



Memorandum

#11-104

TO: WIC Regional Directors
WIC Local Agency Directors

FROM: Linda Brumble, Unit Manager
Nutrition Education/Clinic Services Unit
Nutrition Services Section

DATE: August 1, 2011

SUBJECT: Local Agency Trainings

The State Agency is in the process of developing WIC University (WIC U), a competency-based training program for WIC staff. The goal of this program is to ensure that training is available to help staff become competent in skills needed to do their jobs effectively. As part of this process, staff at the State Office will be reviewing SA trainings currently offered to determine revisions needed and gaps to be filled.

If local agency staff has developed trainings that are particularly useful and different than SA trainings that are currently offered, please send them to the SA for review. Please send only “best of” trainings that have been well-received by staff and particularly useful, and please include objectives or competencies for any trainings sent.

To submit trainings, please send them by August 26 to Lisa Rankine at lisa.rankine@dshs.state.tx.us or Erica Harris at erica.harris@dshs.state.tx.us. If the file is large (electronic file larger than 500KB), please mail a hard copy and/or electronic copy to the SA at the following address:

Lisa Rankine or Erica Harris
Texas Department of State Health Services
WIC Program, Mail Code 1933
P.O. Box 149347
Austin, TX 78714-9347

If you have questions or require additional information, please contact Lisa Rankine, Clinic Services Coordinator, Nutrition Education/Clinic Services Unit, at lisa.rankine@dshs.state.tx.us or 512-341-4582 or Erica Harris, Nutrition Education Consultant, Nutrition Education/Clinic Services Unit, at erica.harris@dshs.state.tx.us or 512-341-4588.