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Medical Advisory Board (MAB) Open Meeting

June 21, 2024



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This meeting is being conducted live and virtually through Microsoft Teams.

Public participation is available at:
Moreton Building, Room M-100
1100 West 49th Street
Austin, TX 78756

Agenda Item 1

Call to Order

Medical Advisory Board Open Meeting
June 21, 2024
2:30 PM to 5 PM (CST)



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Agenda Item 2

Roll Call

Board Members:

If attending virtually, please have your camera on during today's meeting.

For members in the room, please remember to speak directly into the microphone so that online participants can hear your comments.



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Virtual Rules of Participation

Medical Advisory Board Meeting

Rules of Participation

1. If you would like to make a statement or ask a question, please put your question in the chat with your name and entity you represent.

Please note: Anonymous entries in the chat are unable to be shared.

2. Please do not put your phone on hold at any time if you are using your phone for audio.



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To mute/unmute if not using the computer for audio, press

***6** on Android phones

***6#** on iPhones

Rules of Participation

1. All participants will sign into the chat with their name and entity they represent.
2. All participants will mute their microphone unless speaking, except the Chair.
3. Board Members: Please have your camera on during today's meeting. When speaking or making a motion, please state your name for the meeting record.



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Agenda Item 3

**Review and Approval of the
January 5, 2024 Minutes**



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Agenda Item 4

**Texas Department of Public
Safety (DPS) Update**



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Agenda Item 5

Follow up of approved MAB Bylaws



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Agenda Item 6

**MAB Physician Performance
Improvement Workgroup**

Agenda Item 6a



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Jennifer A. Shuford, MD, MPH
Commissioner

PLEASE USE THIS AS A COVER SHEET

PLEASE PROVIDE THIS LETTER WITH THE ATTACHED MEDICAL EVALUATION FORM TO BE COMPLETED BY YOUR PHYSICIAN

Dear Healthcare Provider:

The attached form has been brought to you by a candidate for, or current holder of, a Texas Driver's License. They have been referred by the Texas Department of Public Safety (DPS) to the Texas Department of State Health Services Medical Advisory Board (DSHS MAB) due to a concern about the candidate's medical history. The relevant section(s) pertaining to the candidate's referral **MUST** be completely filled out in order to process the referral.

If this is the first time you have seen this patient, please record what the patient states was their last occurrence of the reported medical issue. Additionally, please state this is the first time you have seen this patient, and this is the information that has been provided to you.

The Health and Safety Code authorizes the MAB to require the person to undergo a medical examination at his or her own expense. At this time we are calling for a thorough and current medical evaluation, as it pertains to any medical limitations to driving. Current medical information is defined in Medical Advisory Board rules as being less than 12 months old. An examination will be necessary if one has not been conducted within 12 months. Please complete and return this [MAB Medical Evaluation Form](#) to the MAB at the following:

Email	Fax	Mail
dshsmab@dshs.texas.gov	512-206-3778	Texas Department of State Health Services ATTN: Medical Advisory Board (MC 1876) PO Box 149347 Austin, Texas 78714-9909

**For quickest response and processing times, we recommend emailing or faxing the completed paperwork.*

Health and Safety Code, Title 2 Subchapter H, Section 12.098, is the law pertaining to your liability protection, as it concerns any professional opinion, recommendation, or report you make for the purpose of assisting us in determining a candidate's ability to operate a motor vehicle.

Please note you are providing medical information and your professional medical opinion of this person's capability to drive.

If you have any questions about the forms or the procedure, please call (512) 834-6700 option 4.

Medical Advisory Board,
Texas Department of State Health Services.

