

Vital Statistics Unit

Stakeholder Conference Call



November 18, 2015



Agenda

- Introductions
 - ❖ Host for today: Victor Farinelli,
 - ❖ New TxEVER Project Manager – Sal Cipres
 - ❖ TxEVER update
- Update on background checks
- Update on purchasing of certificate paper
- TxMOVE update
- Annual Conference

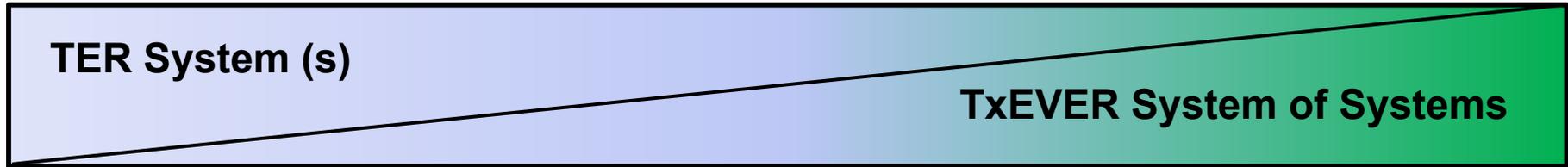
Objective: Brief vital statistics stakeholders on status of TxEVER implementation project

Agenda:

- Project Status FY16Q1 – Sal Cipres, TxEVER Project Manager
 - Overall project status
 - Formal solicitation update
 - Project phases & major milestones
 - Opportunities for engagement & participation
 - Customization design milestones
 - Testing & Training planning and execution
 - Go-live readiness & post go-live system stabilization
 - Activities for FY16Q2
 - Action Items



TxEVER Major Activity Threads: Big Picture



No Business Continuity Impacts!

1. Technology Base Update



"Strengthening the Security and Protection of the Statewide System of Vital Events"

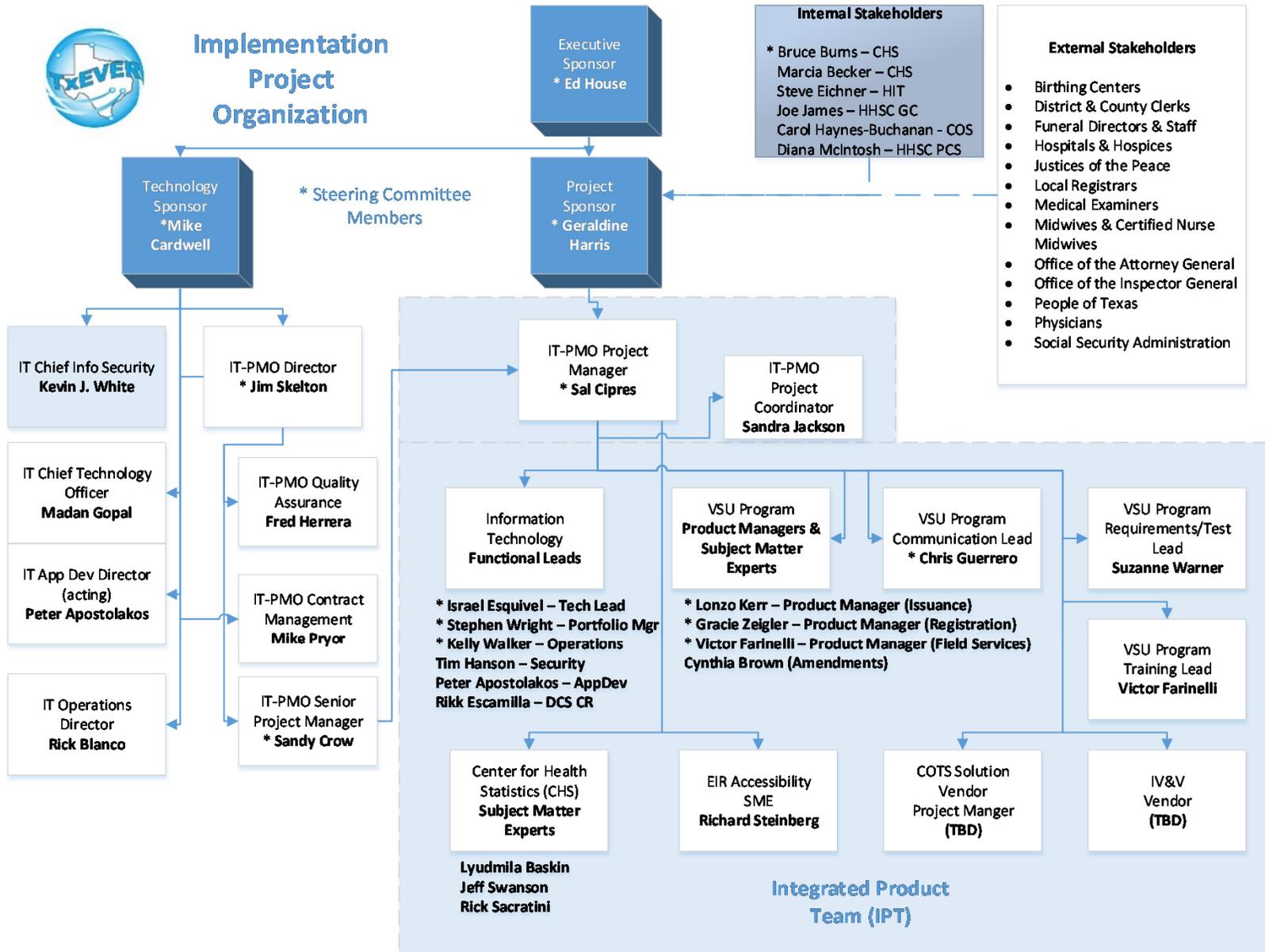
2. Data Migration & Information Security

