

Creating an Event in THISIS

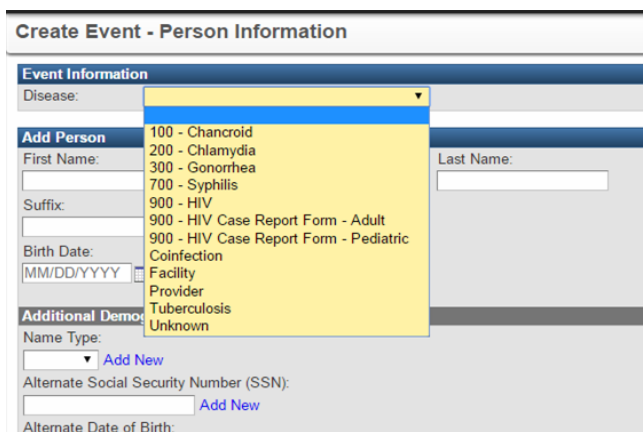
Refer to Chapter 3: Working with Events in THISIS in the Core User Manual for more information on this topic

****Always search for an existing event before creating a new event. The skill sheet entitled, 'Searching in THISIS' provides instructions on how to search for an event in the system. If no existing event is found, follow these procedures to create a new event.****

Select the **Create Event** button  on toolbar to display the **Create Event** screen.



When the Create Event screen opens, **select a disease**. The create event screen will not allow any function to be performed without selecting a disease.



The screenshot shows the 'Create Event - Person Information' form. The 'Disease' dropdown menu is open, displaying a list of diseases. The 'Add Person' section is also visible, with fields for 'First Name', 'Last Name', 'Suffix', 'Birth Date', and 'Additional Demographics'.

Create Event - Person Information

Event Information

Disease: 100 - Chancroid

Add Person

First Name: Last Name:

Suffix:

Birth Date: MM/DD/YYYY

Additional Demographics

Name Type: Add New

Alternate Social Security Number (SSN): Add New

Alternate Date of Birth:



To navigate the disease list quickly, type the first letter of the disease name to scroll to the first disease that begins with that letter and you will get an alphabetical list of diseases that begin with that letter.

Select the **Select Person** button.

The screenshot shows a web form for contact information. At the top, there is a 'Phone Number Type:' dropdown menu with an 'Add New' link. Below this is a section titled 'Contact Information'. It contains several fields: 'Address Type:' (dropdown menu with 'Home' selected), 'Street:' (text input), 'City:' (text input), 'State:' (dropdown menu with 'TX' selected), 'Zip Code:' (text input), 'County:' (dropdown menu), and 'Country:' (dropdown menu with 'USA' selected). There are also fields for 'Home Phone:' and 'Residence Type:' (dropdown menu). At the bottom of the form, there are three buttons: 'Save', 'Cancel', and 'Help'. A blue button labeled 'Select Person...' is circled in red, and another blue button labeled 'Clear' is located to its right.

Enter search criteria for the person associated with this specific event in the Search Party screen. Then select the Search button.

Search Party

Search Criteria

Party ID:

Last Name:

First Name:

Birth Date:

(Inexact)

Social Security Number:

City:

State:

Zip Code:

Phone:

Street:

Alternate First Name:

Alternate Middle Name:

Alternate Last Name:

Alternate Suffix:

Estimated Age:

eHARS Case ID:

Sex at Birth:

Sort Options

Sort By:

Sort Order:

Search Options

Search History:

Search Soundex:

Select the result for the correct person (highlighted in yellow).

Use the **Select** button to insert person information into Create Event Screen.

Search Results

Name	Birth Date	Street Address	City	State	Zip Code	External ID
JOnes, Avery				TX		PBEWUTTCCKDW
Jones, Abbey				TX		PBEWRDOUFCK
▶ Jones, Abel	05/22/1989	123 This Street	Houston	TX	78345	PFMEVUCWWLY
Jones, Amy	07/30/1977			TX		PFMEVTAQEUBD
Jones, Analise				TX		PBEWUNUPRBU
Jones, Angel				TX		PBEWTBKKGFM
Jones, Angela	05/17/1985			TX		PBEWHSCQYV
Jones, Ari	05/15/1987			TX		PBEXBISABDD
Jones, Arty				TX		PFMEVTFALICC
Jones, Ava	09/28/2015			TX		PBEWSHICKBJ

Showing 1 to 10 of 13 entries

If person is not found, select the **Cancel** button to return to Create Event Screen. Enter the person information into Add Person, Advanced

Demographics, and Contact Information sections of Create Event Screen.