Revised Medical History Form

- More detailed
- Emphasized Physician signature (including for NP/PA)
- Email communication



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Agenda Item 6b



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Jennifer A. Shuford, M.D., M.P.H.
Interim Commissioner

MAB Medical Opinion Sheet

MAB Review Date: 4/5/2024

CLIENT NAME: «LAST_NAME», «FIRST_NAME» «MID_NAME» «SUFFIX» «TITLE»

MAB CASE #: «CASENBR»

DL #: «DL_NUM» Vehicle Class: «VEHICLE_CLASS»

Times before the Board: «XB4_BOARD» Date of Birth: «DOB» Age: «AGE»

Medical Problem: «MED_PROBLEM»

APPROVAL

Vehicle Approved for referenced class {«VEHICLE_CLASS»}- Also Approves Class M

Approval contingent upon DPS driving test? [YES | NO]

Review at {Click here to enter text.} to verify control of {Click here to enter text.}

Restrictions:

C: Daytime driving only

D: speeds up to 45 mph

P8: Telescopic lens

P31: Class C only

Other: _____

DENIAL

No Vehicle - **Justification Required** {Click here to enter text.}

No CDL but retain Class C **Justification Required** {Click here to enter text.}

More information is required from: **Justification Required** {Click here to enter text.}

Hospital Examining Physician

Internal Med Cardiology Ophthalmology Optometry

Neurology Psychiatry

OTHER _____

Signature: Sign Here

Opinion Sheet Update

- Added blank next to check boxes in case check boxes are unclickable
- "Justification Required" next to more information



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Agenda Item 6c

Record Retention

- Requesting retention be updated from 2 years to 7 years



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Agenda Item 6d

DPS-MAB Collaborative Meeting

- Updated combined medical history form



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Agenda Item 6e

Physician Recruitment

- Applications submitted to TMA
- Pending TMA approval



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Agenda Item 6f

Follow up on physician Support Email Mailbox



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Agenda Item 6g

Additional Questions When Reviewing Cases

- Reach out to your mentor
- Contact Dr. Burnett



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Agenda Item 6h

Physician MVP's

- Most cases reviewed this year (Jan – May)
 - Coopwood
 - Tasker
 - Kelaher
 - Grieshop
- **Minimum Requirement**



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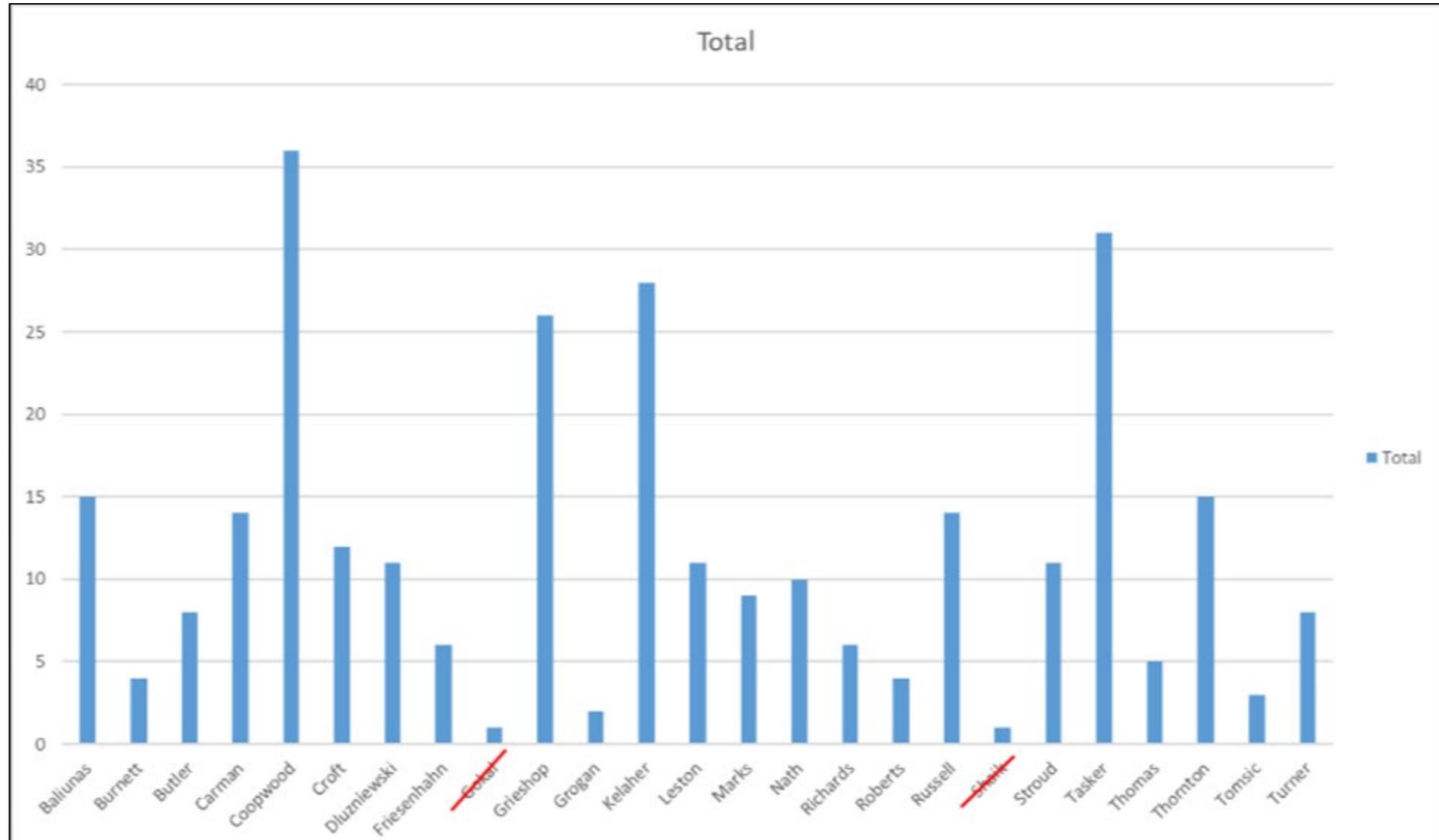
Number of Sets Reviewed by Each Doctor