3. Business Processes Changes and Updates

4. Field Service & Support Systems Readiness

5. Operational Transition, Switchover, Stabilization, and Sustainment

TxEVER Implementation Project: Stakeholders & IPT



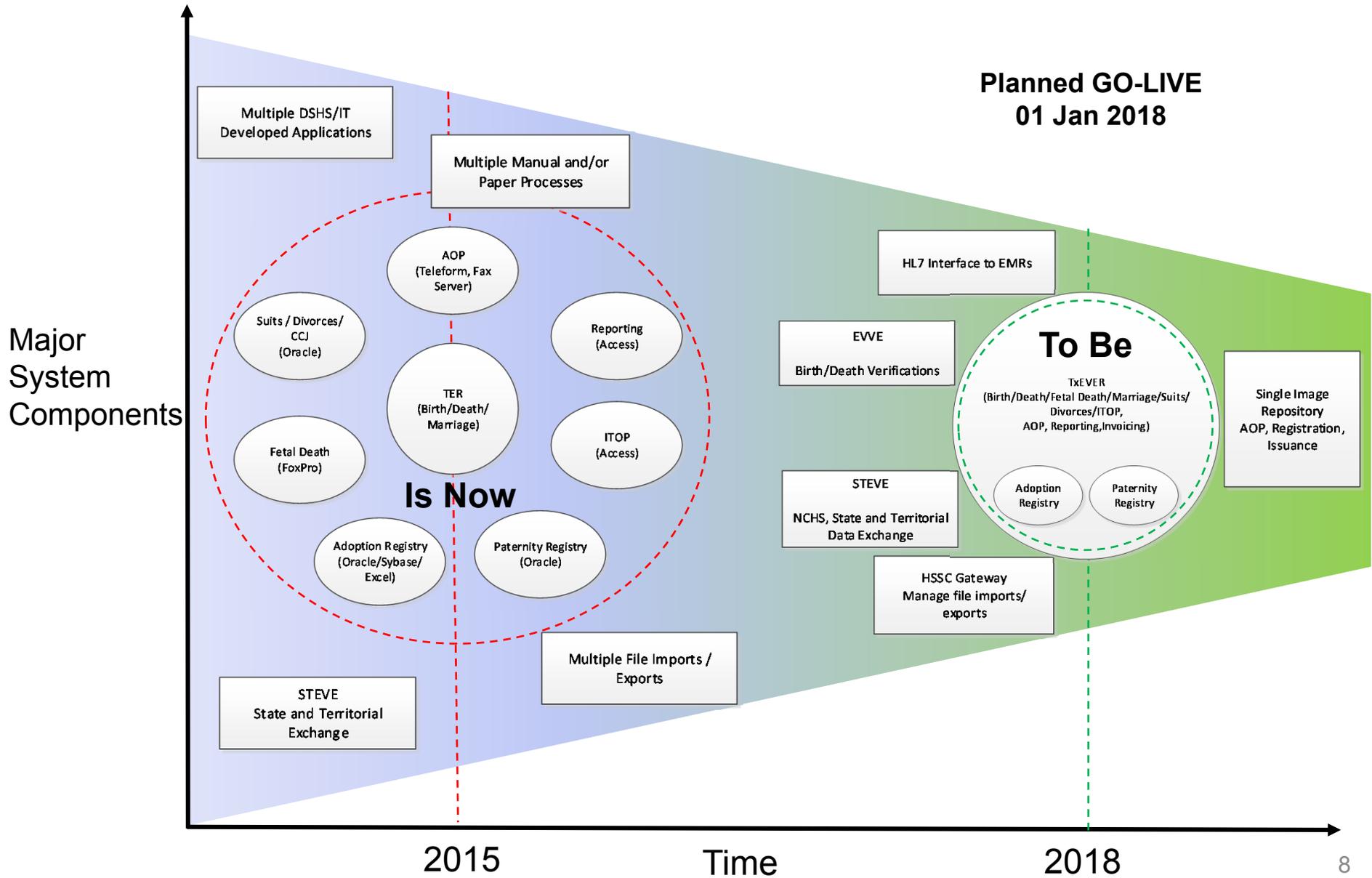
Project Headlines:

