



RC Form 252-4 CERTIFICATE OF DISPOSITION OF MATERIALS

Licensee Name and Mailing Address
License Number

License Action Type (check appropriate box):
 Terminate license
 Remove the following site from the license noted above:
Site No.: _____ Site Address: _____

Disposal of Radioactive Material (RAM)
 No RAM has ever been possessed/used by the licensee under this license/at this site *OR*
 All activities authorized by this license have ceased, *AND*
 All RAM possessed has been transferred and/or disposed of in the following manner:
 Transfer of RAM to a licensee authorized to possess the material(s)
 Transfer of RAM to an authorized site on the license listed above
Site No.: _____ [FOR SITE REMOVAL ONLY]
 Directly by the licensee, in accordance with approved waste disposal procedures
 By licensed disposal site
 By waste contractor
 A copy of the transfer record(s) is attached
 All RAM has been removed such that any remaining residual radioactivity is within the limits of 25 TAC §289.202(ddd) and is ALARA.

Surveys Performed and Reported
 A radiation survey was conducted. The survey confirms:
 The absence of licensed RAM;
 That any remaining residual radioactivity is within the limits of 25 TAC §289.202(ddd) and is ALARA; and
 A copy of the radiation survey is attached
 Only sealed sources were ever possessed under this license/at this site, and
 No leaking sources have ever been identified; *AND*
 Results of leak test(s) performed within 6 months of transfer are attached.

Certification
I certify that all information submitted is true and correct to the best of my knowledge.

Signature of Licensee Title

Typed/Printed Name Date

INSTRUCTIONS FOR COMPLETING THE FORM

Check all applicable boxes on page 1. Provide attachments, if needed.

For transfer of radioactive material: Licensees should describe the specific radioactive material transfer actions. If radioactive waste(s) were generated in terminating this license, the licensee should describe the disposal actions taken, including the disposition of low-level radioactive waste, mixed waste, and sealed sources. **The licensee must provide transfer information for all radioactive material received, possessed and/or used since the last agency inspection.**

In accordance with 25 TAC §289.201(d), records of transfer must include:

- a unique identification of each source of radiation including manufacturer name, isotope, activity and serial number;
- the date of transfer of each source of radiation; and
- the name of the transferee, the number of the transferee's radioactive material license authorizing possession of the material and the regulatory agency issuing the license to the transferee.

Licensees should also provide written confirmation of receipt by the transferee.

For disposal of radioactive material: Licensees should describe the specific disposal method or procedure (e.g., decay in storage). For those cases when radioactive materials are disposed of by a licensed disposal site or by a waste contractor, the licensee should specify the name, address, and telephone number of the licensed disposal site operator or waste contractor.

For surveys performed and reported: Under 25 TAC §289.252(y)(15), survey records must include the manufacturer's name and model and serial number of survey instruments(s) used and certify that each instrument is properly calibrated and tested and must report the following levels, as applicable:

- Gamma radiation in units of microrentgen per hour ($\mu\text{R/hr}$) at 1 meter from surfaces;
- Radioactivity, including alpha and beta, in units of disintegrations per minute (dpm) or microcuries (μCi) per 100 square centimeters (cm^2) for surfaces;
- μCi per milliliter for water; and
- Picocuries (pCi) per gram for solids such as soils or concrete.

Note: "Residual radioactivity," as defined in 25 TAC §289.201(b), means radioactivity in "areas" (structures, materials, soils, etc.) remaining as a result of activities (licensed and unlicensed) under the licensee's control from sources used by the licensee, excluding background radiation. ALARA is defined in 25 TAC §289.201(b).

PRIVACY NOTIFICATION: If you are applying as an individual, with few exceptions, you have the right to request and be informed about information that the State of Texas collects about you. You are entitled to receive and review the information upon request. You also have the right to ask the state agency to correct any information that is determined to be incorrect. See <http://www.dshs.texas.gov> for more information on Privacy Notification. (Reference: Government Code, Section 552.021, 552.023, 559.003 and 559.004).