

<b>Internship Title:</b> Alzheimer's Disease Program Intern			
<b>Internship Location:</b> Telework		<b>Preceptor Name and Title:</b> Megan Graf Rowe, MPS, Alzheimer's Disease Program Manager	
<b>Brief Description</b>			
<p>The Alzheimer's Disease Program (ADP) educates the public about Alzheimer's disease and related dementias (ADRD) and seeks to improve the quality of life of people living with dementia and their caregivers. ADP also provides healthcare professionals with ADRD training, resources, and information, and educates the public about ways to reduce ADRD risk through lifestyle interventions.</p> <p><b>Internship Goals:</b></p> <ul style="list-style-type: none"> <li>• Demonstrate understanding of issues experienced by Texans living with ADRD and their caregivers.</li> <li>• Participate in stakeholder meetings, provide support to the competitive grant program, and assist with CDC's BOLD grant deliverables, and assist with reviewing and identifying opportunities of program implementation related to risk reduction, health promotion, and collaboration.</li> <li>• Observe and collaborate with public health professionals in the Alzheimer's Disease Partnership, including identifying and organizing educational resources for the Partnership quarterly newsletter, participating in Implementation Plan activities, and assisting with other deliverables.</li> </ul>			
<b>Approximate Total Weekly Hours:</b> 10-20	<b>Paid:</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<b>DSHS Division:</b> CHI	<b>Program:</b> Alzheimer's Disease Program

**Disciplines of Public Health**

<input type="checkbox"/> Biostatistics/Data Analytics	<input type="checkbox"/> Epidemiology	<input checked="" type="checkbox"/> Health Promotion
<input checked="" type="checkbox"/> Health Communication	<input checked="" type="checkbox"/> Program Planning	<input type="checkbox"/> Health Administration
<input type="checkbox"/> Environmental Health	<input type="checkbox"/> Research	<input checked="" type="checkbox"/> Program Evaluation
<input type="checkbox"/> Policy Analysis and Development	<input type="checkbox"/> Other: Click or tap here to enter text.	

## Internship Details

### Intern Activities

- 1) Attend meetings to learn more about decision-making processes in public health.
- 2) Observe and collaborate with public health professionals in the Alzheimer's Disease Partnership
  - a. Assist in creating SMART goals for the Implementation Plan based on workgroup input.
  - b. Track progress on Implementation Plan activities and deliverables.
  - c. Serve as an active member in Partnership workgroups.
  - d. Assist with Implementation Plan activities, including the organization of the statewide resource inventory.
  - e. Conduct outreach for the membership workgroup.
  - f. Collaborate with ADP to contribute to the quarterly Partnership newsletter publication.
- 3) Support program implementation of CDC's BOLD grant deliverables.
- 4) Assist with administration and meeting functions for ADP's competitive grants program.
- 5) Review National Healthy Brain Initiative's (NHBI) Healthy Brain Road Map and identify opportunities for implementation or collaboration with sister agencies or programs.
- 6) Identify and review other active risk-reduction program initiatives across the nation and identify opportunities for program implementation in Texas.

### Intern Deliverables

Create a summary report on their experiences working as part of a state public health team focused on Alzheimer's disease and related dementia. Some suggested information to include:

- Why ADRD is a public health concern
- The current and projected impact on Texans
- Risk reduction strategies and suggestions for implementation
- The impact of ADRD on family dynamics
- Barriers/challenges to obtaining a diagnosis and support services
- Suggestions for improving community clinical linkages
- Suggestions for addressing ADRD in rural communities

As part of an end-of-semester celebration of the interns, the intern will give a brief PowerPoint or poster presentation of their project and experience to an audience of DSHS staff and university partners.

## Applicant Qualifications

<b>Required</b>	<b>Skill</b>
	<input checked="" type="checkbox"/> Microsoft Office: <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Word</li> <li><input checked="" type="checkbox"/> Excel</li> <li><input checked="" type="checkbox"/> PowerPoint</li> </ul>
	<input type="checkbox"/> Statistical Analysis applications (SPSS, STATA, etc.)
	<input type="checkbox"/> Tableau or similar applications
	<input type="checkbox"/> Other software applications
	<b>Academic Level</b> <a href="#">Click or tap here to enter text.</a>
<b>Any other skills required (soft or technical)</b> Strong verbal and written communication, able to manage projects independently and as part of a team, flexible and adaptable to manage various tasks with competing deadlines, familiar with calendar management, ability to collaborate with external stakeholders, willing to contact (email or phone) other organizations with questions	
<b>Preferred</b>	<b>Skill</b>
	<input checked="" type="checkbox"/> Microsoft Office: <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Word</li> <li><input checked="" type="checkbox"/> Excel</li> <li><input checked="" type="checkbox"/> PowerPoint</li> </ul>
	<input type="checkbox"/> Statistical Analysis applications (SPSS, STATA, etc.)
	<input type="checkbox"/> Tableau or similar applications
	<input type="checkbox"/> Other software applications
	<b>Academic Level</b> <a href="#">Click or tap here to enter text.</a>
<b>Any other skills required (soft or technical)</b> Pursuing Master's degree in health-related field	

## Application Instructions

Qualified and interested applicants must submit the following items to the contact below:

<input checked="" type="checkbox"/> Application	<input checked="" type="checkbox"/> Letter of Interest	<input type="checkbox"/> <b>Two letters of recommendation</b> Instructions: Letters from current or former supervisor or faculty members (in lieu of reference checks).
<input checked="" type="checkbox"/> Resume	<input type="checkbox"/> Writing Sample	<input type="checkbox"/> Other documents: <a href="#">Click or tap here to enter text.</a>

## Contact Information

**Contact Name and Information**

Name: Craig Gilden  
Credentials: MEd  
Title: Education Coordinator  
Email: internships@dshs.texas.gov