- 1. FY16 TxEVER implementation project approved by agency***
- 2. Solicitation released on 18 September 2015***
- 3. Vendor conference held on 08 October 2015***
- 4. Sponsor alignment meeting held on 09 October 2015***
- 5. Project Vision Statement established:***



***“Strengthening the Security and Protection of
the Statewide System of Vital Events”***

VSU – Is Now/To Be State Roadmap



TxEVER Project: Solicitation update



Diana McIntosh – PCS Project Manager
 Sal Cipres – DSHS TxEVER PM
 Joe James – General Counsel
 Michael Herman – HUB SME

HHSC/DSHS Support

Business Elements Evaluators

- COO - Business team members include VSU, CHS, IT

Technical Elements Evaluators

- COO - Technical team members include VSU, CHS, IT

Multiple vendors interested based on vendor conference attendance and subsequent formal questions submitted to HHSC procurement office.

Cost Elements Evaluators

- COO/CFO Cost team members include VSU, IT, CFO

RFP Released & Vendor Conf.

Proposals Due

Evaluation

Award & Contract Start

Sep-Oct 15'

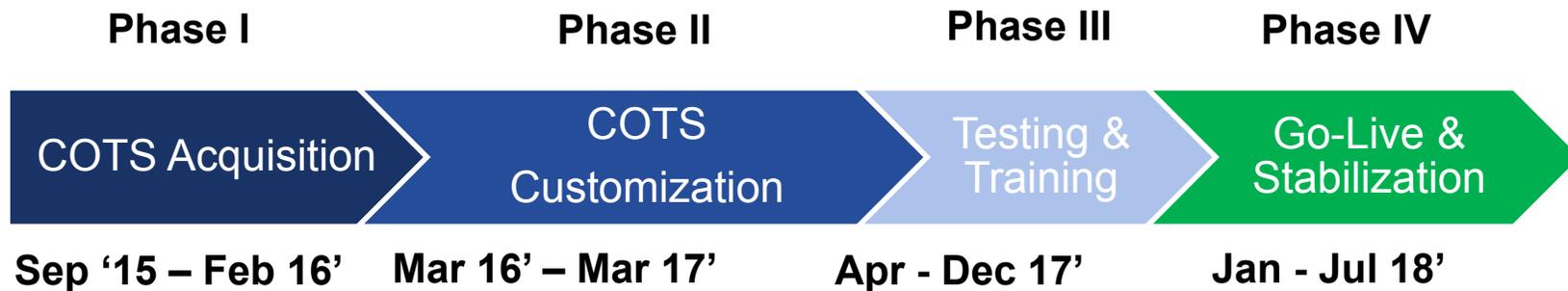
Nov 15'

Nov 15' - Jan 16'

Jan - Mar 16'



