

# Form 1: Internship Description

Office of Practice and Learning  
*DSHS Internships*

<b>Internship Title:</b> Immunizations Unit Intern			
<b>Internship Location (Please also indicate if the internship is offered In-Person only, Virtual only, or either In-Person or Virtual):</b> Houston		<b>Preceptor Name and Title:</b> Sabrina Stanley, MPH Immunizations Manager	
<b>Brief Description</b> Include minimum of 3 learning objectives			
Under the supervision of Public Health Region (PHR) 6/5S Immunization Program Manager and direction of the Immunization Health Educator Team Lead, the intern will preform an array of health education activites as it relates to immunizations. Work involves identifing and implementing a project to increase adult flu vaccines in vulnerable populations. As well as planning and developing health promotion program activities, and other administrative tasks. The intern will also preform tasks related to research, outreach, data analysis, program planning and evaluation.			
<b>Approximate Total Weekly Hours:</b> 20 - 25	<b>Paid:</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<b>DSHS Division:</b> RLHO	<b>Program:</b> Region 6/5S

## Population Focus (Check all that apply)

<input type="checkbox"/> Infant/Newborn	<input type="checkbox"/> Adolescent	<input type="checkbox"/> Children and Youth with Special Healthcare Needs	<input checked="" type="checkbox"/> Adults
<input type="checkbox"/> Mothers	<input checked="" type="checkbox"/> Elderly	<input checked="" type="checkbox"/> Populations at risk for and with STDs	<input type="checkbox"/> DSHS employees
<input type="checkbox"/> Zoonosis	<input type="checkbox"/> Geographic or Tribal Community	<input checked="" type="checkbox"/> Other special populations	Other:

## Functional Focus (Check all that apply)

<input checked="" type="checkbox"/> Program Administration	<input checked="" type="checkbox"/> Program Implementation	<input checked="" type="checkbox"/> Screening and Assessment	<input checked="" type="checkbox"/> Service Coordination
<input checked="" type="checkbox"/> Program Planning	<input checked="" type="checkbox"/> Policy Analysis and Development	<input type="checkbox"/> Epidemiology	<input type="checkbox"/> Health Information Technology
<input checked="" type="checkbox"/> Program Development	<input type="checkbox"/> Manual Development	<input type="checkbox"/> Disease Surveillance	<input type="checkbox"/> Lab Services

<input checked="" type="checkbox"/> Program Evaluation	<input checked="" type="checkbox"/> Research	<input type="checkbox"/> Database Design and Development	Other:
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### Dimensions of Public Health (Check all applicable)

<input type="checkbox"/> Behavioral Health	<input type="checkbox"/> Laboratory Science	<input type="checkbox"/> Environmental Health
<input checked="" type="checkbox"/> Infectious Diseases	<input type="checkbox"/> Chronic Disease	<input type="checkbox"/> Epidemiology
<input checked="" type="checkbox"/> Prevention- Health Promotion	<input type="checkbox"/> Oral Health	<input type="checkbox"/> Zoonosis Control

### Internship Details

#### Intern Activities

What will the intern do during their internship? Use verbs to describe activities.

- Identify target populations for vaccines
- Assist in planning and implementation of regional adult flu vaccination plan for vulnerable populations
- Learn about the Adult Safety Net program
- Train providers on best immunizations practices
- Create innovative strategies for educating populations on the importance of timely immunizations
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#### Intern Deliverables (at least one)

What will the intern produce or complete at the end of the internship?

As part of an end-of-semester celebration of the interns, the intern will give a brief powerpoint or poster presentation of their project and experience to an audience of DSHS staff and university partners.

### Applicant Qualifications

Required	Skill (check all that apply)	Proficiency (check one for each app.)
	<input type="checkbox"/> Microsoft Office: <input checked="" type="checkbox"/> Word <input checked="" type="checkbox"/> Excel <input checked="" type="checkbox"/> PowerPoint	<input type="checkbox"/> Basic <input checked="" type="checkbox"/> Intermediate <input type="checkbox"/> Advanced <input type="checkbox"/> Basic <input checked="" type="checkbox"/> Intermediate <input type="checkbox"/> Advanced <input type="checkbox"/> Basic <input checked="" type="checkbox"/> Intermediate <input type="checkbox"/> Advanced
	<input checked="" type="checkbox"/> Statistical Analysis applications (SPSS, STATA, etc.)	<input checked="" type="checkbox"/> Basic <input type="checkbox"/> Intermediate <input type="checkbox"/> Advanced
	<input type="checkbox"/> Tableau or similar applications	<input type="checkbox"/> Basic <input type="checkbox"/> Intermediate <input type="checkbox"/> Advanced
	<input type="checkbox"/> Other software applications:	<input type="checkbox"/> Basic <input type="checkbox"/> Intermediate <input type="checkbox"/> Advanced
	Academic level and/or degree or field/discipline Graduate or Undergraduate student studying Public Health, Government administration, HealthEducation or science disipline required	
Other required qualifications (list below)		
<ul style="list-style-type: none"> <li>• Group facilitation experience</li> <li>• Familiarity with public health concepts</li> </ul>		

	<ul style="list-style-type: none"> <li>•</li> <li>•</li> </ul>	
<b>Preferred</b>	<b>Skill</b> (check all that apply)	<b>Proficiency</b> (check one for each app.)
	<input type="checkbox"/> Microsoft Office: <ul style="list-style-type: none"> <li><input type="checkbox"/> Word</li> <li><input type="checkbox"/> Excel</li> <li><input type="checkbox"/> PowerPoint</li> </ul>	<input type="checkbox"/> Basic <input type="checkbox"/> Intermediate <input type="checkbox"/> Advanced <input type="checkbox"/> Basic <input type="checkbox"/> Intermediate <input type="checkbox"/> Advanced <input type="checkbox"/> Basic <input type="checkbox"/> Intermediate <input type="checkbox"/> Advanced
	<input type="checkbox"/> Statistical Analysis applications (SPSS, STATA, etc.):	<input type="checkbox"/> Basic <input type="checkbox"/> Intermediate <input type="checkbox"/> Advanced
	<input type="checkbox"/> Tableau or similar applications	<input type="checkbox"/> Basic <input type="checkbox"/> Intermediate <input type="checkbox"/> Advanced
	<input type="checkbox"/> Other software applications:	<input type="checkbox"/> Basic <input type="checkbox"/> Intermediate <input type="checkbox"/> Advanced
	<b>Academic level, degree and/or field</b> Pursuing a Masters Degree in Public Health	
<b>Other preferred qualifications (list below)</b> <ul style="list-style-type: none"> <li>• Knowledge of best practices in immunizations</li> <li>• Statistical analysis experience and technical knowledge of ArcGIS</li> <li>• Familiarity with infectious disease concepts</li> <li>•</li> </ul>		

### Application Instructions

Qualified and interested applicants must submit the following items to the contact below:

<input checked="" type="checkbox"/> <b>Application</b>	<input checked="" type="checkbox"/> <b>Letter of Interest</b>	<input type="checkbox"/> <b>Two letters of recommendation</b> Instructions: Letters from current or former supervisor or faculty members (in lieu of reference checks).
<input checked="" type="checkbox"/> <b>Resume</b>	<input checked="" type="checkbox"/> <b>Writing Sample</b>	<input type="checkbox"/> <b>Other documents:</b>

### Contact Information

<b>Contact Name and Information</b>	Name: Craig Gilden Credentials: MEd Title: Education Coordinator Email: internships@dshs.texas.gov
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