**STATE PREVENTIVE HEALTH ADVISORY COMMITTEE**

**Meeting Minutes**

**June 16, 2021**

**9:00 a.m.**

Due to the COVID-19 pandemic, this meeting will be conducted virtually using Microsoft Teams only. There is not a physical location for this meeting.

Table 1: State Preventive Health Advisory Committee (SPHAC) member attendance at the June 16, 2021 meeting.

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| Member Name | Organization | In Attendance |
|  Dr. John Hellerstedt | Texas Department of State Health Services- State Health Officer | NO  |
|  April Brantley | Texas Department of State Health Services- PHHSBG Coordinator |  YES |
|  Dr. John Herbold | University of Texas San Antonio- School of Public Health |  YES |
|  Dr. Faith Foreman-Hays | City of Houston Health Department |  NO |
|  Ms. Sheila Davis | Always Best Care Senior Services |  YES |
|  Ms. Felicia Shaw | Parallon/HCA |  YES |
|  Dr. Kimberley Kelly | The Vocational Nursing Institute, Inc in Houston, Texas | NO |
|  Dr. Carlos Plasencia | Texas Department of State Health Services- Regional Medical Director |  YES |

Attendance Indicated as Yes, No

**Agenda Item 1: Call to Order, Welcome, Logistical Announcements, Roll Call**

Ms. April Brantley welcomed everyone and called the meeting to order at 9:11 a.m.

Ms. Brantley explained that the meeting was produced as a TEAMS live event, and members, presenters, and staff who participated were attending via TEAMS events virtual platform. Submissions for public comments for this meeting were closed on June 11, 2021, at 5:00 p.m. Ms. Brantley acknowledged Ms. Sallie Allen from the Advisory Committee Coordination Office at HHSC, who provided logistics and roll call.

Ms. Allen provided logistical announcements and stated the meeting was being conducted in compliance with the Texas Open Meetings Act and open to the public. Ms. Allen indicated written public comment was not received for this meeting, nor were any registrations for oral public comment received. She conducted a roll call and announced a quorum was not present at the beginning of the meeting however, a member joined shortly afterward, and a quorum was acknowledged for the record before presentation of the vote for Agenda Item #3.

Please note: Additional participants in attendance provided facilitation of the meeting, provided audio-visual support, took meeting minutes and served as subject matter experts for questions or discussions related to the objectives and activities.

Provided below is a list of additional attendees:

|  |  |  |
| --- | --- | --- |
| Name | Organization | Roles |
| Sallie Allen | Texas Health and Human Services Commission | Facilitator |
| Francesca Kupper | Texas Health and Human Services Commission | Facilitator |
| Kayla Cates-Brown | Texas Health and Human Services Commission | Facilitator |
| Cassandra Marx | Texas Health and Human Services Commission | Facilitator |
| Michael DeLeon | Texas Health and Human Services Commission | Audio-Visual |
| Patti Cloe | Texas Department of State Health Services | Meeting Minutes |
| Brett Spencer | Texas Department of State Health Services | Subject Matter Expert |
| Lauren Maxwell | Texas Department of State Health Services | Subject Matter Expert |
| Casandra Harrington | Texas Department of State Health Services | Subject Matter Expert |
| Robyn Goettelman | Texas Department of State Health Services | Subject Matter Expert |
| Nneka Shoulds | Texas Department of State Health Services | Subject Matter Expert |
| Lesley Brannon | Texas Department of State Health Services | Subject Matter Expert |
| Jennifer Nguyen | Health and Human Services Commission | Attorney for DSHS  |
| Peggy Helton | Texas Office of the Attorney General | Subject Matter Expert |

**Agenda Item 2: Introduction of Committee Members**

Ms. Brantley called on committee members and asked them to introduce themselves and provide a brief work background. She also called on DSHS staff present for the meeting.

**Agenda Item 3: Consideration of** **June 30, 2020, July 07, 2020, and November 18, 2020, meeting minutes for approval**

Ms. Allen asked for the State Preventive Health Advisory Committee's approval of the draft meeting minutes for June 30, 2020, July 07, 2020, and November 18, 2020.

