

Obtaining a Copy of a Birth Certificate in Texas

To request a certified copy of a birth certificate, you must be the person named on the certificate, his/her legal representative, or immediate family member.

Immediate family members include the person's child, parent/guardian, brother/sister, grandparent, or spouse.

Acceptable Identification

You must present acceptable identification (ID)*.

Most Common IDs*

- Driver's License from a U.S. state
- Federal or state ID card
- Military ID card
- U.S. passport

Most Common Foreign IDs*

- El Salvadoran consular certification
- El Salvadoran Unique Identity Card (DUI)
- Honduran consular certification
- Mexican voter registration card

** Foreign IDs require additional ID. Details and full list of acceptable IDs on back.*

Application and Payment

You must complete the application, with no cross outs, no white out, and no correction tape and sign the application in front of a notary.

Be sure to provide an accepted form of payment, typically a check or money order.

Contact Texas Vital Statistics

Have questions?

Contact DSHS Vital Statistics in Austin at:

1-888-963-7111

registrar@dshs.texas.gov

Order Online

For fastest, easiest service, order certified copies of birth certificates online at:

dshs.texas.gov/order

Get more information about ordering certified copies of birth certificates and other vital records at:

dshs.texas.gov/vs



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Texas Department of State Health Services

Full list of

Acceptable Identification

Vital Statistics accepts the following form(s) of identification:

- Provide ONE (1) from GROUP A; OR
- If you do not have one from Group A, provide TWO (2) from GROUP B; OR
- If you do not have one from Group A or two from Group B, provide ONE (1) from GROUP B and TWO (2) from GROUP C.

Group A – PRIMARY ACCEPTABLE ID

Please provide ONE (1) from GROUP A:

- Driver's license
- Federal or state ID
- Military ID
- U.S. passport
- License to Carry a Handgun
- Pilot's license
- Law enforcement employment ID (federal, state, or city)
- Offender ID issued by the Texas Dept. of Criminal Justice or an ID from a federal or U.S. state correctional facility or institution
- Dept. of Homeland Security, United States Citizenship and Immigration Services (USCIS) issued:
 - Employment Authorization Document (EAD)
 - Permanent Resident Card (Green Card)
 - Travel Documents:
 - Re-entry permit
 - Refugee travel document
 - Advance parole

Group A, continued.

- SENTRI card
- U.S. citizen ID
- U.S. Dept. of State issued:
 - Border Crossing Card (BCC) - B1 for business or pleasure or B2 medical purposes
 - Visa

Group B – SECONDARY ID

If you do not have one from Group A, please provide TWO (2) from GROUP B:

- Current student ID
- Any Primary Acceptable ID from Group A that is expired
- Signed Social Security card or Numident
- DD Form 214 Certificate of Release
- Medicaid or Medicare card
- Veterans Affairs card
- Medical insurance card
- Foreign passport accompanied by a visa issued by the U.S. Dept. of State
- Foreign passport in accordance with the U.S. Dept. of State, Visa Waiver Program
- Certified birth certificate from the U.S. Dept. of State (FS-240, DS-1350, or FS-545)
- Private company employment ID
- Form I-94 - accompanied by the applicant's visa or passport
- Mexican voter registration card
- Foreign ID with identifiable photo of applicant (including El Salvador consular certification, El Salvadoran Unique Identity Card [DUI], and Honduran consular certification)

continued...

Group C – SUPPORTING DOCUMENTS

If you do not have one from Group A or two from Group B, provide ONE (1) from GROUP B and TWO (2) from GROUP C:

- Recent utility bill or cell phone bill with current address
- Recent paycheck stub
- Any Secondary Acceptable ID from Group B that is expired
- Public assistance applications or letters
- Signed valid voter's registration card
- Police report of stolen identification
- Official school transcript
- Bank account statement
- Social Security letter
- Marriage license or divorce decree
- Certified birth certificate from a state other than Texas, District of Columbia, or other country
- Automobile insurance card or contract
- Lease agreement
- Loan or installment payment contract
- Promissory note or loan contract
- Court order
- Property title or lien
- Automobile title or registration
- Library card
- Fishing or hunting license
- Recent medical record or bill
- Religious record w/signature of officiant
- Recent rent receipt w/address and name
- Federal, state, or local tax records
- U.S. Dept. of Homeland Security notice or correspondence