

Date

This memo serves as a request to amend radioactive material license number, .

MEMORANDUM

Subject: Appointment as **Associate** Radiation Safety Officer (ARSO)

To: ,Proposed ARSO Name

From: ,Management Name and Title

,Radiation Safety Officer (RSO) Name

You have been appointed as an ARSO for radioactive materials license number, .

You will report to the Radiation Safety Officer (RSO), who retains authority and responsibility for implementing the radiation protection program. The RSO will delegate duties and tasks to you in writing, which should be maintained at your site for review.

You are free to raise issues with the Texas Department of State Health Services at any time.

Signature of Management Representative

Date

Radiation Safety Officer

Date

Provide the proposed ARSO qualifications, as required by 25 TAC §289.256(h), using NRC Form 313A (RSO), Radiation Safety Officer of Associate Radiation Safety Officer Training, Experience and Preceptor Attestation.