Create Event - Person Information

Event Information
Disease: 2019 - Chlamydia

Add Person
First Name: Jimmy Middle Name: Last Name: John
Suffix:
Birth Date: 05/05/1955 Social Security Number: 123-72-4567

Additional Demographics
Name Type: Add New
Alternate Social Security Number (SSN): Add New
Estimated Age: Add New
Alternate Date of Birth: MM/DD/YYYY Add New
eHARS Case ID: TDCJ Number (SID):
Ethnicity: Not Hispanic or Not Latino
Race: White Add New
Sex at Birth: Male Current Gender Identity: Male
Born in the US: Yes Country of Birth: USA
Date of Arrival in the US: MM/DD/YYYY
English Speaking: Preferred Language:
Email Type: Add New
Electronic Contact Type: Add New
Phone Number Type: Add New

Contact Information
Address Type: Home Street: 2201 N Lamar Blvd
City: Austin State: TX Zip Code: 78705
County: Travis County Country: USA
Home Phone: (512) 555-5655
Residence Type:

Select Patient Clear
Save Cancel Help

To create new event, select the **Save** button.

If Potential Matches Screen Appears:

1

Evaluate existing events listed at the bottom of the page. If an event is the same person, the same disease, and the same time frame, the 'Use this event' link will take you to that event. This is the safe choice that does not create a new person or event.

2

Evaluate existing persons. Use the Choose Person button if an existing person matches the person information and you have a high degree of confidence that it is the same person. This will create a new event with the existing person information.

3

If the person information does not match, use the Create new case and person button. This will create a new person with a new event. This should only be done after evaluating existing persons and events

Potential Matches

The following people seem to match the information you have entered. Please review the information below and either select an existing person to use or simply choose to proceed to create a new person in the system.

Entered Information:	
Name:	Jimmy John
Birth Date:	05/05/1955
Social Security Number:	
Name Type:	
Alternate Social Security Number (SSN):	
Estimated Age:	
Alternate Date of Birth:	
eHARS Case ID:	
TDCJ Number (SID):	
Ethnicity:	
Race:	
Sex at Birth:	
Current Gender Identity:	Male
Born in the US:	
Country of Birth:	
Date of Arrival in the US:	
English Speaking:	
Preferred Language:	
Email Type:	
Electronic Contact Type:	
Phone Number Type:	
Address:	Austin, TX
County:	
Country:	USA
Phone:	

Create new case and person

Mark as pending deduplication

Matches

Matched Record 1	
Name:	Jimmy John [Details]
External ID:	PBEXWVJOUBE
Birth Date:	05/05/1955
Social Security Number:	123-12-4567
Name Type:	
Alternate Social Security Number (SSN):	
Estimated Age:	
Alternate Date of Birth:	
eHARS Case ID:	
TDCJ Number (SID):	
Ethnicity:	Not Hispanic or Not Latino
Race:	White
Sex at Birth:	Male
Current Gender Identity:	Male
Born in the US:	Yes
Country of Birth:	USA
Date of Arrival in the US:	
English Speaking:	
Preferred Language:	English American
Email Type:	
Electronic Contact Type:	
Phone Number Type:	
Address:	2201 N Lamar Blvd, Austin, TX 78705
County:	Travis County
Country:	USA
Phone:	

Choose Person (creates new event)

Use entered information

Events				
Event ID	Status	Disease	Create Date	Action
200001670	Open	200 - Chlamydia	02/21/2018	Use this event

Create new case and person Cancel Help

If you selected "create an event" from the Potential Matches screen, or there were no potential matches, a new event will open on the screen in the Event Summary screen. Your event is now ready to enter information. You should record the new Event ID on the source document.



Event Summary

Basic Information

Event ID:	200001671
Disease:	200 - Chlamydia
Person:	Jimmy John Birth Date: 05/05/1955
Investigation Status:	Open
Linked Events/Contacts:	0 linked event(s)/contact(s) (View)
Attachments:	0 attachment(s) (Add)
Notifications:	<p>Concerns (1)</p> <p>Person: Sex at birth needs to be updated</p> <p>General Notifications (1)</p> <p>Diagnosis Code: 200 - Chlamydia</p> <p>Party Information (1)</p> <p>Party Information</p>

[Edit Event Properties](#) [Copy Event](#)

[Event Data](#) [Lab Results](#) [Concerns](#) [Persons](#) [Tasks](#) [Event Properties](#) [Event History](#)

Question Packages

Question Package	Person	Last Update	Updated By	Status
Demographic	Jimmy John	02/21/2018	Mary VanWisse (mvanwisse)	Completed
Reporting / Morbidity	Jimmy John	02/21/2018	Mary VanWisse (mvanwisse)	Incomplete
Case Assignment / Field Record	Jimmy John	02/21/2018	Mary VanWisse (mvanwisse)	Incomplete
Follow-up Activity	Jimmy John	02/21/2018	Mary VanWisse (mvanwisse)	Incomplete
Risk Factors	Jimmy John	02/21/2018	Mary VanWisse (mvanwisse)	Incomplete
Partners / Clusters	Jimmy John	02/21/2018	Mary VanWisse (mvanwisse)	Incomplete
Clinical	Jimmy John	02/21/2018	Mary VanWisse (mvanwisse)	Incomplete
Venues	Jimmy John	02/21/2018	Mary VanWisse (mvanwisse)	Incomplete
Create new Providers or Facility	Jimmy John	02/21/2018	Mary VanWisse (mvanwisse)	Completed
Coinfection Management	Jimmy John	02/21/2018	Mary VanWisse (mvanwisse)	Completed

[View Question Package](#)