

INTERN LICENSE - APPLICATION PROCESS MUST USE CURRENT FORMS

Individuals who possess a minimum of a masters degree with a major in communicative sciences or disorders from a program accredited by the American Speech-Language-Hearing Association must be licensed by the State Board of Examiners for Speech-Language Pathology and Audiology in order to pursue the supervised professional experience or internship in Texas. If the masters degree has not been officially conferred, the applicant must submit transcripts showing course work completed and an original letter signed by the program director stating the applicant met all requirements for the masters degree, including dissertation, thesis or comprehensive examination, and give the date the degree will be officially conferred.

It is a **criminal offense** to practice speech-language pathology or audiology without a valid license punishable by law if convicted. Section 401.503, Occupations Code, relates to a Criminal Offense.

Interns must meet requirements defined at 22 T.A.C., Chapter 741. Refer to §741.62, relating to Requirements for an Intern in Speech-Language Pathology License or §741.82, relating to Requirements for an Intern in Audiology License. The intern may not begin the internship until the Board office has issued the applicant a license. If the intern and/or supervisor do not follow the internship procedures, he or she shall be subject to disciplinary action. In addition, the intern shall be required to repeat the internship.

The intern in audiology may fit and dispense hearing instruments but only under supervision.

The intern may pursue the American Speech-Language-Hearing Association Clinical Fellowship Year (ASHA CFY) simultaneously; **HOWEVER, APPROVAL FROM ASHA TO BEGIN THE CFY IS NOT A LICENSE TO PRACTICE IN TEXAS.** The board may deny a license; impose probationary conditions or other actions as deemed appropriate to an individual who begins the ASHA CFY prior to receiving an intern license.

SUBMIT THE FOLLOWING REQUIRED DOCUMENTATION / FORMS / FEES TO OBTAIN THE INTERN LICENSE: (The intern license is issued for a two-year period; however, the intern has 30-day after completing the internship to apply for full licensure.)

- (1) Application / initial license fee of \$83.00;
- (2) completed and signed Application Form;
- (3) Proof of Completion of Texas Jurisprudence Examination;
- (4) **Original, official** or certified copy of transcript(s) showing masters degrees or doctoral degree has been conferred and required course work, per §§741.61/741.82 (**cannot be faxed**); **or**
- (5) **Current, original, official transcript:** A current, original. Official transcript from the institution that you are graduating from must be submitted with your application (even if the degree does not show that the masters or doctoral degree was conferred). Once the degree has been conferred, the original, official transcript showing that the masters or doctoral degree has been conferred must be sent before or when you apply for full licensure after completing the Internship (**cannot be faxed**)
- (6) *Intern Plan and Agreement of Supervision Form* completed by applicant and **each** supervisor; and
- (7) *Course Work and Clinical Experience Form* completed by the program director or designee of the university/college you attended.

ALL FORMS ARE LOCATED ON THE WEBSITE – MUST USE CURRENT FORMS

FEES ARE NONREFUNDABLE. The application/initial license fee must be mailed with the application. **DO NOT SEND CASH.** APPLICATION MATERIALS RECEIVED WITHOUT THE APPLICATION FEE WILL NOT BE PROCESSED.

Make check payable to DSHS/Speech-Audiology Licensing Program. Mail your forms, documentation and fee to the following address:

Please send all correspondence that contains money/payment to:

Texas Department of State Health Services
Speech-Language Pathology and Audiology Program, Mail Code: MC2003
PO Box 149347
Austin, Texas 78714-9347

Please send all correspondence that does not contains money/payment to:

Texas Department of State Health Services
Speech-Language Pathology and Audiology Program, Mail Code: MC1982
PO Box 149347
Austin, Texas 78714-9347

The processing of an application takes approximately 2 - 4 weeks.

Once the 36 weeks of full-time experience have been completed, the intern has 30-days to submit a new application, application fee, and required documentation to apply for full licensure in Texas under § 741.61 or §741.81. If the intern has not passed the Praxis examination, the intern may meet the requirements of §741.65 or §741.85. During this process, the intern must remain under supervision. Please understand that holding the ASHA CCC is NOT a license to practice in Texas.