbox"/> Policy Analysis and Development	<input type="checkbox"/> Other: Click or tap here to enter text.	

Internship Details

Intern Activities
<ul style="list-style-type: none"> Create a School Health Program promotional booklet using CDC cooperative agreement deliverables

- Create a Texas school district contact list to distribute promotional School Health Program booklet
- Maintain and analyze school district reporting forms unassigned medications

Intern Deliverables

- School Health Program promotional booklet and Texas school district contact list
- Report showcasing analysis of the unassigned medication reporting forms data

As part of an end-of-semester celebration of the interns, the intern will give a brief PowerPoint or poster presentation of their project and experience to an audience of DSHS staff and university partners.

Applicant Qualifications

Required	Skill
	<input checked="" type="checkbox"/> Microsoft Office: <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Word <input checked="" type="checkbox"/> Excel <input checked="" type="checkbox"/> PowerPoint
	<input type="checkbox"/> Statistical Analysis applications (SPSS, STATA, etc.)
	<input type="checkbox"/> Tableau or similar applications
	<input type="checkbox"/> Other software applications
	Academic Level Undergraduate or Graduate
Any other skills required (soft or technical) Strong analytical skills, strong verbal and writing communication skills	
Preferred	Skill
	<input type="checkbox"/> Microsoft Office: <ul style="list-style-type: none"> <input type="checkbox"/> Word <input type="checkbox"/> Excel <input type="checkbox"/> PowerPoint
	<input checked="" type="checkbox"/> Statistical Analysis applications (SPSS, STATA, etc.)
	<input type="checkbox"/> Tableau or similar applications
	<input type="checkbox"/> Other software applications Click or tap here to enter text.
	Academic Level Undergraduate or Graduate
Any other skills required (soft or technical) Knowledge of school health and/or public health, ability to gather, assemble, correlate, and analyze statewide information and data	

Application Instructions

Qualified and interested applicants must complete and submit the following items on the Survey Monkey [application](#):

<input checked="" type="checkbox"/> Survey Monkey Application	<input checked="" type="checkbox"/> Letter of Interest	<input type="checkbox"/> Other documents: Click or tap here to enter text.
<input checked="" type="checkbox"/> Resume	<input type="checkbox"/> Writing Sample	

Contact Information for Inquiries

Contact Name and Information	Name: Shannon Sullivan Credentials: MSSW, MPH, RD, LD Title: Preventive Medicine Physician Residency and Internship Coordinator Email: internships@dshs.texas.gov
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