



Radioactive Material Licensing Radiation Section

RC Form 257-2 Application For Low Level Radioactive Waste Transporter Registration

Complete this application in accordance with the applicable regulations, Texas Health and Safety Code §401.052 "Rules for Transportation and Routing" and Title 25 Texas Administrative Code (25 TAC) §289.257 "Packaging and Transportation of Radioactive Material." These documents are available at <https://www.dshs.texas.gov/texas-radiation-control/applications-forms-radiation-control-program>. Retain a copy of the entire completed application for your files.

For a **New or Renewal registration**, submit the application at least **14 days prior** to making the first shipment.

New Transporter Registration - Provide the following information:

- Item 1 - RC 252-1 Business Information Form
 - Item 2 - Contact Information
 - Item 3 - Emergency Plan
 - Item 4 - Proof of Financial Responsibility
 - Item 5 - List of Transportation Routes
 - Item 6 - Certification
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Renewal Transporter Registration No.: W

Provide the following information:

- Item 4 - Proof of Financial Responsibility
- Item 6 - Certification

If any other changes are necessary, proceed to the Amendment section.

Amendment Registration No.: W

Check appropriate box and provide the following information:

- Item 1 - Business Name or Address Change - (Attach RC 252-1 Business Information Form)
- Item 2 - Contact Information
- Item 3 - Emergency Plan
- Item 4 - Proof of Financial Responsibility
- Item 5 - List of Transportation Routes
- Item 6 - Certification

Item 1 - RC 252-1 Business Information Form

Provide legal business name and mailing address of applicant. A transporter who does business in Texas must be registered with the Texas Secretary of State's office. If registered with the Texas Secretary of State, please provide a copy of your certificate of filing.

If transporting through Texas to the compact facility, registration with the Texas Secretary of State's office is not necessary, but please submit RC 252-1 Business Information Form.

Item 2 - Contact Information

Contact Person

Office Number

Email Address

Emergency Number

Item 3 - Emergency Plan

Submit an emergency plan in accordance with 25 TAC §289.257(r). The plan should include the following information:

Notifications: Identify what emergency notifications need to be made in the event of a radiological emergency. These situations could involve theft, loss of control, an accident, accidental exposure, unplanned release, and fire. Also, describe the actions to be taken by the RSO when emergency situations occur.

Immediately report by telephone all radioactive waste transportation accidents to the department, at (512) 458-7460, and the local emergency management officials in the county where the radioactive waste accident occurs. All other accidents involving radioactive material shall be reported in accordance with 25 TAC §289.202(xx) and (yy).

Priorities: Include guidance on prioritization of emergency response actions relative to the radiological hazard. Specifically rescue, lifesaving and first aid should have the highest priority. Fire response should also take precedence over radiological response.

Isolation of Radiological Hazard: Describe the steps to be taken to isolate the radiological hazard, the spill or leak area or suspected radiation area and keep unauthorized persons away. This should include recommended distances and the use of barrier rope or tape, or other equipment provided for the purposes of isolating the hazard.

Instructions to Detain: Submit an emergency plan that includes instructions to request that people or equipment that are believed to be contaminated remain at the scene until emergency responders arrive.

Delay Decontamination: Identify plans to delay decontamination or clean-up until further instructions are received from the Department.

Other Hazards: Describe emergency procedures if other hazards are present such as chemical leaks, fire explosion, or injuries. The procedure should refer to the Emergency Response Guide or other emergency procedures.

Item 4 - Proof of Financial Responsibility

Submit proof of financial responsibility required by Title 49, CFR, §387.7 and §387.9. The minimum amounts required are \$1,000,000 for non-highway route-controlled quantities of radioactive material and \$5,000,000 for highway route-controlled quantities of radioactive material. The registration expires on the expiration date of the proof of financial responsibility or in 10 years, if the proof of financial responsibility does not have an expiration date.

Submit new proof of financial responsibility to renew the waste transporter registration and when the amount of liability coverage is reduced, or a new policy is purchased.

Item 5 - List of Transportation Routes

Submit a list of the routes that you plan to take in Texas, listing each of the highways taken from the point of origin of the shipment or the point of entry into Texas. This only applies to shipments where the Texas low level radioactive waste disposal facility is the final destination, not shipments of radioactive waste to other destinations. Provide alternate routes where applicable with sufficient detail so that counties and cities can be identified.

Provide a contact list of emergency management officials in the counties along the routes being used for transport to the waste facility.

Item 6 – Certification - (Application Must be Signed to be Accepted)

I certify that all information submitted is true and correct to the best of my knowledge.

Signature of Applicant Title

Typed/Printed Name Date

Send the application and required procedures to:

ramlicensing@dshs.texas.gov

PRIVACY NOTIFICATION: If you are applying as an individual, with few exceptions, you have the right to request and be informed about information that the State of Texas collects about you. You are entitled to receive and review the information upon request. You also have the right to ask the state agency to correct any information that is determined to be incorrect. See <http://www.dshs.texas.gov> for more information on Privacy Notification (Reference: Government Code, Section 552.021, 552.023, 559.003, and 559.004).

INSTRUCTIONS FOR COMPLETING THE APPLICATION

Item 1 - RC 252-1 Business Information Form

Indicate the legal business name and mailing address of the applicant. The applicant should be a corporation or other legal entity applying for the waste transporter registration. If the applicant is an individual, the individual should be acting in a private capacity, and the use of the radioactive material should not be connected to the individual's employment with a corporation or other legal entity.

A transporter who does business in Texas must be registered with the Texas Secretary of State's office. If a doing business as (DBA) or assumed name is used, it must also be registered. To register a business name or DBA, contact the Texas Secretary of State's Corporations Section at <http://www.sos.state.tx.us/corp/sosda/index.shtml>.

If any of the conditions below are met, you must register with the Texas Secretary of State and provide "certificate of status". If using a DBA, also submit your "certificate of filing."

- Does your company maintain an office in the State of Texas?
- Does your company regularly solicit to residents (businesses) in the State of Texas?
- Does your company have employees that reside in the State of Texas?

Note: Financial assurance is not required.

Item 2 - Contact information

The Contact Person (CP) is the individual responsible for ensuring compliance with the regulatory requirements. The CP maintains the registration and associated records and is the primary contact with the Department on matters pertaining to the registration. Enter the contact person's information.

Item 3 - Emergency plan

Submit your emergency plan for emergencies that may occur in Texas and how you will contact the state and the local emergency management officials in the county where the radioactive waste accident occurs. [25 TAC §289.257(r)(1)]

Item 4 - Proof of Financial Responsibility

Submit "Certificate of Liability Insurance" or other forms of proof of financial responsibility. [25 TAC §289.257(e)(4)]

Item 5 - List of Transportation Routes

Attach a list of transportation routes to the Texas low level radioactive waste disposal facility and list of emergency management officials in the counties along the routes being used for transport to the waste facility. [25 TAC §289.257(e)(5)]

Item 6 - Certification

The application must be signed and dated by a person duly authorized to act on behalf of the applicant. The signature certifies the above information is true and correct.