2023-24 Texas Public Health Fellowship

Texas Health and Human Services | Texas Department of State Health Services

Fellowship Description: Public Health Region 2/3, Public Health Administration Fellowship
Fellowship ID#: 2023048

Fellowship Details

Host Site Organization Name: Texas Department of State Health Services

Host Site Division/Program: Regional & Local Health Operations, Public Health Region 2/3,

Fellowship Name/Title: Public Health Administration Fellowship

Host Site/Fellowship Location: 1301 S Bowen Road, Arlington, TX 76013

Host Site Workplace Setting: 100% onsite/in-person

Primary Fellowship Topic: Health Policy and Management

Secondary Fellowship Topic: Social and Behavioral Sciences

Sub Disciplines:
Policy Development
Public Health Administration

Public Health Skill Areas:
Policy Development and Program Planning
Leadership and Systems Thinking
Cultural Competency

Fellowship Overview and Salary

Annual Salary	$40,000	Percentage of Travel	10%	Benefits eligible?	Yes

The fellow will assess and identify current recruiting, hiring, on-boarding and off-boarding practices, challenges and needs for DSHS employees and contractors. The fellow will develop and implement employee recruiting, hiring, on-boarding, and off-boarding processes incorporating regional and HHS-DSHS requirements for DSHS employees and contractors. In addition, they will develop recruiting, hiring, on-boarding, and off-boarding tools, resources, and trainings for managers. The fellow will evaluate developed processes and determine if additional improvements or resources are needed. The fellow will be a part of the region's Workforce Diversity Team that is working to increase the breadth of advertisement for new job openings; increasing the diversity in our interview panels for new positions across all programs; and increasing workplace diversity training by collaborating with local organizations.

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Required Applicant Qualifications

(The following qualifications are REQUIRED. Do NOT apply to this position unless you currently meet or plan to meet these requirements by the start of the Fellowship, June 1, 2023.)

Required certification/license:
No requirement

Ability to Speak in Spanish:
No Requirement

Ability to Write in Spanish:
No Requirement

Preferred Educational Qualifications

(The following preferences are guidelines provided by the Host Site. These are NOT requirements. Host Sites prefer that applicants have completed or are currently working toward these.)

Preferred Level of Education: Associate's degree

Preferred Training/Courses/Degree:

No training preferences shared by Host Site.

Preferred Specialized and Technical Skills

(The following skills will be a focus during this particular Fellowship position. If you have or are interested in developing data analysis skills or building technical skills in the software listed below, this could be a good Fellowship position for you.)

Data Analysis Skills:
No Preference

Statistical Software:
No Preference

Skill Level with Statistical Software:
No Preference

Other Software:
Microsoft Office Suite (Word, PowerPoint), Adobe