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Agenda Item 6i

Other Initiatives



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Agenda Item 7

Update from the MAB Program

Agenda Item 7a

MAB Exceptional Item (EI)

- 2 new PSI's
 - In training
- 2 vacancies – Team Lead (PSIII)
 - Position posted
 - Interviews pending



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Agenda Item 7b

Monthly Reporting

FY2024 MAB Case Volumes: February Report 2024

FY2023 MAB Case Volumes	FY 2024									
	Q1			Q2			Q3			FYTD
	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	
Received from DPS	560	558	249	292	432	447	241	499	433	3711
Submitted to Board for review	260	230	240	100	180	210	330	360	500	2410
Reviewed by Board (sent back to DPS)	251	230	242	181	222	203	283	366	308	2286
<i>Waiting for response from Board</i>	9	0	40	60	0	7	74	68	8	266
Complete Packets (Awaiting Board Review)	111	196	156	159	201	227	231	210	179	1670
Closed No Driving Cases - (No driving referrals - per physician)	81	29	15	46	31	37	28	22	37	326
Re-Opens	73	69	20	30	52	29	100	81	99	553
Deficiency Letters Sent	13	5	37	48	39	58	103	113	143	559



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Agenda Item 7c

MAB Program Procedures

1. Voucher Procedure – (flowchart on next slide)
2. Procedure for More Information Needed
 - Physicians must indicate exactly what information is needed on opinion sheet
 - MAB team will send out letter to client with 30-day response window
 - Testing process for 6 months



