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| **Study Information** |
| IRB Number | Click to enter number. |
| Principal Investigator | Click to enter text. |
| Protocol Title | Click to enter text. |

**Check the documents included with your submission.**

**Additional documents may be requested to ensure a substantial review process.**

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| **Required Documents for all Studies** |
|[ ]  HRP-301 Application |
|[ ]  HRP-302 Protocol |
|[ ]  HRP-308 Renewal Progress Report |
|[ ]  HRP-306 Research Team Log |
|[ ]  Human Subject Research Protection Training Certificate(s) |
|[ ]  Informed Consent Documentation (at least one of the following) |
|  |[ ]  HRP-305 Informed Consent Document Checklist and Informed Consent Document(s) |
|  |[ ]  HRP-304 Waiver or Alteration of Informed Consent Form |

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| **Required Document for Recruitment and Contact Studies** |
|[ ]  HRP-303 Recruitment Protocol |

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| **Additional Documents, if applicable** |
|[ ]  Other IRB Determination Letter(s) (most recent date or application) |
|[ ]  Conflicts of Interest Disclosure Letter (if reportable interests have changed) |

**Further instructions for the renewal process:**

* **An Amendment Application is required if the Protocol(s) has been updated or modified. Follow the directions on the IRB Forms & Instructions webpage and Continuing Review with Amendment or Amendment Submission Checklist to reduce delays.**
* **Additional protocol documents may be requested to ensure a substantial review process.**