

Certification Letter for County Child Welfare Board Waiver for Texas Birth Certificate

Full Name of child who is subject of suit affecting parent-child relationship:

Date of Birth: _____

I, _____ certify, to the best of my knowledge and belief, that on the date listed below, the above-named individual is related to a suit affecting the parent-child relationship filed by a governmental entity under Subtitle E, Title 5, Family Code. I provide this certification in my capacity as a member of a county child welfare board appointed by a commissioners court under Family Code §264.005.

Signature: _____ Date: _____

Title: _____ Employer: _____

Email: _____ Phone: _____

Address: _____ City: _____ State: _____ Zip: _____

Relevant Law and Definitions:

County Child Welfare Boards under Family Code §264.005

The commissioners court of a county may appoint a child welfare board for the county. The commissioners court and the Department of Family and Protective Services shall determine the size of the board and the qualifications of its members. However, a board must have not less than seven and not more than 15 members, and the members must be residents of the county. The members shall serve at the pleasure of the commissioners court and may be removed by the court for just cause. The members serve without compensation.

Birth Certificates: Effective September 1, 2025, Texas Health and Safety Code §191.0046 states that the state registrar, local registrar, or county clerk shall issue a birth record (birth certificate) without a fee on a request of a county of a child welfare board if the request is related to a suit affecting the parent-child relationship.