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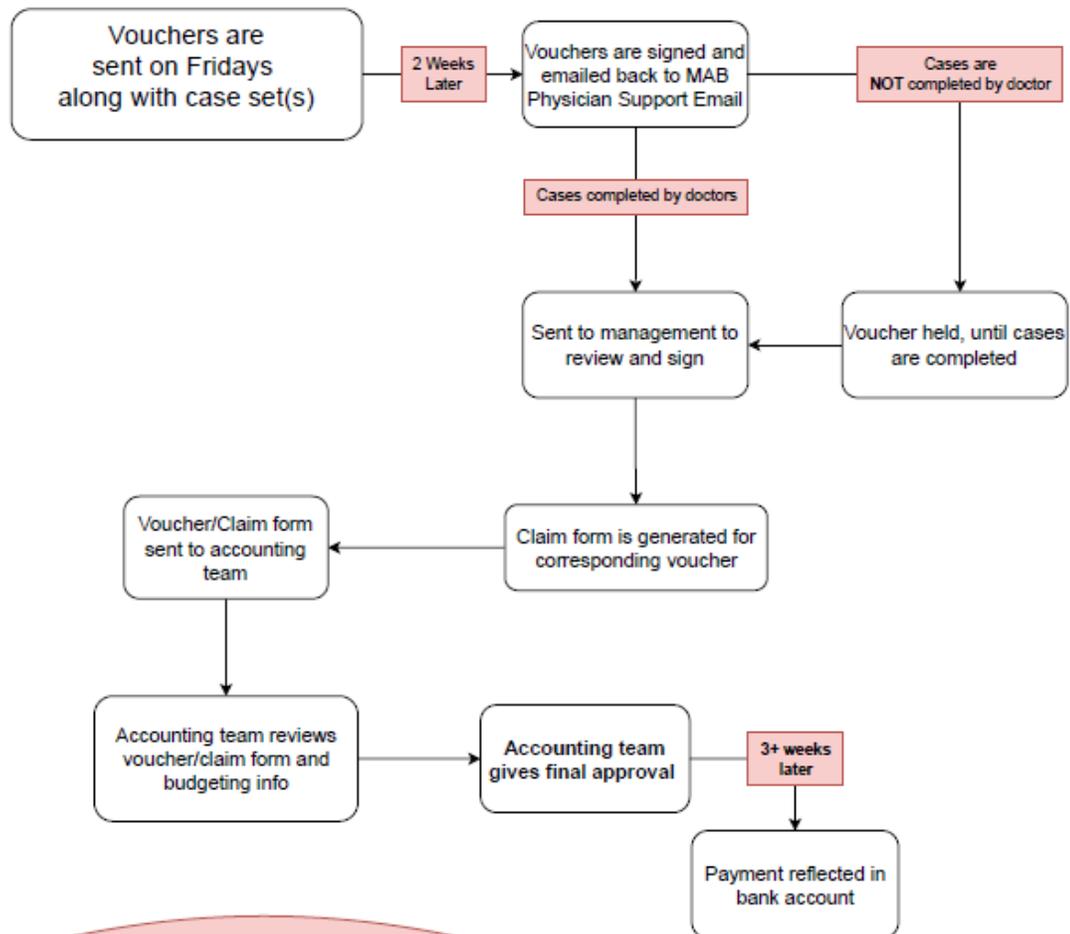
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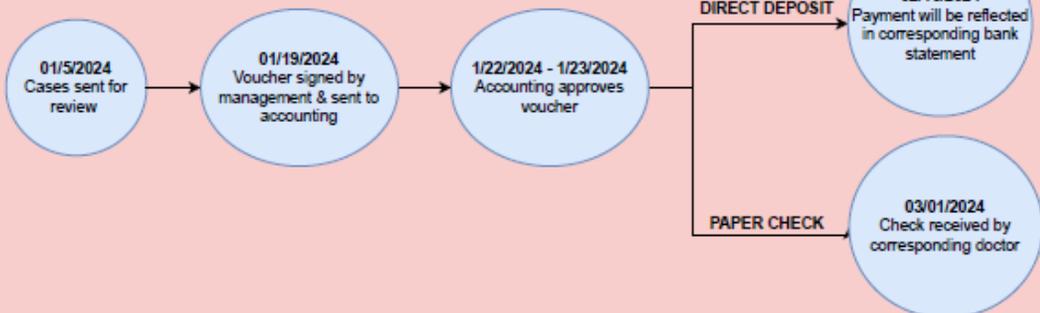
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EXAMPLE TIMELINE



Agenda Item 7d

Other Updates

Updates to letters

- Emphasizing email communication for quickest processing
- New phone system



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Agenda Item 8

Statutory and Rule Revisions Have Been Submitted for Approval

- a. Texas Health and Safety Code, Chapter 12, Subchapter H, §§12.091-12.098
- b. Texas Administrative Code, Subchapter L, Rules §§1.151-1.152



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Agenda Item 9

Public Comment

- Provide your name, who you represent, and the item you are addressing.
- Please limit public comment to 3 minutes.



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Agenda Items 10 and 11

Next Meeting

10. Priorities

11. Meeting Date and Location



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Adjourn

Thank you!