



February 13, 2025

To People Interested in the Youth Camp Act:

The Health and Human Services Commission is accepting applications for membership on the Youth Camp Advisory Committee. The committee, formed to advise HHSC on the content of the rules adopted to implement the Act and performs any other functions requested by the executive commissioner in the implementation and administration of the Youth Camp Act

The HHSC Executive Commissioner will appoint members to the committee to serve a term expiring Aug. 31, 2031. Currently, HHSC is seeking representatives to be selected from the following category:

- Three experienced camping professionals who represent the camping communities of Texas. These professionals must reflect the geographic diversity of Texas in proportion to the number of camps licensed by the Department of State Health Services in each geographic area of the state.

A committee member must regularly participate in committee meetings and may also have to participate in subcommittee meetings, projects and presentations. Committee meetings will be held at least once a year in Austin, and about once every six months or at the call of the executive commissioner or his designee. A committee member may not receive compensation or reimbursement of expenses for serving on a youth camp committee.

If you would like to serve on the committee, please complete and return the attached application along with a letter of recommendation no later than **March 31, 2025**. Applications without two signed and dated letters of recommendation will be viewed as incomplete and will not be considered for membership. Resumés, curriculum vitae, and additional supporting documentation not specifically requested in this letter will not be considered.

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You may submit the application and recommendation letters by email, mail or fax. Here are the addresses:

Email:

HHS_Appointments@hhs.texas.gov

Attn: YCAC #0107

Mail:

Texas Health and Human Services Commission

P.O. Box 13247, Mail Code 0223

Austin, TX 78711

Attn: ACCO #0107

Fax:

512-206-3984

Attn: YCAC #0107

HHSC will notify applicants if they have been selected to serve on the committee.

If selecting members to serve on the committee, HHSC considers the applicants' qualifications, background and interest in serving on the committee. HHSC also tries to choose committee members who, as a whole, represent the diversity of all Texans. For that reason, HHSC considers applicants' diversity of Texas based on geographic location.

For more information about the Committee, [visit the committee website](#) or contact the Youth Camp program at PHSCPS@dshs.texas.gov.

For more information about applying to be on the committee, or for Americans with Disabilities Act accommodations, email the Advisory Committee Coordination Office at HHS_Appointments@hhs.texas.gov.