**MOTION:** Dr. John Herbold motioned for approval of June 30, 2020, July 07, 2020, and November 18, 2020 draft meeting minutes as presented in the meeting. Ms. Sheila Davis seconded the motion. Ms. Allen conducted a roll call vote, and the motion carried with five approvals and no nays or abstentions.

**Agenda Item 4: Review and discussion of the** **proposed Fiscal Year 2021 Preventive Health and Health Services Block Grant (PPHSBG)**

Ms. Brantley reviewed the proposed Fiscal Year 2021 Preventive Health and Health Services Block Grant, referencing the *Texas Department of State Health Services, Preventive Health and Health Services Block Grant*, *Fiscal Year 2021 Proposed Work Plan Presentation* PowerPoint handout.

**Highlights included:**

* Fiscal Year 2020 Progress Report and Success Stories:
	+ Ms. Brantley introduced and called on Peggy Helton, MPA, Primary Prevention Program Administrator, Office of the Attorney General to present on, Men’s Story Project (MSP).
	+ Ms. Brantley introduced and called on Robyn Goettelman, MCN, RD, Program Specialist IV, Obesity Prevention Program, Texas Department of State Health Services, to present on, Increasing Access to Virtual Health Education During COVID-19.

After thanking Ms. Goettleman for the presentation, Dr. Herbold asked that, if in measuring outcomes and successes, were there any plans to do an evidence-based long-term follow-up study.

Ms. Goettleman explained that they capture post evaluation and pre-implementation information, but the information is not compiled yet. Moving forward, comparisons such as previous year's “in-person” outcome and success vs. this year's “virtual” outcome and success could be assessed to see what those comparisons look like as well.

* Fiscal Year 2021 Budget and Proposed Work Plan:
	+ Ms. Brantley commenced the review of the work plan beginning with the Preventive Health and Health Services Block Grant Fiscal Year 2021 basic and administrative budget detail; budget detail by program and Healthy People 2030 objectives; and the budget detail by Healthy People 2030 priorities for Texas.
	+ Ms. Brantley discussed each of the individual programs including their applicable Healthy People 2030 objective, program goal, recipient health objective and total allocation.
	+ Ms. Brantley discussed each program’s SMART objectives and the associated activities including the timeframe, purpose and expected outcome.

Ms. Brantley opened the floor to the committee for recommendations and questions.

**Members Discussion:**

Members did not have any questions regarding proposed Fiscal Year 2021 Budget or Proposed Work Plan.

**Agenda Item 5: Public Comments**

Ms. Sallie Allen confirmed with the production team that there was no oral or public comment to be presented at the meeting.

**Agenda Item 6: Review of action items and agenda items for future meetings**

**Ms. Brantley reviewed the following:**

* **June 23**: Upcoming meeting to review the Preventative Health and Health Services Block Grant Work Plan in greater detail, and vote on adoption of the By-Laws as previously reviewed.
* **July 16:**  Public Hearing to discuss the Block Grant Work Plan.
* **Late Fall:**  Proposal of FY 22 Work Plan - *(will likely review in November; date and time to be determined*).

Dr. Herbold requested that for any future meeting, Ms. Brantley strongly encourage all members to attend and arrive promptly to establish a quorum is present and assure a productive meeting is conducted within a reasonable time period.

Ms. Brantley assured Dr. Herbold that many reminders will be sent before each meeting.

**Agenda Item 7: Adjourn**

Ms. Brantley announced that the next meeting is scheduled for June 23, 2021, at 3:00pm. She thanked the members, staff, and public for their participation.

There being no further items to present to the committee, Ms. Brantley adjourned the meeting at 11:06 a.m.

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Below is the link to the archived video of the June 16, 2021, State Preventive Health Advisory Committee meeting. To view and listen to the entirety of the meeting, click on this link:

<https://texashhsc.swagit.com/play/06182021-536>

This video will be archived on the HHS web page for two years and accessible via this link. Meeting video recordings are listed by name and date.

<https://www.hhs.texas.gov/about-hhs/communications-events/live-archived-meetings>