

<b>Internship Title:</b> Birth Defects Epidemiology and Surveillance Branch, Family Outreach Intern		<b>Preceptor Name, Title:</b> Dayana Betancourt, MPH, MBA, Program Supervisor	
<b>Location (City/Region):</b> Austin, Texas. Intern must be available to visit the DSHS office in Austin a minimum of once per month	<b>Division, Program:</b> Community Health Improvement (CHI), Birth Defects Epidemiology and Surveillance Branch		<b>In Person:</b> <input type="checkbox"/> None <input checked="" type="checkbox"/> Occasionally <input type="checkbox"/> Frequently <input type="checkbox"/> Fully
<b>Brief Description</b>			
<p>The mission of the Birth Defects Epidemiology and Surveillance Branch (BDESB) is to identify and describe the patterns and outcomes of children with birth defects in Texas and to collaborate with others in research, prevention, and family outreach services. BDESB performs selected education and outreach activities with affected families including connecting children with birth defects to agency social workers for assistance, responding to inquiries for assistance from affected families, and sharing health information to reduce the risk of birth defects. The BDESB family outreach intern will assist with various family outreach activities such as: developing and updating a list of region-specific resources for families, developing social media postings, mailing information about folic acid for the prevention of neural tube defects, and other family outreach related activities. This is a hybrid internship. The intern must live in the Austin area and be available to visit the DSHS office at least once per month (day/time are flexible).</p>			
<b>Hours/Week:</b> <input checked="" type="checkbox"/> 5 - 10 <input type="checkbox"/> 10 - 15 <input type="checkbox"/> 15 - 20 <input type="checkbox"/> Variable		<b>Preferred Academic Level:</b> <input type="checkbox"/> Undergraduate <input checked="" type="checkbox"/> Masters <input type="checkbox"/> No Preference	

**Disciplines**

<input type="checkbox"/> Research/Data Analytics	<input type="checkbox"/> Epidemiology	<input checked="" type="checkbox"/> Health Promotion
<input checked="" type="checkbox"/> Communication/Marketing	<input checked="" type="checkbox"/> Program Evaluation	<input checked="" type="checkbox"/> Health Administration
<input type="checkbox"/> Environmental Health	<input type="checkbox"/> Biostatistics	<input type="checkbox"/>
<input type="checkbox"/> Policy Analysis and Development	<input checked="" type="checkbox"/> Other: social work, social services, health education	

**Internship Details**

<b>Intern Activities</b>
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- Develop and update a list of region-specific resources (e.g., financial assistance, education resources, respite care) for families of children with birth defects. This list will serve as a reference for BDESB family outreach staff when responding to email inquiries from affected families requesting assistance.
- Research, plan, and design at least one social media posting to increase awareness about birth defects or health behaviors to reduce the risk of birth defects, to be shared on DSHS social media sites (Instagram, Facebook, etc.).
- Print, compile, and mail informational handouts about folic acid for the prevention of neural tube defects (NTDs) to women who have recently had an NTD affected pregnancy (note: this will require coming into the office in Austin.) Assist BDESB family outreach team with other activities as needed. Attend meetings related to family outreach activities virtually or in-person as needed.

### Intern Deliverables

- The intern will research and develop a list of local region-specific resources (e.g., financial assistance, education resources, respite care) that BDESB can refer to when contacted by families needing assistance.
- The intern will research, plan, and design a social media post to raise awareness about birth defect(s) and or birth defect prevention health behaviors (e.g., taking folic acid, avoiding drugs and alcohol during pregnancy).
- [Click or tap here to enter text.](#)

As part of an end-of-semester celebration of the interns, the intern will give a brief PowerPoint or poster presentation of their project and experience to an audience of DSHS staff and university partners.

### Applicant Qualifications

<b>Required</b>	<b>Skill</b>
	<input checked="" type="checkbox"/> Microsoft Office: <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Word</li> <li><input checked="" type="checkbox"/> Excel</li> <li><input checked="" type="checkbox"/> PowerPoint</li> </ul>
	<input type="checkbox"/> Statistical Analysis applications (SPSS, STATA, etc.)
	<input type="checkbox"/> Tableau or similar applications
	<input type="checkbox"/> Other software applications
	Academic Level Must be a Junior or Senior Bachelor’s level student during the internship. Master’s level student preferred.
Any other skills required (soft or technical) Prior experience researching, writing, editing, and developing reports required.	
<b>Preferred</b>	<b>Skill</b>
	<input type="checkbox"/> Microsoft Office: <ul style="list-style-type: none"> <li><input type="checkbox"/> Word</li> </ul>

	<input type="checkbox"/> Excel
	<input type="checkbox"/> PowerPoint
	<input type="checkbox"/> Statistical Analysis applications (SPSS, STATA, etc.)
	<input type="checkbox"/> Tableau or similar applications
	<input type="checkbox"/> Other software applications
	Academic Level Junior or Senior Bachelor's level student or Master's level student preferred.
Any other skills required (soft or technical) Click or tap here to enter text.	

### Application Instructions

Qualified and interested applicants must submit the following items to the contact below:

<input checked="" type="checkbox"/> Application	<input type="checkbox"/> Letter of Interest	<input type="checkbox"/> Other documents: Click or tap here to enter text.
<input checked="" type="checkbox"/> Resume	<input checked="" type="checkbox"/> Writing Sample	

### Contact Information

<b>Contact Name and Information</b>	Name: Craig Gilden Credentials: MEd Title: Education Coordinator Email: internships@dshs.texas.gov
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