Project Overview: Four Phases, 18 Milestones, 35 Months POP

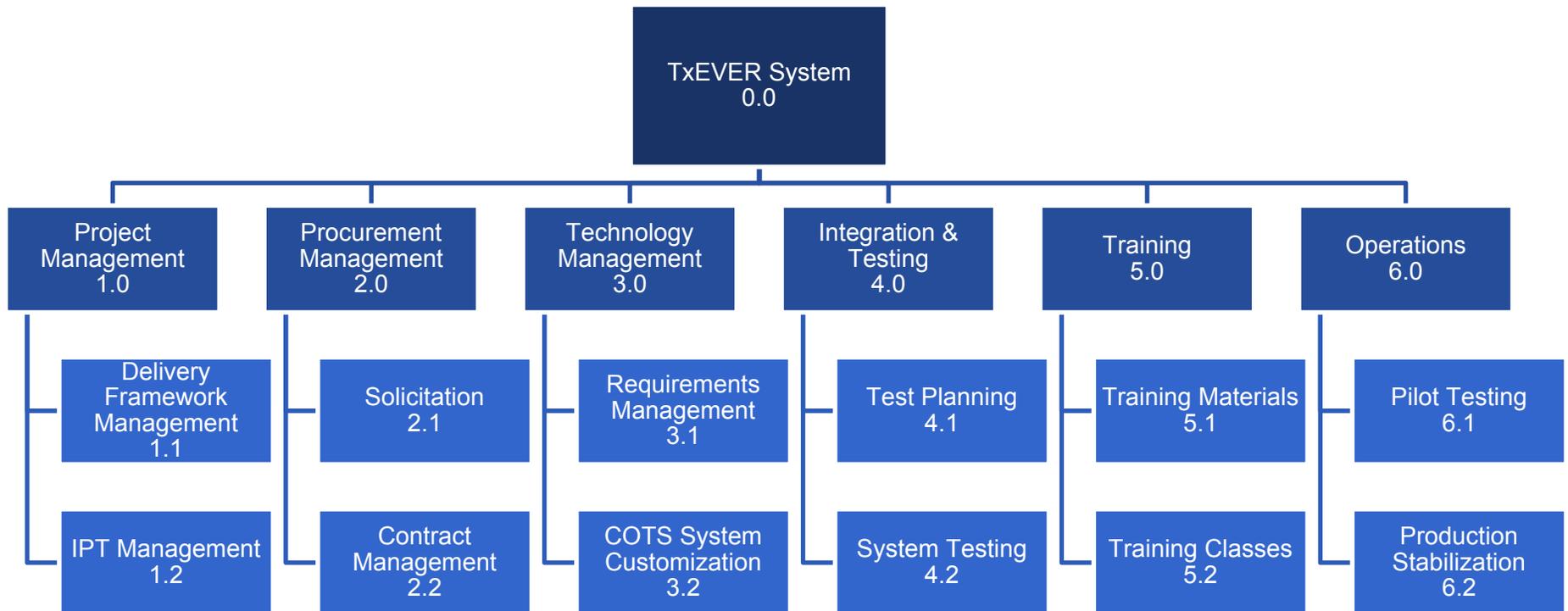


Baseline System Requirements – 796 Total [709 Must Have, 36 Should Have, 51 Nice To Have]

TxEVER Requirements	New	Existing	Total	% New	% Existing
Total System Requirements	496	300	796	62%	38%
Must Have	420	289	709	59%	41%
Should Have	26	10	36	72%	28%
Nice to Have	50	1	51	98%	2%



