

<b>Internship Title:</b> School Health Internship		<b>Preceptor Name, Title:</b> Ashley Khanhkham, School Health Program Specialist (Primary)  Frank Luera, Community Health Worker Program Team Lead (Secondary)	
<b>Location (City/Region):</b> Austin, Texas	<b>Division, Program:</b> Community Health Improvement, Health Promotion & Chronic Disease Prevention Section, School Health Program	<b>In Person:</b> <input type="checkbox"/> None <input checked="" type="checkbox"/> Occasionally <input type="checkbox"/> Frequently <input type="checkbox"/> Fully	
<b>Brief Description</b>			
The DSHS School Health Internship opportunity offers hands-on experience in assisting in developing state-wide advisory committee operational guidelines, assisting with coordinating advisory committee meetings, and assisting in school health assessment data collection.			
<b>Hours/Week:</b> <input type="checkbox"/> 5 – 10 <input type="checkbox"/> 10 – 15 <input checked="" type="checkbox"/> 15 - 20 <input type="checkbox"/> Variable	<b>Preferred Academic Level:</b> <input type="checkbox"/> Undergraduate <input type="checkbox"/> Masters <input checked="" type="checkbox"/> No Preference		

## Disciplines

<input checked="" type="checkbox"/> Research/Data Analytics	<input type="checkbox"/> Epidemiology	<input type="checkbox"/> Health Promotion
<input type="checkbox"/> Communication/Marketing	<input type="checkbox"/> Program Evaluation	<input type="checkbox"/> Health Administration
<input type="checkbox"/> Environmental Health	<input type="checkbox"/> Biostatistics	<input type="checkbox"/>
<input checked="" type="checkbox"/> Policy Analysis and Development	<input type="checkbox"/> Other: Click or tap here to enter text.	

## Internship Details

<b>Intern Activities</b>
<ul style="list-style-type: none"> <li>Assisting in the development of operational guidelines for three state-wide advisory committees</li> <li>Conducting a state-wide School Health Assessment to survey school districts on school health index (SHI) implementation</li> <li>Creating a School Health SHI database to include information on whether school districts have implemented a SHI</li> </ul>

- Assessing student district policies for the adoption of unassigned medication policies.

### Intern Deliverables

- Operational Guidelines for the Texas School Health Advisory Committee, the Stock Epinephrine Advisory Committee, and the Community Health Worker Advisory Committee
- School Health SHI database with information on whether school districts have implemented a SHI
- Unassigned medication policy database with information on the number and location of schools that have adopted unassigned medication policies

As part of an end-of-semester celebration of the interns, the intern will give a brief PowerPoint or poster presentation of their project and experience to an audience of DSHS staff and university partners.

### Applicant Qualifications

Required	Skill
	<input checked="" type="checkbox"/> Microsoft Office: <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Word</li> <li><input checked="" type="checkbox"/> Excel</li> <li><input checked="" type="checkbox"/> PowerPoint</li> </ul>
	<input type="checkbox"/> Statistical Analysis applications (SPSS, STATA, etc.)
	<input type="checkbox"/> Tableau or similar applications
	<input type="checkbox"/> Other software applications
	Academic Level Click or tap here to enter text.
	Any other skills required (soft or technical) Strong analytical skills, strong verbal and writing communication skills
Preferred	Skill
	<input type="checkbox"/> Microsoft Office: <ul style="list-style-type: none"> <li><input type="checkbox"/> Word</li> <li><input type="checkbox"/> Excel</li> <li><input type="checkbox"/> PowerPoint</li> </ul>
	<input type="checkbox"/> Statistical Analysis applications (SPSS, STATA, etc.)
	<input type="checkbox"/> Tableau or similar applications
	<input type="checkbox"/> Other software applications Click or tap here to enter text.
	Academic Level Undergraduate or Graduate
	Any other skills required (soft or technical) Survey design and administration, knowledge of school health and/or public health, ability to gather, assemble, correlate, and analyze statewide information and data

## Application Instructions

Qualified and interested applicants must complete and submit the following items on the Survey Monkey [application](#):

<input checked="" type="checkbox"/> Survey Monkey Application	<input checked="" type="checkbox"/> Letter of Interest	<input type="checkbox"/> Other documents: Click or tap here to enter text.
<input checked="" type="checkbox"/> Resume	<input type="checkbox"/> Writing Sample	

## Contact Information for Inquiries

<b>Contact Name and Information</b>	Name: Craig Gilden Credentials: MEd Title: Education Coordinator Email: internships@dshs.texas.gov
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