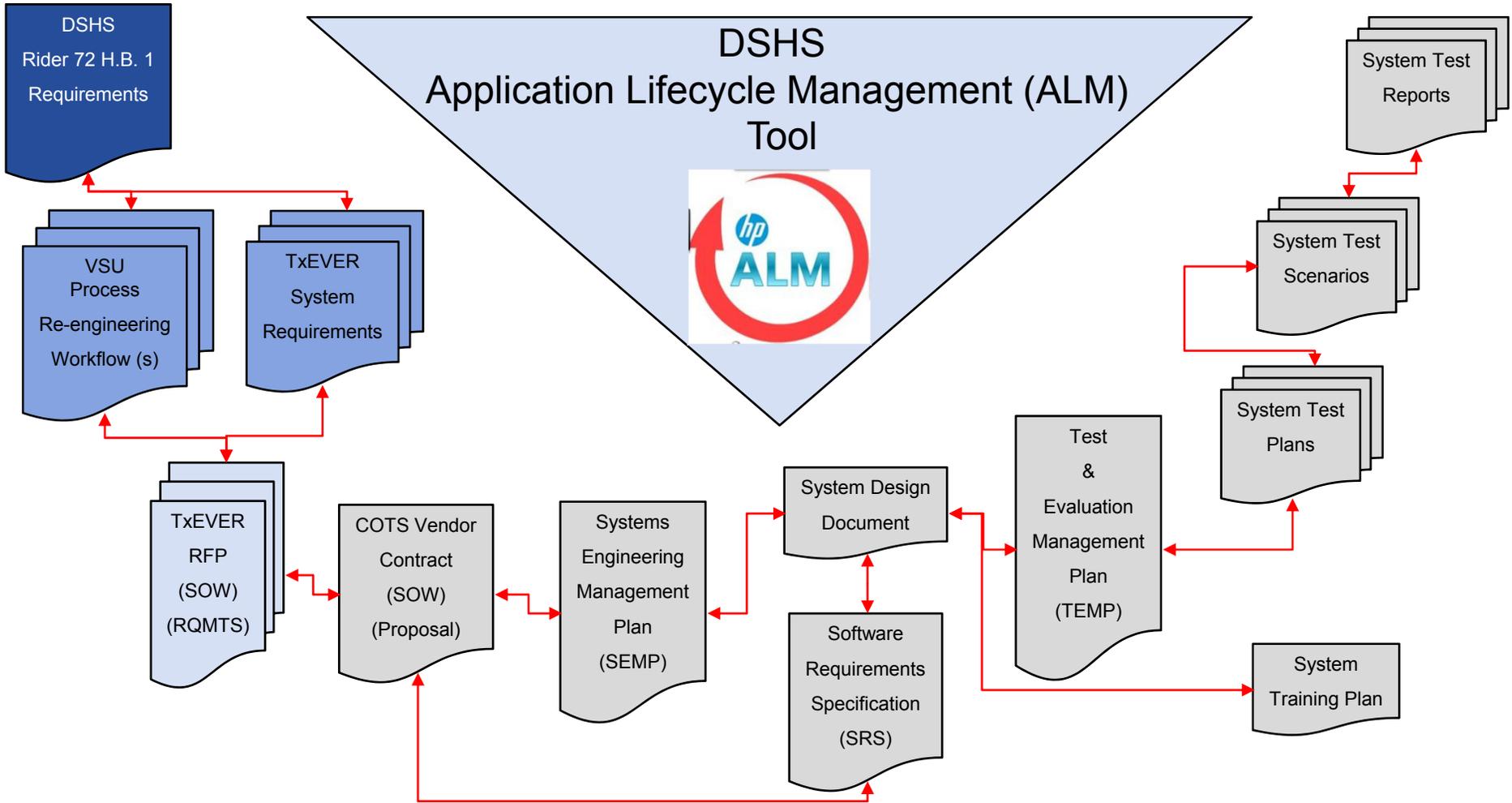
Project Major Work Packages



TxEVER Project: Requirements Management Plan



Initiation → Planning → Execution → Close-Out



Full traceability through project lifecycle and available for entire product lifecycle

■ Opportunity

- System Requirements Review (SRR)
- Preliminary Design Review (PDR)
- Critical Design Review (CDR)
- Test Readiness Review (TRR)
- Pilot Readiness Review (PRR)
- Production Readiness Review (PRR)
- Go-Live
- System Stabilization Period

■ Time Frame

- April 2016
- July 2016
- Oct 2016
- Apr 2017
- Aug 2017
- Nov 2017
- Jan 2018
- Jan-Jul 2018

- Next Steps: (FY16Q2)
 - Complete detailed project planning
 - Proposal evaluations, vendor selection,
 - Contract award, begin COTS customization (Phase II)

- Action Items:
 - Send suggestions or questions to TxEVER@dshs.texas.gov



*“Strengthening the Security and Protection of
the Statewide System of Vital Events”*

TxMOVE

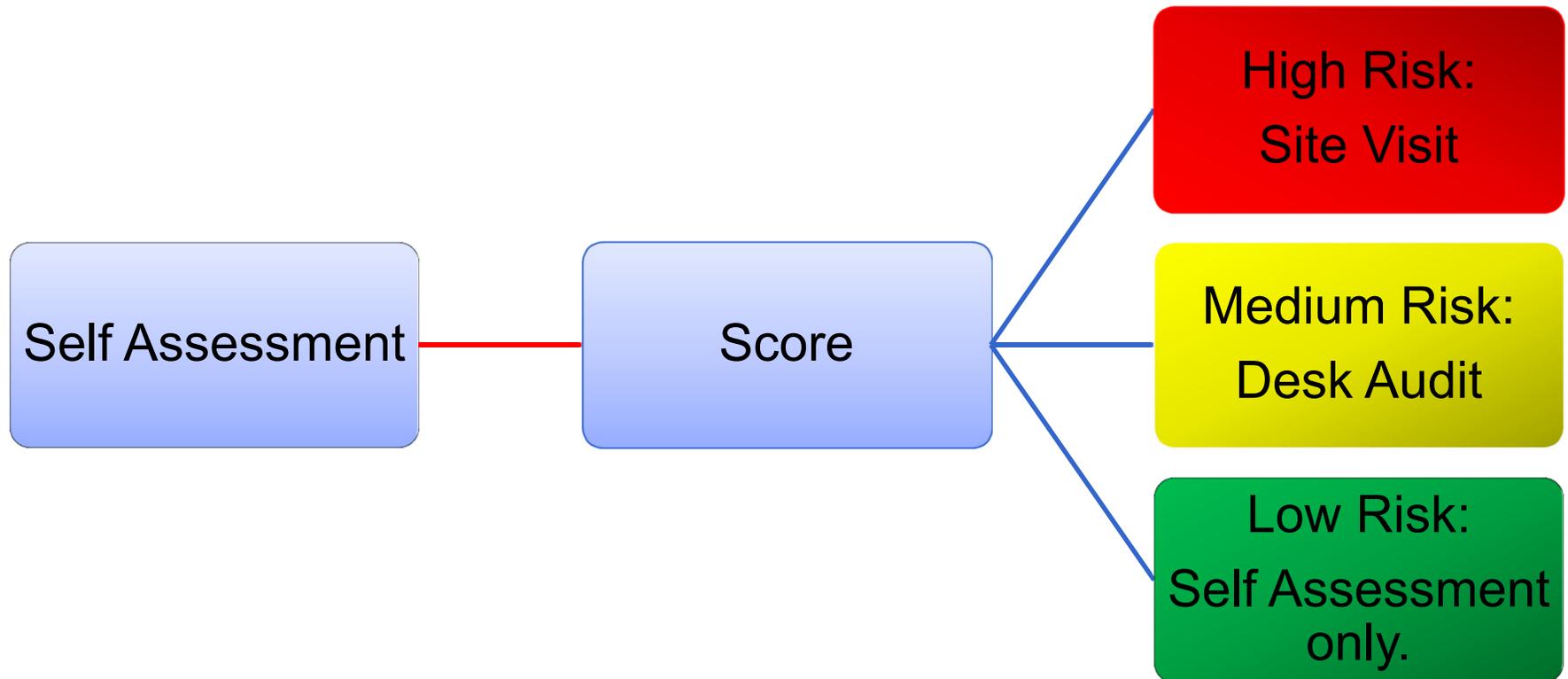


Health and Safety Code 191.022

(g) Each local registrar shall annually submit a self-assessment report to the state registrar. The department shall prescribe the information that must be included in the report to allow a thorough desk audit of a local registrar.

- Self Assessment is a tool to evaluate how your office is performing the various vital registration functions.
- We will be asking for more documentation and open ended questions.
- Field Services will evaluate each survey and apply a score based on the information provided.
- Other factors that will affect the weight risk score are:
 - Whether or not your using the TER system
 - If a local registrar files more that 10,000 records each year
 - If the county has three or more local registrars
 - Whether or not you have had a site visit in the past year.

Desk Audits and Site Visits



- Field Representative Reviews Self Assessment.
- Contact Local Registrar and schedule a conference call to go over items on the assessment.
- Field Representative may ask local to provide additional documentation.
- After conference call, Field Representative will provide a finding statement.

Desk Audit VS. Site Visit



- Site visit will be more in-depth.
- We will be looking at your physical security
- Training opportunity
- Fewer site visits and more desk audits

- 10/2015 – VSU Internal Monitoring Policy Completed
- 10/2015 – 12/2015 – Prepare for Annual Conference
- 12/2015 Annual Conference
 - Go over finalized policy
- 01/2016 score self assessments and begin scheduling desk audits and site visits.



Background Check Requirements



Update on Background Checks

2015 84th Regular Session - Senate Bill 200, Article 5 - Section 5.03 requires fingerprint-based background checks for anyone accessing vital records maintained by HHSC/DSHS or the electronic vital records system.

- Background checks have been run for all VSU employees, contractors, and temps.
- HHSC legal department is reviewing the statute, in preparation for developing policies and procedures.
- There will be more information available at the Annual Conference.



Banknote Security Paper Update



Update on Purchasing Certificate Paper

Rider 72 called for the standardization of the certified birth certificate to one statewide format.

- All security paper will be supplied by one vendor.
- Local Registrars will order and pay for certificate paper under a single VSU contract number.
- VSU issued a solicitation for a vendor and is currently evaluating bids.

2015 Annual Conference



Early Registration Ends November 1, 2015



Questions

